

The Adams County Council met July 9, 2019, 8:30 a.m., in the Adams County Service Complex. Those present were Council Members, Steve Bailey, Tony Mellencamp, Stan Stoppenhagen, Dennis Bluhm, Yvette Weiland, Cory Sprunger, and John Schultz; County Council Attorney, Julie-Marie Brown; and County Auditor, Mary Beery. Also present were Commissioners, Doug Bauman, Rex Moore, and Kim Fruechte as their meeting begins at 11:00 a.m.

IN RE: MINUTES

Upon a motion by Steve Bailey, seconded by John Schultz, to approve the June 11, 2019 Adams County Council minutes. Motion carried.

IN RE: DRUG FREE ADAMS COUNTY

Kelly Sickafoose, Drug Free Adams County, met with the board to discuss the allocation of the remaining prevention funds for Drug Free Adams County.

**Drug Free Adams County FY
2019**

Remaining in Prevention category: \$10,402.97

PREVENTION:

AGENCY	PROJECT TITLE	AMOUNT REQUESTED	AMOUNT APPROVED
McMillen Health	Drug & Alcohol Prevention/Education	\$1,500.00	\$0
Decatur PD	Drug and Alcohol Prevention Awareness	\$1,300.00	\$1,300.00
Bellmont High School	Alive and Well Program	\$2,800.00	\$2,800.00
South Adams Schools	Too Good for Drugs	\$2,349.53	\$2,349.53
South Adams Schools	Project Success	\$1,180.00	\$1,180.00
Bowen Center	Skills Education	\$9,000.00	\$2,773.44
TOTAL		\$18,129.53	\$10,402.97
Remaining in the category			\$10,402.97

The spreadsheet contains the breakdown of what the coalition recommended for each agency. This money comes from those convicted of drug and alcohol offenses. Ms. Sickafoose gave an overview of the different agencies and how they serve Adams County residents.

McMillen Health Center - Our kids do not see the materials so they did not feel it was an appropriate expense.

Decatur PD – Monies used for giveaways for adults such as key chains and notepads to start conversations.

Bellmont High School – The Alive and Well Program is an evidence based practice new to the school district.

South Adams Schools - Too Good for Drugs is an evidence based practice and the funds are used to purchase workbooks.

South Adams Schools - Project Success is for tutoring services and drug and alcohol curriculum for grades 5 & 6.

Bowen Center - Skills Education helps those who struggle with substance abuse disorders. The grant covers the gap in funding between when Recovery Works Pays and Medicaid kicks in.

Upon a motion by Dennis Bluhm, seconded by Stan Stoppenhagen, to approve funding. Motion carried.

IN RE: COMMISSIONERS REPORT

Commissioner, Doug Bauman, reported an offer on the old jail has been received in writing. There will be a public hearing at the August Council meeting. Anyone who submits an offer in writing can increase their offer at the hearing.

IN RE: OTHER MATTERS PROPERLY PRESENTED

State called conference for County Council's

Council President, Tony Mellencamp, opened the floor for Council Members, Yvette Weiland and Stan Stoppenhagen, to share what was presented at the State called conference for County Council's. Council member, Yvette Weiland, shared her notes as follows:

1. Depopulating the Jail
 - a. Mary Kay Hudson - Executive Director Indiana Office of Court Services
 - b. Pre-trial release goal - not to empty jails, but to protect society; low risk should not be in jail and violent people should not be in our community.
 - i. Pre-trial is about being smart in protecting our community and using our resources wisely.
 - c. Counties do not need pre-trial staff available 24/7.
 - i. Look at trends for jail intakes and staff during busiest intake hours
 - d. If pre-trial staff are not available, bond schedule is to be used
 - e. Before allocating money for this project, policies and procedures need to be established and approved.
 - f. Some counties reported no decrease in jail population while others saw a decrease.
 - g. Staffing varies across the state - some have 1 person while others have 3
 - i. Staffing is to call pretrial individuals to remind of court dates
 - h. Pre-trial individuals cannot be punished because they are not convicted
 - i. Ankle bracelets are to be used sparingly
 - ii. Financial obligations for ankle bracelets are considered along the same lines as a bond schedule

2. Election changes
 - a. December 31, 2029 - all electronic voting machines must have a voter verifiable paper audit trail
 - b. Upgrades are \$1,500 per machine
 - c. In 2020, the Secretary of State's office will provide funding to upgrade 10% of the county's machines
 - d. County has 9 years to upgrade or buy new machines
 - e. Some counties are establishing a Cum Election Fund to finances machines
 - i. Imposing CFA 4 fines to help pay for upgrades
 - f. New requirement - voting machines and poll books must be delivered by the election board instead of inspectors
 - i. Members of both political parties must possess voting machines
 - g. Poll workers - use of 17 year olds as clerk's
 - i. Knowledge of electronics
 - h. Some counties do not pay for election sites
 - i. Use of libraries, fire stations, public sites
3. Parliamentary Procedures
 - a. Jack Simmerman
 - b. Minutes
 - i. Minutes from previous meeting should be handled by consensus
 1. Chair asks if there are any corrections
 2. If no corrections, the minutes stand approved as presented
 3. Minutes should not include anything but main motions
 4. Legal advice has been not to include the names of those making the motions
 - a. Motions should be made and seconded. NO names
 5. The motion recorded in the minutes should be the words as stated by the president when calling for a vote.
 - c. Motions
 - i. Once a motion is presented to the body, the group owns that motions
 - ii. The maker has no more ownership than any other member
 - d. Accepting reports
 - i. Reports should not be approved or adopted by the group
 - ii. No Action should be taken and should simply be filed
 - iii. If the group adopts the report, this becomes the official and legal stand of the body.
 1. Body accept responsibility for every word, phrase, grammatical error. Any serious error or possible misuse of funds becomes the liability of the group since they adopted the report
 - e. President voting
 - i. President has the same fundamental right to vote as any other member, but as a matter of practice, it is common for the president not to vote UNLESS THEIR VOTE WILL MAKE A DIFFERENCE
4. State Board of Accounts
 - a. Lori Rogers - Director of Audit Services for Counties State Board of Accounts
 - b. Federal grants do not require council appropriation
 - c. State grants require council appropriation
 - i. Question was asked about rubber stamping for grant agencies
 - ii. Per SBOA, councils should be approving grant budgets
 - iii. No one is to rubber stamp state budgets
 - d. Dormant Funds
 - i. Applies to all funds raised by the general or special tax levy on all the taxable property of a political subdivision
 1. Whenever the purposes of a tax levy have been fulfilled and an unused and unencumbered balance remains in the fund; the fiscal body of the political subdivision shall order the balance of that fund to be transferred to the general fund or rainy day fund of the county.

Council member, Stan Stoppenhagen, stated the Community Corrections Advisory Board held discussion last month and from their determination, Council does not rubber stamp the budget but they do have the final say.

Council attorney, Julie-Marie Brown, stated by statute Council is the determining body for budgets. Great difference has been given to the advisory board. If the board would not sign the budget they could come back and appeal by submitting substantial information. Community Corrections Director, Ian Gilbert spoke with Superior Court Judge, Pat Miller, and their mindset is to do what is best for the residents of Adams County. Mr. Gilbert will continue to serve Adams County government and the taxpayers of the county.

Wage Scale

Council members, Stan Stoppenhagen, Steve Bailey, and John Schultz; along with Commissioner, Kim Fruechte are working on job classifications by level and description. They have come up with 5 job levels and a preliminary proposal was submitted for non-exempt employees only. They went to skill level and stay away from longevity. Cory Sprunger stated we need a process and a plan in place when we come to budget time. He added that he does not want to have a net tax increase and have flexibility at budget time to make changes when necessary. They might need the Auditor to share data that we do not know such as full-time, part-time, and hire dates.

Council expressed the importance of job performance evaluations and adjustments.

Commissioner Bauman stated county government is a headless organization and constantly fighting these situations. He added it is difficult dealing with wages, evaluations, and other issues. Evaluations are done and used when determinations need to be made. Evaluations are brought up at every department head meeting. Make recommendations for the Commissioners to implement for policy and procedure.

Councilman Bluhm questioned if the board would be brave enough to tell employees they will not get a raise without the department head submitting an evaluation. Councilman Bailey stated he would not have a problem denying raises.

Council attorney, Julie-Marie Brown, stated this takes the burden from Council and shifts the responsibility and liability to the department heads.

Councilman Stoppenhagen stated department heads need educated on the new policy and made aware of responsibilities.

Councilman Mellencamp advised the board to take it home and look it over and compare to what they have done so we can see how these flow together. The board can get together, go over the project, and hold a work session in August.

IN RE:		<u>ADDITIONAL APPROPRIATIONS</u>	
		<u>REQUESTED</u>	<u>APPROVED</u>
Cumulative Jail			
1142.33000.000.0000	Bond Principal	\$380,000.00	\$380,000.00
1142.33101.000.0000	Bond Interest	\$276,044.00	\$276,044.00
1142.33200.000.0000	Bond Custodial	\$957.00	\$957.00

Upon a motion by John Schultz, seconded by Dennis Bluhm, to approve the above additional appropriations. Motion carried.

Total All Funds		\$657,001.00	\$657,001.00
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IN RE:		<u>SALARY ORDINANCE</u>	
		<u>REQUESTED BI-WEEKLY</u>	<u>APPROVED</u>
Public Health Maintenance (8101)			
Preparedness Coordinator (effective 7/16/19)		\$17.00/hour	\$17.00/hour
Jail (0380)			
Jailers			
Brant Thieme (effective 7/13/19)		\$1,364.00	\$1,364.00
Andrew Wildes (effective 7/27/19)		\$1,364.00	\$1,364.00

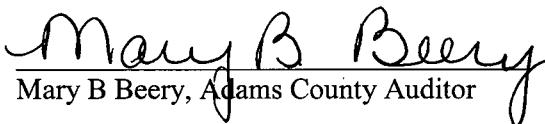
Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve the salary ordinance. Motion carried.

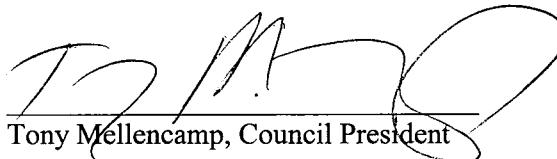
IN RE:		<u>TRANSFERS BY RESOLUTION</u>		
<u>FUND #</u>	<u>ACCOUNT NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>APPROVED</u>
IT				
1000.42500.000.9600	Computer Hardware Purchase	\$187,314.00		\$187,314.00
1000.37400.000.9600	Radio Communication Equip		\$50,000.00	\$50,000.00
1000.37500.000.9600	Radio Tower Lease		\$14,200.00	\$14,200.00
1000.38400.000.9600	Aruba Switch Maint		\$10,000.00	\$10,000.00
1000.38500.000.9600	EMC SAN Maint		\$20,000.00	\$20,000.00
1000.38000.000.9600	Server Hardware Maint		\$50,000.00	\$50,000.00
1000.33603.000.9600	Repairs to DeMarc Room & New IT		\$43,114.00	\$43,114.00

Upon a motion by Stan Stoppenhagen, seconded by John Schultz, to approve the transfer by resolution. Motion carried.

IN RE: ADJOURN
 Upon a motion by Stan Stoppenhagen, seconded by Dennis Bluhm, for adjournment of the July 9, 2019 meeting of the Adams County Council. Motion carried.

ATTEST:


 Mary B Beery, Adams County Auditor


 Tony Mellencamp, Council President