

The Adams County Board of Commissioners met August 13, 2019 at 11:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman, Kim Fruechte, and Rex Moore; County Attorney, Mark Burry, and County Auditor, Mary Beery.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Adams County Board of Commissioners' Minutes for August 6, 2019. Motion carried.

IN RE: AUDITOR REPORT

**Claims**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the claims totaling \$380,242.20 for the claims to be paid 8/14/2019. Motion carried.

**Health Insurance**

There is currently a combined total of \$2,165,425.43 in the checking and reserve accounts.

Auditor Beery informed the board they must approve all transfers from the individual budgets into the health insurance fund if they do not go through the claims. In the past we have completed transfers from fund to fund but the State Board of Accounts has informed us that the Commissioners must approve each transfer.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of transferring \$166,666.67 for July and August 2019 totaling \$333,333.34. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the \$1,000,000.02 that was transferred between January through June 2019. Motion carried.

**Wellness Screenings/Open Enrollment**

Adams County's Open Enrollment and Health Fair is scheduled for Thursday, October 31, 2019 from 7:00 AM till 12:00 PM at Adams Memorial Hospital. The pricing for 2018 for the flu shot was \$32 and the blood draw, BMI, and blood pressure was \$50.00. Due to minor participation, the hospital suggested offering the blood draw only for \$42. It is likely the flu shot cost will increase but we are waiting on the pricing.

Upon a motion by Kim Fruechte, for approval of using Adams Memorial Hospital Corporate Medical for the wellness screenings to offer and pay for flu shots and blood draws for full-time county employees and the screening will be at Corporate Medical, seconded by Rex Moore. Motion carried.

**Animal Shelter**

The Adams County Commissioners accepted into the record, the July 2019 report from Animal Shelter Directors, Charlie and Carol Bowers. This report states that they had sheltered 13 dogs and 5 cats with 8 being claimed and 3 adoptions. One animal was euthanized, and the Animal Shelter is currently housing 6 animals. There was \$160.00 receipted into the County General fund.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to accept the Animal Shelter report for July 2019 into the record. Motion carried.

**Workers Compensation**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of transferring \$100,000.00 from the Commissioners account of County General into the Worker's Compensation fund. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of paying out of the regular claim cycle the claim to Eastern Alliance Insurance Company (Workman's Comp), in the amount of \$291.85. Motion carried.

Mrs. Beery informed the board the audit adjustment summary for worker's compensation came back in favor of Adams County with a premium difference of \$5,634.00 which will be receipted into County General.

Upon a motion by Rex Moore, to accept the information into record, seconded by Kim Fruechte. Motion carried.

**Mileage**

County Auditor, Mary Beery, asked for guidance on the travel policy in the personnel policy manual. The manual states, "An Adams County Employee must file an itemized expense report showing the origin and destination of each trip in sufficient detail to account for the mileage claimed. No reimbursements are payable for travel between home and Office. Travel expense reports which include travel expenses incurred more than sixty (60) days prior to the voucher date must be accompanied by a letter of explanation detailing the reason. Mileage is payable to only one of two or more Adams County Employees traveling on the same trip and in the same vehicle. The names of each such person must be listed on the travel voucher." She questioned what their interpretation was of travel expense reports which include travel expenses incurred more than sixty (60) days prior to the voucher date. Do they interpret this as the date turned into the Auditor or the date the claim will be paid? Consensus was to interpret the language as the date turned into the Auditor.

IN RE: COUNTY ENGINEER REPORT

**Cumulative Bridge**

County Engineer, Tim Barkey, reported culverts C-100, located on County road 750 N between 300 W and 400 W, and C-191, located on County road 750 S between 300 W and 400 W, was awarded to Fleming Excavating for \$96,374.60. He presented the performance and payment bond, certificate of insurance, e-verify affidavit, and the contract for signature. The project should be completed by the end of September.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for the approval to sign the contract. Motion carried.

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Lonnie Caffee, was not in attendance.

IN RE: BUILDING MAINTENANCE

**Superior Court Building**

Building Maintenance Supervisor, Mike Stimpson, reported the sidewalk was poured by TG Concrete. Kiess Electric is installing LED lights in the Probation Department.

**Service Complex**

The backflow system needs to be replaced and will be completed on a Saturday as the water will have to be shut down. Commissioner Bauman previously directed him to contact Havel and get it done.

IN RE: GOLDEN MEADOWS

**Monthly Report**

Golden Meadows Home Administrator, Kris Nichols, presented the July 2019 Golden Meadows monthly report stating that there were currently 29 residents at Golden Meadows. The report shows \$40,609.82 was received in room and board funds. There was one admission and two discharges.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Golden Meadows report for July 2019 as presented. Motion carried.

**Permission to hire**

Mrs. Nichols requested permission to hire a med three third shift position. The current employee has put in her two weeks' notice. Mrs. Nichols might be able to fill within but then will need to fill the position that is vacated.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to grant permission to hire. Motion carried.

**Extended Leave**

She has an employee who has been out since May 20<sup>th</sup> on a sick leave notice. Mrs. Nichols requested approving an additional 14 weeks extended leave as FMLA will expire this Thursday.

Upon a motion by Rex Moore, for approval to grant an additional 14 weeks extended leave, seconded by Kim Fruechte. Motion carried.

IN RE: BUILDING & PLANNING

**Monthly Report**

Mark Wynn, Building and Plan Commission Director, presented the monthly report for July 2019 showing that there had been:

TYPE OF PERMIT	NUMBER OF PERMITS	DOLLAR VALUE OF PERMITS
Single Family Residence	2	\$335,251
Residential Additions	5	\$116,000
Unattached Buildings	13	\$357,460
Addition to Unattached Buildings	8	\$134,500
Agricultural Buildings	6	\$205,000
Pools	3	\$31,000
Decks	1	\$7,000
Commercial Construction	1	\$50,000
Addition to Commercial	1	\$40,000
New Electrical Service	4	\$3,400
Electrical Upgrade	1	500
Ponds	1	\$6,500
<b>Total Permits</b>	<b>46</b>	<b>Total dollar value \$1,286,611</b>

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the monthly report for July 2019 as presented. Motion carried.

IN RE: ADJOURN

Upon a motion by Kim Fruechte, seconded by Rex Moore, the meeting for August 13, 2019 was adjourned. Motion carried.

ATTEST: Mary B. Beery  
Mary B. Beery, Adams County Auditor

Kim A. Fruechte  
Kim A. Fruechte, Commissioner

Rex Moore  
Rex Moore, Commissioner

Douglas L. Bauman  
Douglas L. Bauman, Chairman