

ADAMS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES  
December 13, 2019

Board and staff members present:

Shannon Smitley  
Nate Rumschlag  
Richard Lambert  
Jon Carrol  
Don Bergdall

Superintendent, Barry Scherer  
Attorney, Mark Burry  
Brooke Hindenlang  
Commonwealth Engineering: Ben Adams

**Opening of meeting**

Shannon called the meeting to order.

**Approval of minutes**

Motion to approve the minutes by Don, 2<sup>nd</sup> by Jon approve the minutes as amended.  
Approved 5-0

**Payment of Claims:**

Claims were presented totaling \$10,583.72 Itemized list presented to board and included in record.

Motion to pay claims, as presented, by Nate, 2<sup>nd</sup> by Dick. Approved 5-0

**Superintendent's Report**

Barry presented the updated claims, and the cost comparison of the increases including the rate changes for the insurance policy discussed in November. Motion to approved by Nate to policy changes presented including switching Zurich to Cincinnati. Motion 2<sup>nd</sup> by Don. Approved by board 5-0.

Barry presented a request for Becky to get new bill post cards for next year. Board recommended 4000 post cards which are estimated to last one year of invoices.

Barry informed the board that bills, and project expenses can be held for the SRF closing.

Sewer lien deposits paid with the fall taxes will come in from the treasurer for about \$7,520.71 + \$750 for recording fees.

Barry informed the board that he would be taking some vacation time around Christmas.

Preble developer is asking Barry about when we will be building connections.

Don is inspecting the connection points for our Bobo project.

### **Engineer's Report**

Still working toward SRF closing.

The official ask to SRF is 19 additional connections.

The asset management plan is funded by SRF for \$25,000.

Bond council and the grant is to be introduced today and up for approval at the next meeting.

Targeting a February closing.

Board discussion about skipping item 6 on the agenda.

### **Financing**

A BAN will be required for the project even though we have only a forgivable loan.

We are required to introduce an ordinance today.

Mark introduced Bond Ordinance 2019-01

Motion by Nate to introduce by short title Ordinance 2019-01. Motion seconded by Jim.  
Approved 5-0.

Mark read Bond Ordinance 2019-01 by short title only.

Ordinance covers the executive action by the board to move forward.

Motion to table the ordinance 2019-01 by Nate, 2<sup>nd</sup> by Jim. Approved 5-0.

Mark then recommended that the motion be revised to read as follows:

The board approved the introduction and reading by short title of ordinance 2019-01 and taking the same under advisement until next meeting. The revised motion was made by Nate and 2<sup>nd</sup> by Don. Motion was approved 5-0 by the board.

Mark has reviewed the effort to separate the proposed projects into 3 separate packages

Mark discussed options of how the RSD could pay back the county general fund for the loan.

The RSD will need to develop a promissory note on the loan.

## **Attorney**

Commonwealth is offering to allow partial payment to finish the projects and work within the \$500,000 loan from the county.

Nate commented that he would not support any financing plan that does not allow us the most options for projects within the \$500,000 loan.

General discussion by the board on the engineering contract and how this will be paid.

Shannon opened the floor for a motion to approve task order 2020-01 with CEI for the design and pre-bid services for a total not to exceed price of \$646,800 with the condition the design documents and data will be owned by the district.

Motion was made by Richard and 2<sup>nd</sup> by Jon. Approved by board 5-0.

Mark discussed that the public official bond for Nate Rumschlag needed to be renewed. Motion by Nate and 2<sup>nd</sup> by Dick. Approved by board 5-0.

Board reviewed the November Balance Sheet. Board discussed and a motion was made by Jon to approve the balance sheet. Motion was 2<sup>nd</sup> by Don. Board approved 5-0.

Brook presented industrial users on rates and asked the board to consider survey for apartments, schools, industrial user and businesses in the future projects. Barry was asked to work with the finance group on rate ordinance change recommendations.

## **Public Comments:**

Jon Gilbert out on 200 East and would ask the board to extend the sewers further. The sewers need to go out his way and complains of the sewer problems in the area.

Board recommended that he take his complaints to the health department so that the issue can be addressed, and options recommended to the board with HD support.

Jon then asked the board if he would need a generator.

Barry, no the station will hold  $\frac{3}{4}$  of a day's typical flow. The district owns the grinder station and you pay the electric service.

Jon – Do the properties that connect have to stay connected?

Barry – they can't disconnect.

Motion to adjourn by Don, 2<sup>nd</sup> by Shannon. Meeting adjourned. 5-0