

ACRSD Board
Meeting Minutes
December 11, 2025

The following persons were present:

Shannon Smitley, Chairman
Nate Rumschlag, Secretary
John Carroll, Board Member
Jim Franz, Board Member
Deon Shoaf, Board Member
Nathan Scherer, Superintendent
Noah Brite, Field Technician
Jamie Wetter Billing and Accounting Clerk
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

Josh Zimmerman, Board Member
John Summers, Board Member

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES MADE BY DEON SHOAF AND SECONDED BY NATE RUMSCHLAG. Approved 5-0.

OTHER MATTERS

Rebecca Cochran, Accountant for the District, reviews the financial status of the District.

2026 Budget presented and reviewed.

MOTION TO APPROVE 4% PAY RAISE FOR ALL EMPLOYEES MADE BY DEON SHOAF AND JOHN CARROLL. Approved 5-0.

Annual Salaries as follows:

- Noah – \$52,333.81
- Nathan –\$59,489.14
- Jamie – \$47,840.92
- Brooke –\$5,891.56

Discussion held re the ability to increase by up to .25 based on evaluations.

Budget set at 1,460,052.00 for 2026

Discussion held re the current Rate Ordinance.

Nathan Scherer suggests that we take the head count from previous school year to determine the rate for the next year.

Ben Adams suggests that the district modify exhibit A of the rate ordinance:

- School rate is currently set at .1 per pupil; modification to be .05
- Churches: eliminate kitchen and change to .01 per seat

MOTION TO UPDATE THE ORDINANCE AND REVISE APPENDIX A FOR SCHOOLS AND CHURCHES MADE BY JIM FRANZ AND SECONDED BY JOHN CARROL.
Approved 5-0.

Preconstruction meeting was yesterday.

County is doing a remodel with this building, ACRSD will possibly be vacating this building in the future. Maybe by the end of 2026.

Service calls: 4 to 5 times recently.

Going to need help sooner than later.

Rate study included an additional employee.

Project 7 – Jim Franz wants to know how that looks.

- Ben Adams said the PER that was partially funded there are another 6 or so areas that didn't get funded, could be in line for future projects – a couple hundred could be added.

Service truck goes in the 22nd of December to get the bed on.

Waiting on lift station pumps (some were out 9 months).

Jim Franz recognized for his service. Today is his last meeting.

ENGINEER'S REPORT

Ben Adams updates the Board as follows:

Funding closed on Project 6.

Preconstruction meeting was yesterday.

Formal notice of awards, notice to proceed and the construction contracts to be approved.

MOTION TO AUTHORIZE SHANNON SMITLEY TO SIGN OFF ON THE ABOVE BY NATE RUMSCHLAG AND SECOND BY JIM FRANZ. Approved 5-0.

Project 6 updates:



John Summers, Board Member

John Carroll, Board Member



Josh Zimmerman, Board Member

	BUDGET
REVENUE	2026
450.0 - SEWER FEES-MONMOUTH PLEASANT MILL	\$279,888
450.1 - SEWER FEES-BOBO	\$103,488
450.2 - SEWER FEES- PROJECT 3	\$453,936
450.4 - SEWER FEES-PROJECT 4	\$197,568
450.5 - SEWER INCOME - PROJECT 5	\$252,840
450.6 - SEWER INCOME - PROJECT 6	\$68,831
451.0 - INSPECTION FEES	\$3,000
452.0 - SEWER EXTENSION FEE	\$6,900
453.0 - TAP FEES	\$0
453.2 - TAP FEES-PROJECT 3	\$0
453.4 - TAP FEES-PROJECT 4	\$0
453.5 - TAP FEES - PROJECT 5	\$0
454.0 - MISCELLANEOUS FEES	\$0
469.0 - WELLS CO. REIMBURSE RESERVED	\$13,250
708.0 - INTEREST INCOME	\$11,250
741.0 - ADAMS COUNTY GRANT	\$50,000
753.0 - IN FINANCE AUTHORITY - SRF	\$0
TOTAL REVENUE	\$1,440,951
	BUDGET
PULLED FROM GOLD & BONY	2026
GOLD TO USDA PULL (FROM 111)	\$251,705
BONY TO BONY PULL (FROM 108)	\$223,157
EXPENSES	BUDGET
500.0 - SEWAGE TREATMENT	\$467,664.66
508.0 - BONY MONTHLY TRANSFER (TO 108)	\$241,919
511.0 GOLD MONTHLY TRANSFER (TO 111)	\$200,375
521.0 - DIRECT LABOR	\$169,555
523.0 - F.I.C.A. TAXES EXPENSE	\$12,378
524.0 - EMPLOYEE INSURANCE	\$54,309.58
525.0 - DEFERRED COMPENSATION (NATIONWIDE)	\$26,000
526.0 - PERF	\$20,242
530.0 - CONVENTIONS & SEMINARS	\$500
551.0 - ELECTRICITY SERVICE AREAS	\$35,573.11
571.0 - CONTRACTOR FEES	\$44,000.00
573.0 - REPAIRS EQUIPMENT & TOOLS	\$9,000
575.0 - AUTO TRUCK REPAIRS & MAINTENANCE	\$10,000
577.0 - SUPPLIES	\$13,000
601.0 - BILLING SERVICES	\$4,525.22
603.00 - ASSOCIATION FEES	\$0
605.0 - RECORDING FEES	\$4,500
607.0 - LEGAL NOTICES	\$2,000
611.0 - BANK CHARGES	\$2,250
612.0 - LOAN FEES	\$0
627.0 - DUES & SUBSCRIPTIONS	\$500
631.0 - INSURANCE GENERAL	\$24,766
635.0 - OFFICE SUPPLIES	\$1,250
636.0 - POSTAGE	\$11,061
652. - SOFTWARE MAINTENACE EXPENSE	\$5,584
656.0 - ACCOUNTING FEES	\$21,522
657.0 - STATE BD OF ACCTS AUDIT FEES	\$51,068
658.0 - LEGAL FEES	\$14,946
685.0 - TAXES PROPERTY	\$70
691.0 - COMMUNICATIONS SERVICE	\$4,994
692.0 - ELCTRICITY	\$0
699.0 - MISCELLENEOUS	\$2,500
802.0-INTEREST EXPENSE - BONY	\$0
804.0 - MISCELLANEOUS EXPENSE	\$0
805.0 - SHOP UTILITIES	\$4,000
TOTAL EXPENSES	\$1,460,052