

The Adams County Council met June 11, 2019, 8:30 a.m., in the Adams County Service Complex. Those present were Council Members, Steve Bailey, Tony Mellencamp, Stan Stoppenhagen, Dennis Bluhm, Yvette Weiland, Cory Sprunger, and John Schultz; County Council Attorney, Julie-Marie Brown; and County Auditor, Mary Beery. Deputy Auditor, Angie Brite, was also present. Commissioners, Doug Bauman, Rex Moore, and Kim Fruechte were in attendance as their meeting begins at 11:00 a.m.

IN RE: MINUTES

Under the Sheriff heading from the May 14, 2019 Council Minutes, Dan Mawhorr, reported on the inmates at the jail. Council member, Yvette Weiland, wanted the minutes changed stating that there was no motion taken on his report.

Upon a motion by Steve Bailey, seconded by Cory Sprunger, to approve the May 14, 2019 Adams County Council minutes. Motion carried.

Upon a motion by Steve Bailey, second by Cory Sprunger, for approval of the minutes of the special meeting of the Adams County Board of Commissioners' and Adams County Council for May 28, 2019. Motion carried.

IN RE: PROBATION

Chief Probation Officer, Jack Odle, requested permission to hire a replacement to fill one of the secretary positions. Melissa Avalos has submitted her resignation and her last day will be June 21, 2019. There are two secretaries in the probation department that are full-time employees. Mr. Odle is requesting to start the new secretary at \$28,325.00.

Upon a motion by Stan Stoppenhagen, seconded by John Schultz, to replace the secretary position at a salary of \$28,325.00. Motion carried. Councilman, Dennis Bluhm, opposed.

Chief Probation Officer, Jack Odle, requested an additional out of Adult User Fees for \$3,750.00. This is for the Assistant Chief Probation Officer line item. The other additional's are moving funds around and require no extra monies out of county general. The Assistant Chief Probation Officer line item is a new position and did not have a budgeted line for year 2019. The funds totaling \$13,067.70 are coming out of Chief Probation Officer line.

Upon a motion by Stan Stoppenhagen, seconded by Yvette Weiland, to approve \$13,067.70 to Assistant Chief Probation Officer line item, as this is a new position and did not have a budgeted line for year 2019. Motion carried.

Upon a motion by Dennis Bluhm, seconded by Steve Bailey to approve the transfer of funds from user fees to other line items. Motion carried.

IN RE: INFORMATION SYSTEMS

IT Director, Mike Brown, updated the board on the county's software and addressed the board on the VMWare licensing additional to come in the near future. Mr. Brown said our virtual machines are out of horsepower. Our storage is fine, but we need more RAM. The county computers were purchased in 2016 and in computer age this is a good amount of years. When the computers were purchased through ENS they installed over \$100,000 in disaster recovery computers in this building. The hardware is sitting in this building and at this time not used. Mr. Brown wants to make these computers an active site and not a passive site. He would like to move some of the Jail's information over to this site. It would be cheaper for us to use the hardware we have and get license for it at a cost of \$25,000. The host server at the jail is having some problems. There are eight host servers at the jail. If we use three of our passive site servers at the Service Complex and four servers at the jail, this will help relieve some of the pressure on the jail servers. One of the servers is not working at all in the jail. When servers get overloaded this puts a threat to any patches being installed. This request for licensing the emergency servers will let the county use all the equipment that is just on standby. Council members thought waiting until budget time to make a motion on this, but Mr. Brown stressed that this is something that needs addressed before budget hearings.

Councilman, Tony Mellencamp, stated there are so many different ways to store information. He asked if the cloud or another source has been taken into consideration.

Mr. Brown said storage will be looked into for the future, adding it must be scrutinized very carefully. For now, we need a license to use what we have already purchased. Mr. Brown stated with any type of storage you must have license. To purchase RAM space, it would be far more expensive than purchasing a license. The \$25,000 to purchase the license for the disaster recovery computers is only for the purchase. All licensing purchased has an annual fee. This license is \$5,400.00 a year after the purchase year. In October 2019 our warranty for the computers purchased in year 2016 will be running out and from there on it's the county's cost on breakdowns. Once the license is purchased, it will take approximately a month to get the disaster recovery computers running for what IT is wanting to do with them.

IN RE: PROSECUTING ATTORNEY

Prosecuting Attorney, Jeremy Brown, presented a declaration that he is going from part-time to full-time employment as prosecuting attorney. There are only six prosecuting attorneys left in the state of Indiana that are not full-time for their county. Prosecuting attorneys are paid by the state and there is no extra financial burden on the county. Mr. Brown gave examples of how the numbers have increased through the years on cases. In year, 2012 there were 57 Circuit Court cases and 447 Superior Court cases. For year 2019, we are on target for 100 Circuit Court cases and 890 Superior Court cases. All of this is being done on the same amount of county staff as it was in year 2012. Mr. Brown also reported there are 140 inmates in the detention center, 48 on home detention and 15-17 people going through the drug court program.

Upon a motion by Dennis Bluhm, seconded by John Schultz, to accept Prosecuting Attorney, Jeremy Brown, going from part-time employment to full-time employment. Motion carried.

IN RE: HEALTH DEPARTMENT

Preparedness Coordinator & Health Clinic part-time nurse, Brenda Alexander, and Health Clinic full-time nurse, Holly Degitz, met to discuss the Preparedness Grant. Brenda is in the midst of retiring from preparedness and will go back to doing shots. She requested permission to hire someone to fill the preparedness position as a part-time 15 to 20

hours per week position. Mrs. Alexander stated the amount of the grant for year 2020 is \$25,000. In the past we were only granted \$15,000 to \$17,000. They will utilize \$2,000 to \$3,000 for deliverables and the rest would go for the wage on this position. The grant is through the Indiana State Department of Health which runs on a fiscal year.

This position will have a salary range of \$16.50-\$17.50 per hour. The fiscal year of the grant runs July through June.

Councilperson, Yvette Weiland, requested a copy of the New Focus job description. The position's job description was passed around for Council to look at.

This grant is for preparedness only. Any monies not used for salary, travel, lodging, etc. will be used to purchase deliverables for preparedness. Last year they purchased kits for a program called, "stop the bleed". Kits were put into Amish schools with Band-Aids, gauze, tourniquets etc. This is all out of the grant and will not cost the county anything in their budget.

Upon a motion by Steve Bailey, seconded by Stan Stoppenhagen, to accept the position change of preparedness grant coordinator at a salary range of \$16.50-\$17.50 per hour depending on the experience of the individual and working 15-20 hour per week. Motion carried.

IN RE:

SHERIFF

Sheriff, Dan Mawhorr, presented to Council the additional and transfers he is requesting and to explain why.

His first request was for computer hardware purchase in the amount of \$18,000.00. This was purchases from year 2018 that were not paid. When he paid them in his year 2019 budget, it wiped out his funds. This was out of his control because it was from the former sheriff's term.

Another additional is for uniforms in the amount of \$2,800.00. This is needed because three jailer positions have been filled plus the new sheriff needed uniforms and all receive a \$400.00 annual allowance for uniforms.

We are still in need of one more jailer to meet the federal minimal staff to house federal inmates.

Both the computer hardware purchase and uniforms will come out of LIT Public Safety.

The jail is in need of an additional for medical, medical contract and jail software maintenance. This money will need to come out of county general.

The medical in the amount of \$20,000.00 is to pay what was not covered under the contract at the beginning of the contract. This was expected, but they did not know what it would at that time. These exclusions were medical, RX and supplies of nurse's station.

The medical contract in the amount of \$163,150.00 is the balance of the medical contract for year 2019. This seems like a lot, but it is saving the county a great deal of money. X-rays are done in house now, we get a huge discount on prescription medication and do not need to transport the inmates, as they come to the jail for blood tests, X-rays, etc.

Lastly is jail software with Superior. This is for maintenance and software licensing in the amount of \$20,000. Local cities and towns reimburse the county for their part of the service.

The E911 needs additional for dispatcher, radio tower lease and equipment/software. First is dispatcher in the amount of \$17,984.00. This is a position that was part-time and now has went full-time. The amount of monies needed is the difference in part-time to full-time.

Radio tower lease in the amount of \$59,861.00. This was never paid from year 2018. This was to pay the lease for the north tower, south tower and ERS wireless south tower expense of \$28,110.39. These were all payments that should have been paid in year 2018. Upon paying these expenses out of the year 2019 budget it depleted the funds.

Lastly in the E911 fund is equipment software in the amount of \$21,800.00. This again is paying the year 2018 console maintenance agreement that was not paid.

Sheriff, Dan Mawhorr informed the Council that a bond payment is coming up soon, but it will be paid out of Cum Jail. This will help ease some of the pressure that has been put upon county general with the additional requests.

Upon a collective motion by Dennis Bluhm, seconded by John Schultz to approve all the above requests. Motion carried.

A question was asked of Mr. Mawhorr about the old jail and what was happening. He stated that there will be an auction held, but he is not sure on the date.

IN RE:

COUNTY ENGINEER

Cumulative Bridge

County Engineer, Tim Barkey, reported that bridge B-106 in Blue Creek Township received a bad report and is in need of being replaced.

Mr. Barkey is applying for a Community Crossing Grant that should cover approximately 75% of the costs of construction.

Additional funding is needed in cumulative bridge under contractual services in the amount of \$120,000. These monies will be needed for surveys and to purchase additional right-of-ways.

Also needed is bridge replacement in the amount of \$130,000 for culvert replacement and repair.

Cumulative Bridge is a rate driven fund from property taxes collected.

Upon a motion by Steve Bailey, seconded by Stan Stoppenhagen to accept the additional appropriations for contractual services and bridge replacement. Motion carried.

IN RE:

HISTORICAL SOCIETY

Sandy Collier and Mary Birch, on behalf of the Adams County Historical Society, met to request a budget increase. Mrs. Collier gave an overview of the history of the Historical Society. Sandy Collier stated memberships and activities have increased with the Halloween haunted house and escape room. They have over 100 volunteers each year and working weekends during summer and Halloween tours. They need additional money to be able to do more with the museum. The memberships and fund raisers have maintained the daily operations. In 2016, they received a donation of \$25,000 which \$18,000 was used to replace the roof. The house has been maintained well, but needs work to it to keep it

in good shape. All of the funds to date have been with grants and donations. They need to replace the spouting and outside areas to control the water. They are in the process of restoring the pillars and portico. They would like to bring it back as close as they can to its original state. The Historical Society owns the building behind the museum and it is used for a business office and storage. The roof on the annex needs to be replaced.

They are requesting from the county an increase in the amount budgeted for the Historical Society.

Council Chairman, Tony Mellencamp informed them that the board is not prepared to agree to something today. When budgets are looked over later this year for 2020 they will take this under advisement. He also thanked them for coming in and letting Council know the things going on with the Historical Society and also repairs happening and in need of being done on the house.

IN RE: COMMUNITY CORRECTIONS

Community Corrections Director, Ian Gilbert, and Stephanie Beaver, who is supervisor and oversees compliance of Community Corrections program case managers, requested permission to hire a replacement for Bart Alexander who is retiring. The position that will be vacated is a case manager. The position was posted. Mr. Gilbert informed the Council that he has extended an offer to a former community correction employee that had went to Ft. Wayne for employment and now is coming back to Adams County. She worked with domestic violence in Ft. Wayne and brings that extra experience back to Adams County. The Adams County Community Correction Board has extended her a salary of \$46,196 being she has three years' experience, is a level three and is fully trained and knows Adams County's program.

Funding for Community Corrections comes from the Department of Correction (DOC) Grant and Project Income.

With this new employee coming in with prior knowledge of our Community Correction program this will help a great deal because we are a steering committee for a pilot program where Community Correction and the Probation Department will be working together to find new ways of processing court cases and pre-trial releases. Year 2020 these new changes will need to be implemented.

There was discussion among the Council members as to what is Council's authority in the funding of positions and ultimately has the final decision on funding positions.

It was determined, after lengthy discussion that the advisory board sets the wage and that Council is more or less informed of what is going on.

Adams County Council is the grant administrator for Community Corrections DOC grant.

Upon a motion by Dennis Bluhm, seconded by Steve Bailey to accept the Community Corrections Advisory Boards recommendation of filling the position and the salary extended to the incoming person. Motion carried. Opposed, Yvette Weiland.

IN RE: CIRCUIT & SUPERIOR COURT

Circuit Court Office Manager Karrel Adams and Superior Court Office Manager, Carrie Freeman, met with Council to discuss and approve monies for the DCR recording for both courts.

The equipment additional will be for \$16,000. No paperwork was submitted for a complete approval this month.

The money will come out of the IT's budget for the initial cost, but the annual fees will come out of the budget for the department that is getting the equipment.

The equipment is scheduled to be installed July 15th & 16th by the vendor it was purchased from.

Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve the \$16,000 when the official paperwork is prepared. Motion carried.

IN RE: COUNCIL ON AGING

Council on Aging director, Michelle Lengerich, met with the board to discuss the 2020 budget.

She is requesting the amount of \$30,000 to be appropriated for Council on Aging.

Mrs. Lengerich said their trips are down but the expenses are up.

Council on Aging is doing a senior citizen discount book that they are selling for \$10.00 for people 60 years and over with discounts to various restaurants and businesses. They are hoping to raise money from the sales.

They do get some federal reimbursement for people 60 and over, but it is not much.

Council Chairman, Tony Mellencamp said soon they will be working on the 2020 budgets and will take all of this under advisement at that time. He thanked Mrs. Lengerich for coming in and presenting what Council on Aging is doing to try to help with increasing costs.

IN RE: PARKS & RECREATION

Parks and Recreation Superintendent, Jeremy Gilbert, requested permission to hire a replacement for Dan Friedt.

The county has two full-time positions with Park & Recreation. The position needing replaced is a maintenance position.

Mr. Gilbert said they waited for a while before requesting to refill this position because of the bad weather. Now with mowing the county parks and taking care of the county grounds they are running too short on staff.

Mr. Gilbert is requesting \$16.32 as an hourly rate. This is the same amount that the position was being paid prior to departure.

Upon a motion by Steve Bailey, seconded by John Schultz to approve replacing the maintenance position and paying an hourly rate of \$16.32 per hour. Motion carried.

IN RE: COUNCIL ATTORNEY

Council Attorney, Julie-Marie Brown, informed the Council that on July 10 & 11 there will be all county employees mandatory sexual harassment training.

Julie-Marie Brown spoke briefly about interest on allocation and getting more information to council as to where each county fund's interest is currently going and exploring as to how this might be distributed more effectively.

Another topic presented was collections of money paid in jail bonds. It is frequently applied to satisfactory court costs and fees. But the new Cr.R.26 mandate will reduce the number of bonds that are ordered so there is a concern that we'll have more difficulty collecting those funds. It's also been mentioned that other (non-criminal) feed and counts payable to the county go uncollected.

Council Attorney, Julie-Marie Brown is going to put together a proposal to implement a collections program for the Council to consider. She will present this at a later date.

IN RE:

AUDITOR'S REPORT

Tax Abatement

Upon a motion by Cory Sprunger, seconded by John Schultz, to find J & R Family Limited Partnership Form CF-1 (Resolution 2018-7) in substantial compliance. Motion carried.

Upon a motion by Dennis Bluhm, seconded by Steve Bailey, to find J & R Family Limited Partnership Form CF-1 (Resolution 2007-6) in substantial compliance. Motion carried.

County Council Conference

Auditor, Mary Beery, wanted to remind council that State Board of Accounts is calling a conference of all county council members on Saturday, June 29, 2019 at 8:30 A.M.

IN RE:

ADDITIONAL APPROPRIATIONS

		<u>REQUESTED</u>	<u>APPROVED</u>
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Council

1000.21100.000.0061	Office Supplies	\$278.00	\$278.00
1000.31700.000.0061	Travel	\$2,000.00	\$2,000.00

Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Council additional appropriations. Motion carried.

Public Defender

1000.11300.000.0271	Part Time	\$14,000.00	\$14,000.00
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Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Public Defender additional appropriations. Motion carried.

Jail

1000.31202.000.0380	Medical	\$20,000.00	\$20,000.00
1000.31401.000.0380	Medical Contract	\$163,150.00	\$163,150.00
1000.33401.000.0380	Jail Software Maint	\$20,000.00	\$20,000.00

Upon a motion by Dennis Bluhm, seconded by John Schultz, to approve Jail additional appropriations. Motion carried.

IT

1000.35800.000.9600	Maint. Fund Acct Software	\$75,540.00	\$75,540.00
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Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve IT additional appropriations. Motion carried.

Cumulative Bridge

1135.30100.000.0000	Contractual Services	\$120,000.00	\$120,000.00
1135.31101.000.0000	Bridge Replacement	\$130,000.00	\$130,000.00

Upon a motion by Steve Bailey, seconded by Stan Stoppenhagen, to approve Cum Bridge additional appropriations. Motion carried.

LIT Public Safety - Sheriff

1170.24400.000.0005	Uniforms	\$2,800.00	\$2,800.00
1170.42500.000.0005	Computer Hardware Purchase	\$18,000.00	\$18,000.00

Upon a motion by Dennis Bluhm, seconded by John Schultz, to approve LIT Public Safety-Sheriff additional appropriations. Motion carried.

E911

1222.10900.000.0000	Dispatcher	\$17,984.00	\$17,984.00
1222.37500.000.0000	Radio Tower Lease	\$59,861.00	\$59,861.00
1222.34400.000.0000	Equipment/Software	\$21,800.00	\$21,800.00

Upon a motion by Dennis Bluhm, seconded by John Schultz, to approve E911 additional appropriations. Motion carried.

Adult User Fees

2100.11114.000.0000	Chief Probation Officer	\$3,750.00	\$3,750.00
2100.12301.000.0000	Social Security	\$695.00	\$695.00
2100.12402.000.0000	PERF	\$1,160.00	\$1,160.00
2100.11207.000.0000	Probation Officer	\$4,943.00	\$4,943.00
2100.12601.000.0000	Health Insurance	\$6,510.00	\$6,510.00

2100.33800.000.0000	Drug Testing	\$12,000.00	\$12,000.00
2100.34301.000.0000	Interpreter Services	\$2,000.00	\$2,000.00
2100.42601.000.0000	Equipment	\$14,000.00	\$14,000.00

Upon a motion by Dennis Bluhm, seconded by Steve Bailey, to approve Adult User Fees additional appropriations. Motion carried.

Transfer Fees

2502.21100.000.0000	Office Supplies	\$46.00	\$46.00
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Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Transfer Fees additional appropriations. Motion carried.

Community Corrections Transitions

1123.11211.000.0000	Assistant Director	\$13.00	\$13.00
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Community Corrections Project Income

2540.12101.000.0000	Case Manager Supervisor	\$4,498.00	\$4,498.00
2540.11502.000.0000	Case Manager	\$959.00	\$959.00

Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Community Corrections Transitions and Project Income additional appropriations. Motion carried.

Jail Treatment DOC Grant

9107.35306.000.0000	Adams Memorial Hospital	\$48,000.00	\$48,000.00
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Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Jail Treatment DOC Grant additional appropriations. Motion carried.

Court Reform Grant

9108.11115.000.0000	Drug Crt Case Mgr/Prob Officer	\$29,206.67	\$29,206.67
9108.12301.000.0000	Social Security	\$2,234.31	\$2,234.31
9108.12401.000.0000	Retirement	\$3,563.21	\$3,563.21
9108.12601.000.0000	Health Insurance	\$27,779.84	\$27,779.84
9108.21100.000.0000	Office Supplies	\$110.17	\$110.17
9108.35100.000.0000	Dues/Subscriptions	\$25.00	\$25.00
9108.317000.000.0000	Travel	\$2,900.18	\$2,900.18
9108.42601.000.0000	Equipment	\$672.00	\$672.00

Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve Court Reform Grant additional appropriations. Motion carried.

Total All Funds		\$830,478.38	\$830,478.38
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IN RE:	<u>SALARY ORDINANCE</u>		
	REQUESTED BI-WEEKLY		APPROVED

Health Department (1159)

Food Inspector	\$14.50/hour	\$14.50/hour
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Upon a motion by Dennis Bluhm, seconded by Stan Stoppenhagen, to approve Health Department, Food Inspector. Motion carried.

Community Corrections (1122)

Case Manager		
Carly Raymond (effective 7/1/19)	\$1,015.38	\$1,015.38

Community Corrections (2540)

Case Manager		
Carly Raymond (effective 7/1/19)	\$761.38	\$761.38

Upon a motion by Steve Bailey, seconded by John Schultz, to approve Community Corrections, Case Manager. Motion carried. Opposed, Yvette Weiland.

IN RE:		<u>TRANSFERS BY RESOLUTION</u>		
<u>FUND #</u>	<u>ACCOUNT NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>APPROVED</u>

Treasurer

1000.33700.000.0003	Equipment Repairs	\$11.25	\$11.25
1000.21100.000.0003	Office Supplies	\$11.25	\$11.25

Circuit Court

1000.11707.000.0232	Translator	\$500.00	\$500.00
1000.31206.000.0232	Psychiatric/Medical Service	\$2,000.00	\$2,000.00
1000.11905.000.0232	Temp. Assistant Ct. Reporter	\$500.00	\$500.00
1000.13101.000.0232	Per Diem Ct Reporter Venue	\$300.00	\$300.00
1000.13202.000.0232	Per Diem Bailiff Venue	\$200.00	\$200.00
1000.13400.000.0232	Misc. Indigent	\$1,500.00	\$1,500.00

Probation

1000.11114.000.0273	Asst. Chief Probation Officer	\$52,550.63	\$52,550.63
1000.11906.000.0273	Probation Officer	\$39,482.93	\$39,482.93
1000.11105.000.0273	Chief Probation Officer	\$13,067.70	\$13,067.70

Golden Meadows

1000.11500.000.0622	Overtime	\$4,500.00	\$4,500.00
1000.31300.000.0622	Temporary Services	\$4,500.00	\$4,500.00

Clerks Perp

1119.31901.000.0000	Scanning & Microfilming	\$5,000.00	\$5,000.00
1119.11300.000.0000	Part Time	\$5,000.00	\$5,000.00

Community Corrections

2540.21600.000.0000	Food	\$280.02	\$280.02
2540.30100.000.0000	Contractual Services	\$130.02	\$130.02
2540.22601.000.0000	Other Supplies	\$150.00	\$150.00
2540.12005.000.0000	Case Manager	\$99.00	\$99.00
2540.11502.000.0000	Case Manager	\$99.00	\$99.00

Upon a motion by Steve Bailey, seconded by John Schultz, to approve transfers for Treasurer, Circuit Court, Golden Meadows, Clerks Perp and Community Corrections. Motion carried.

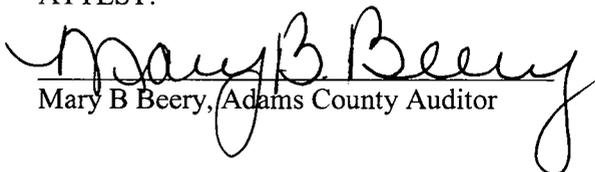
Upon a motion by Stan Stoppenhagen, seconded by Yvette Weiland, to approve Probation transfers. Motion carried.

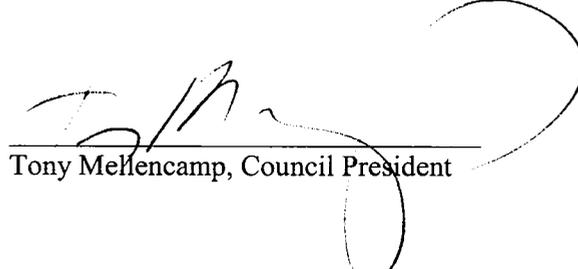
IN RE:

ADJOURN

Upon a motion by Dennis Bluhm, seconded by John Schultz, for adjournment of the June 11, 2019 meeting of the Adams County Council. Motion carried.

ATTEST:


Mary B Beery, Adams County Auditor


Tony Mellencamp, Council President