

The Adams County Council met December 11, 2018, 8:30 a.m., in the Adams County Service Complex. Those present were Council Members, Steve Bailey, Tony Mellencamp, Eric Orr, Stan Stoppenhagen, Ed Dyer, Dennis Bluhm, and Phil Wulliman; County Attorney, Mark Burry; County Auditor, Mary Beery; Commissioners, Doug Bauman, Kim Fruechte, and Rex Moore were in attendance as their meeting begins at 11:00 a.m. Also in attendance were Council Elect, Yvette Weiland and John Schultz.

IN RE: MINUTES

Upon a motion by Ed Dyer, seconded by Stan Stoppenhagen, the November 13, 2018 minutes of the Adams County Council were approved. Motion carried.

IN RE: OUTGOING THOUGHTS

Ed Dyer read a letter of appreciation sharing his thoughts while serving as a member of Council. He mentioned the boards which he served and expressed his support in the employees of Adams County. He also expressed his appreciation of the board members who will be exiting at the end of 2018.

Eric Orr addressed all present sharing his thoughts on the accomplishments of County Council.

Phil Wulliman shared his experiences over his 20 years of service on Council. He expressed appreciation of the voters and stated he has learned a lot and worked with many great people. He read a list of council members who he has worked with over the years and thanked them for their service.

IN RE: PROPERTY TAX ABATEMENT

Attorney, Scott Ainsworth; and J & R Family Limited Partnership & Built Right owner, Jay Grube, addressed the board to request approval of a ten-year abatement for new construction. The matter was set for public hearing and will be held today. The affidavit of service and a notice of publication was presented for the record.

Confirming Resolution 2018-7

Upon a motion by Steve Bailey, to introduce Resolution 2018-7, seconded by Ed Dyer. Motion carried.

Confirming Resolution 2018-7 for the designation of an economic revitalization area upon the application of J & R Family Limited Partnership and Build Right Company.

Motion to Suspend & Enter Public Hearing

Upon a motion by Phil Wulliman, to suspend the Council meeting and open the meeting for public hearing, seconded by Steve Bailey. Motion carried.

Mr. Ainsworth stated this is an expanding opportunity to create several warehouses and add an additional five employees with additional wages of \$150,000 or more. This will also reduce the number of salvage vehicles that are currently present. No one from the public spoke.

Motion to Leave Public Hearing & Resume Council Meeting

Upon a motion by Dennis Bluhm, to leave public hearing and resume Council meeting, seconded by Phil Wulliman. Motion carried.

Attorney Burry read the highlights of the resolution.

Upon a motion by Dennis Bluhm, seconded by Ed Dyer, to adopt Resolution 2018-7. Motion carried. Mark read the highlights of the resolution.

IN RE: BUILDING MAINTENANCE REPORT

Service Complex

Building Maintenance Supervisor, Mike Stimpson, reported they are in the stages of moving the Public Defender to the Community and Family Services old space. There is currently an employee on staff who will do carpentry work. Mike Brown and his IT staff will move into the space currently housed by the Public Defender.

Courthouse

Mr. Stimpson is working with Schindler Elevators on the Courthouse elevator. The parts are no longer manufactured and new equipment might have to be installed if it goes down. The county should plan on making the change in the next two to five years.

IN RE: SUBSTANCE ABUSE AWARENESS COUNCIL

Substance Abuse Awareness Coordinator, Kelly Sickafoose, and Community Corrections Director, Ian Gilbert, submitted the following award agreement for approval:

**Drug Free Adams County
FY 2019 Grant Awards**

Total Amount Available: \$ 96,607.86
25% minimum in Justice, Prevention, and intervention: \$24,151.95
Amount that can be moved from Administrative into other categories: \$12,774.95

PREVENTION:

| AGENCY | PROJECT TITLE | AMOUNT REQUESTED | AMOUNT RECOMMENDED |
|--------------------------------------|--|------------------|--------------------|
| North Adams Community Schools | Random Drug Testing & Drug Education Program | \$7,835.00 | \$2,835.00 |
| McMillen Center for Health Education | Drug & Alcohol Prevention/Education | \$2,524.78 | \$2,524.78 |
| Park Center | Substance Use Education at the Adams | \$16,688.00 | \$16,688.00 |

| | | | |
|--------------|-------------|--------------------|--------------------|
| | County Jail | | |
| TOTAL | | \$27,047.78 | \$22,047.78 |

CRIMINAL JUSTICE:

| AGENCY | PROJECT TITLE | AMOUNT REQUESTED | AMOUNT RECOMMENDED |
|---------------------------|--------------------------------|--------------------|--------------------|
| Adams Superior Court | Drug Court | \$12,104.16 | \$12,104.16 |
| Detect | Equipment & Operating Expenses | \$3,504.00 | \$3,504.00 |
| Decatur Police Department | Equipment | \$7,850.00 | \$7,850.00 |
| Monroe Police Department | In-car Video System | \$5,170.00 | \$5,170.00 |
| TOTAL | | \$28,628.16 | \$28,628.16 |

INTERVENTION:

| AGENCY | PROJECT TITLE | AMOUNT REQUESTED | AMOUNT RECOMMENDED |
|------------------------|------------------------|--------------------|--------------------|
| Drug Free Adams County | Treatment Scholarships | \$24,151.95 | \$24,151.95 |
| TOTAL | | \$24,151.95 | \$24,151.95 |

ADMINISTRATIVE:

| AGENCY | PROJECT TITLE | AMOUNT REQUESTED | AMOUNT RECOMMENDED |
|------------------------|---------------------------------|--------------------|--------------------|
| Drug Free Adams County | Executive Director Compensation | \$6,500.00 | \$6,500.00 |
| | Directors & Officers Insurance | \$982.00 | \$982.00 |
| | Rotary | \$600.00 | \$600.00 |
| | Regional Annual Meeting | \$50.00 | \$50.00 |
| | Administrative Support | \$1,080.00 | \$1,080.00 |
| | Website Updates | \$540.00 | \$540.00 |
| | Aggregate Student Surveys | \$500.00 | \$500.00 |
| | Office Supplies/Ink | \$500.00 | \$500.00 |
| | Community Outreach | \$300.00 | \$300.00 |
| | Go Daddy for Website | \$225.00 | \$225.00 |
| | Postage | \$100.00 | \$100.00 |
| TOTAL | | \$11,377.00 | \$11,377.00 |

Grand Total: \$86,204.89

Remaining: \$10,402.97

Upon a motion by Steve Bailey, seconded by Dennis Bluhm, to approve the 2019 Grant Awards and allocation of the user fees collected according to the recommendation. Motion carried.

IN RE: JANUARY 2019 MEETING DATE

Auditor Beery explained the meeting dates for 2019 were not prepared due to new members taking office in the new year. This will give them a voice if the current schedule does not work.

Upon a motion by Steve Bailey, seconded by Stan Stoppenhagen, to approve January 8, 2019 as the first meeting for Council. Motion carried.

IN RE: PAID TIME OFF POLICY

Attorney, Mark Burry, advised Council they are going to want to address the PTO (vacation, sick, funeral, personal) issue with the Commissioners and department heads in 2019. A number of different proposals will be presented next year. Paid time off accumulates immediately upon employment.

IN RE: INFORMATION SYSTEMS

The board requested IT Manager, Mike Brown, attend the meeting to discuss the additional appropriations for December 2018. Mr. Brown stated they had to accomplish taking on Interlocal agreements with cities and towns. Councilman Mellencamp stated department's need to make sure the county has what it needs while making sure the money is spent appropriately. Departments need not make unnecessary purchases if they do not need office supplies. Do not spend because you have money left.

Commissioner Bauman added Umbaugh could give us a capital improvement plan and project list.

IN RE: OTHER MATTERS PROPERLY PRESENTED**County Council Manual**

Council member, Dennis Bluhm, has completed the Council manual. He thanked Steve Bailey and Ed Dyer for their help. The manual can be bound after the first of the year.

Upon a motion by Ed Dyer, seconded by Steve Bailey, to approve and adopt the Council manual.

Judicial Center Staffing

Commissioner Bauman advised the board to remain in tune with what it takes to operate the new facility. The costs of maintaining the facility is rising. Joe Hoffman of Construction Control will give a final overview in January.

IT Workflow Management Position

IT Manager, Mike Brown, recommended Shane Rekeweg as the person to fill the IT workflow management position. He would like them to consider the value and knowledge of Shane Rekeweg. Mr. Brown would like to take IT and split into an auditing type position. They need to find what we have out there and come up with auditing and documentation that needs to be created. The position would be in charge of education, streamlining workflow, and internal IT auditing. Shane has more experience in the judicial field.

The Commissioners addressed Council recommending the position be increased an additional \$8,000 totaling \$78,000. Council member, Ed Dyer, stated if Shane does not get the increase, he might walk.

Upon a motion by Ed Dyer, seconded by Stan Stoppenhagen, to accept the Commissioners recommendation and set the salary at \$78,000. All those in favor, Steve Bailey, opposed, Eric Orr, Phil Wulliman, and Dennis Bluhm. Tony Mellencamp broke the tie by voting against the increase. Motion denied.

Upon a motion by Dennis Bluhm, seconded by Steve Bailey, approval to give consideration after a 90-day performance evaluation. All those in favor, Stan Stoppenhagen, Phil Wulliman, and Dennis Bluhm. Eric Orr opposed and Ed Dyer recused himself because of short-sided thoughts. Motion carried.

| IN RE: | | <u>ADDITIONAL APPROPRIATIONS</u> | |
|------------------|-------------------------------|----------------------------------|-----------------|
| | | <u>REQUESTED</u> | <u>APPROVED</u> |
| IT | | | |
| 1000-025-3000-33 | Copy Machine Lease | \$20,000.00 | \$20,000.00 |
| 1000-025-3000-36 | Repairs to DeMarc Room/New IT | \$200.00 | \$200.00 |
| 1000-025-3000-55 | Copy Machine Usage Charges | \$900.00 | \$900.00 |
| 1000-025-3000-56 | Consulting | \$67,840.00 | \$67,840.00 |
| 1000-025-3000-57 | Software Maintenance | \$295,000.00 | \$295,000.00 |
| 1000-025-3000-59 | Internet & Network Service | \$9,000.00 | \$9,000.00 |
| 1000-025-4000-25 | Computer Hardware Purchases | \$187,314.00 | \$187,314.00 |

Upon a motion by Eric Orr seconded by Steve Bailey, to approve the above additional appropriations. Motion carried. Phil Wulliman opposed.

Auditor

| | | | |
|------------------|-----------------|----------|----------|
| 1000-002-1000-12 | Deputies | \$244.00 | \$244.00 |
| 1000-002-2000-11 | Office Supplies | \$20.00 | \$20.00 |
| 1000-002-3000-17 | Travel | \$705.00 | \$705.00 |
| 1000-002-3000-22 | Printing | \$379.00 | \$379.00 |

Coroner

| | | | |
|------------------|--------------|------------|------------|
| 1000-007-3000-12 | Autopsy Fees | \$8,000.00 | \$8,000.00 |
|------------------|--------------|------------|------------|

Commissioners

| | | | |
|------------------|---------------------------|-------------|-------------|
| 1000-068-1000-27 | Workman's Comp | \$75,000.00 | \$75,000.00 |
| 1000-068-1000-28 | Other Employee Insurances | \$10,000.00 | \$10,000.00 |

Plan Commission

| | | | |
|------------------|----------------|-------------|-------------|
| 1000-079-3000-11 | Legal Services | \$20,000.00 | \$20,000.00 |
|------------------|----------------|-------------|-------------|

Building Department

| | | | |
|------------------|-----------|----------|----------|
| 1000-312-2000-20 | Gas & Oil | \$300.00 | \$300.00 |
|------------------|-----------|----------|----------|

LIT Economic Development

| | | | |
|------------------|----------|--------------|--------------|
| 1112-000-3000-53 | NIRCC | \$58.00 | \$58.00 |
| 1112-000-3000-55 | Hospital | \$343,217.00 | \$343,217.00 |

Cumulative Capital Development

| | | | |
|------------------|--------------------|-------------|-------------|
| 1138-000-4000-71 | Software Licensing | \$93,270.00 | \$93,270.00 |
|------------------|--------------------|-------------|-------------|

Cumulative Jail

| | | | |
|------------------|-------------------------|-------------|-------------|
| 1142-000-3000-39 | Judicial Center Project | \$14,046.00 | \$14,046.00 |
| 1142-000-4000-27 | Jail Demolition | \$9,600.00 | \$9,600.00 |

LIT Public Safety

| | | | |
|------------------|-----------------------|-------------|-------------|
| 1170-005-4000-26 | Computers & Equipment | \$9,000.00 | \$9,000.00 |
| 1170-005-4000-71 | Software & Consulting | \$49,000.00 | \$49,000.00 |
| 1170-911-4000-10 | Dispatch Equipment | \$26,200.00 | \$26,200.00 |

Adult User Fees

| | | | |
|------------------|----------------------|------------|------------|
| 2100-000-3000-40 | Software Maintenance | \$2,040.00 | \$2,040.00 |
| 2100-000-4000-26 | Equipment | \$4,325.00 | \$4,325.00 |

Transfer Fee

| | | | |
|------------------|--------------------|------------|------------|
| 2502-000-3000-15 | Plat Book Engineer | \$8,000.00 | \$8,000.00 |
|------------------|--------------------|------------|------------|

Community Corrections

| | | | |
|------------------|-----------------|------------|------------|
| 2540-000-3000-40 | Court Solutions | \$3,000.00 | \$3,000.00 |
|------------------|-----------------|------------|------------|

Public Health Maintenance

| | | | |
|------------------|----------------------|------------|------------|
| 8101-000-2000-11 | Supplies & Equipment | \$3,338.00 | \$3,338.00 |
|------------------|----------------------|------------|------------|

Prosecuting Attorney IV-D

| | | | |
|------------------|-----------------|------------|------------|
| 8897-000-1000-13 | IV-D Caseworker | \$3,600.00 | \$3,600.00 |
| 8897-000-1000-14 | IV-D Caseworker | \$3,600.00 | \$3,600.00 |
| 8897-000-1000-18 | IV-D Caseworker | \$3,600.00 | \$3,600.00 |
| 8897-000-1000-23 | Social Security | \$825.00 | \$825.00 |
| 8897-000-1000-24 | Retirement | \$1,294.00 | \$1,294.00 |

| | | | |
|------------------------|--|-----------------------|-----------------------|
| Total All Funds | | \$1,272,915.00 | \$1,272,915.00 |
|------------------------|--|-----------------------|-----------------------|

Upon a motion by Stan Stoppenhagen, seconded by Ed Dyer, to approve the above additional appropriations.
Motion carried.

| IN RE: | | <u>TRANSFERS BY RESOLUTION</u> | | |
|------------------|-------------------------------------|--------------------------------|-----------------|-----------------|
| <u>FUND #</u> | <u>ACCOUNT NAME</u> | <u>INCREASE</u> | <u>DECREASE</u> | <u>APPROVED</u> |
| Election Board | | | | |
| 1000-062-1000-19 | Clerks | \$375.00 | | \$375.00 |
| 1000-062-1000-16 | Absentee/Travel Board | | \$375.00 | \$375.00 |
| Commissioners | | | | |
| 1000-068-1000-24 | Retirement | \$64,000.00 | | \$64,000.00 |
| 1000-068-1000-28 | Other Employee Insurances | \$4,671.00 | | \$4,671.00 |
| 1000-068-3000-71 | County Promotions | | \$895.00 | \$895.00 |
| 1000-068-3000-72 | Fees & Penalties | | \$2,044.00 | \$2,044.00 |
| 1000-068-3000-73 | Co Cost Allocation Plan | | \$4,000.00 | \$4,000.00 |
| 1000-068-3000-74 | Radio Communication Equip | | \$15,485.00 | \$15,485.00 |
| 1000-068-3000-75 | Maintenance Co Property | | \$5,000.00 | \$5,000.00 |
| 1000-068-3000-81 | Maumee River Basin | | \$2,206.00 | \$2,206.00 |
| 1000-068-3000-93 | Comm Corr Indigent | | \$14,487.00 | \$14,487.00 |
| 1000-068-3000-97 | Storm Damage Repairs | | \$2,535.00 | \$2,535.00 |
| 1000-068-4000-21 | Unincorporated Comm Infrass | | \$7,110.00 | \$7,110.00 |
| 1000-068-4000-26 | Equipment | | \$14,909.00 | \$14,909.00 |
| Circuit Court | | | | |
| 1000-232-1000-38 | GAL/Facilitator | \$3,400.00 | | \$3,400.00 |
| 1000-232-3000-12 | Psychiatric/Medical Service | \$10,000.00 | | \$10,000.00 |
| 1000-232-1000-17 | Translator | \$300.00 | | \$300.00 |
| 1000-232-1000-39 | Transcripts | \$540.00 | | \$540.00 |
| 1000-232-1000-35 | Pauper Attorney | | \$13,400.00 | \$13,400.00 |
| 1000-232-1000-30 | Per Diem Ct. Reporter-Venue | | \$300.00 | \$300.00 |
| 1000-232-1000-19 | Temporary Ass. Ct. Report | | \$540.00 | \$540.00 |
| Probation | | | | |
| 1000-273-2000-11 | General Office Supplies | \$90.00 | | \$90.00 |
| 1000-273-3000-22 | Printing other than Office Supplies | | \$90.00 | \$90.00 |
| Jail | | | | |
| 1000-380-1000-20 | Overtime | \$15,800.00 | | \$15,800.00 |
| 1000-380-1000-29 | Assistant Jailers | \$12,700.00 | | \$12,700.00 |
| 1000-380-1000-16 | Jailers | | \$22,500.00 | \$22,500.00 |
| 1000-380-1000-22 | Assistant Cooks | | \$6,000.00 | \$6,000.00 |
| Sheriff | | | | |
| 1170-005-1000-16 | Overtime | \$19,940.00 | | \$19,940.00 |
| 1170-005-1000-19 | Special Deputy | \$23,180.00 | | \$23,180.00 |
| 1170-005-1000-18 | Deputies/Sergeants | | \$43,120.00 | \$43,120.00 |

| | | | |
|--------------------|-----------------------|-------------|-------------|
| Highway | | | |
| 1176-531-1000-17 | Maintenance Worker | \$25,300.00 | \$25,300.00 |
| 1176-531-1000-15 | Overtime | | \$7,100.00 |
| 1176-531-1000-16 | Maintenance Operator | | \$18,200.00 |
| Tobacco Grant Fund | | | |
| 1206-000-2000-12 | Health Supplies | \$14.37 | \$14.37 |
| 1206-000-2000-11 | Supplies | | \$14.37 |
| Health Maintenance | | | |
| 1168-000-1000-20 | Nurse | \$1,000.00 | \$1,000.00 |
| 1168-000-1000-14 | Food Inspector | | \$1,000.00 |
| Adult User Fees | | | |
| 2100-000-3000-30 | PSI Writer | \$2,710.96 | \$2,710.96 |
| 2100-000-1000-26 | Health Insurance | \$584.28 | \$584.28 |
| 2100-000-3000-42 | Uniforms | \$1,035.98 | \$1,035.98 |
| 2100-000-3000-52 | Conference & Training | \$360.00 | \$360.00 |
| 2100-000-2000-11 | Office Supplies | | \$1,980.26 |
| 2100-000-1000-13 | Part Time Scanning | | \$2,710.96 |

Upon a motion by Phil Wulliman, seconded by Ed Dyer, the above transfers by resolution were approved by Council. Motion carried.

IN RE:

2018 AMENDED SALARY ORDINANCES

| | <u>Requested</u> | <u>Approved</u> |
|---------------------------------------|------------------|-----------------|
| Park & Rec (1219) | | |
| Maintenance Skilled | | |
| Dan Friedt (effective 4/2/18-10/2/18) | \$1,228.00 | \$1,228.00 |
| Dan Friedt (effective 10/2/18) | \$1,267.78 | \$1,267.78 |

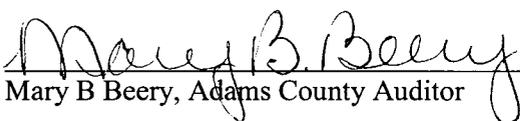
Upon a motion by Steve Bailey, seconded by Stan Stoppenhagen, the above salary ordinances were approved by Council. Motion carried.

IN RE:

ADJOURN

Upon a motion by Phil Wulliman, seconded by Eric Orr, the December 11, 2018 meeting of the Adams County Council was adjourned. Motion carried.

ATTEST:


 Mary B Beery, Adams County Auditor


 Tony Mellencamp, Council President

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