

ADAMS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES
February 8, 2019

Board and staff members present:

Don Bergdall
Steve Bailey
Nate Rumschlag
Richard Lambert
Jim Franz
John Carroll
Shannon Smitley

Opening of meeting

Approval of minutes

Motion to approve the minutes by Jim, 2nd by Jon approve the minutes from the January meeting as presented. Approved 6-0

Payment of Claims:

Barry review of claims totaling \$10,011.31. Itemized list presented to board and included in record

Motion to pay claims as presented by Jim, 2nd by Steve. Approved 7-0

Superintendent's Report

Barry reviewed the situation with the Randy Jeroche property. Mark recommended that an agreement be drafted with him that the properties be tied together. The RSD could allow him to have a second tap to the garage without charging him a second fee since the work would be for a non-residence accessory building which is covered in the ordinance currently. Mark reference ordinance allows this action by the board. Board took no action as this is already acceptable under current ordinance.

Barry presented a possible apartment has been opened in the district. Asked board for recommendation on action to investigate. After some deliberation by the board, Nate Rumschlag recommended the board table any action. Motion seconded by Shannon. No further discussion.

Barry, AEP and the Magley electric service is still making progress.

Barry presented that a Sheriff's on the Woodworth property at 000 is upcoming.

Barry's meeting with Liberty pumps went well.

Barry is working on a solution to condensation in the electric panel. trying to identify source of moisture and if a seal is in need of repair.

Barry presented a draft sub-committee policy to the board breaking out the board into specialty groups for recommendations on specific issues before the board. Barry issued a list of issues and groups for the board to review.

Umbaugh has not responded to Barry on having the rate study completed. Ben will contact them and see if this will be done by the next meeting.

Ben agreed with the recommendation by Barry to the board that they create at minimum a Rate and Finance Board, a New Project Committee and a Policy Committee.

After discussion the board assigned the following members to committees:

Rate and Finance	Nate, Steve & Richard
Project	Jon, Don & Shannon
Policy	Richard & Jim

Barry will coordinate issues to each of these groups and as time or project issues change members may move around within the board. Recommendations to the board will be faster and can come to the board with partial support. At no point would more than 3 members of the board attend any of the sub-committee meetings to avoid a conflict of having a board quorum.

Mark discussed that the plan for identifying property owners and the exemption timeframe will be needed.

Nate asked about the status of the draft engineering design contract and timetables. Ben responded that he hoped to have something for next month.

Attorney Comments

Mark presented the Ancillary building ordinance answer to the board. Ordinance covers non-residence structures and board is able to approve if tied under common ownership.

Motion to proceed with the second connection by Nate Rumschlag with the following conditions:

- Property remains ancillary in nature.
- Property is a non-residence.
- The two properties are in common ownership.
- Property is tied together by record document.
- Owner pays all legal and tap fees.

Motion was 2nd by Shannon. Approved by board 7-0.

A late invoice was presented by Miller Burry and Brown for legal services. Total claim of \$3,297.00. The invoice was deducted by Mark from a total original claim of \$4,121.25.

Motion to approve the additional claim by Jim, 2nd by Steve. Approve 7-0.

Mark reference the board should consider a possible credit card policy. County policy is something the board could copy. Barry has regularly been carrying expenses on his personal account to await reimbursement by the board. This is something Mark plans to present possibly next month.

Board Comments:

Steve mentioned to the board that the county has affected a 3% pay increase across the board. Steve recommended the board match this and issue a retro-active raise to Barry's pay.

Bank reconciliation and records for the month of January. Record was not available at the time of the meeting. Board recommended holding this for the March meeting.

Steve mentioned there is a \$160 property tax line item blow on the budget to catch next year.

Public Comments:

Lou asked if the board was going to include people along the routes in the notifications process?

Barry responded that yes everyone along the routes will be contacted if possible. The goal is to attempt to make all the connections possible.

Nate commented that we certainly are trying to do so. It will remain a balance of funding once we hear back from the funding agencies.

Barry is counting up all of the contacts the board will need to make.

Motion to adjourn by Steve, 2nd by Jon. Meeting adjourned. 7-0