

ACRSD Board
Meeting Minutes
September 11, 2025

The following persons were present:

Shannon Smitley, Chairman
Nate Rumschlag, Secretary
John Carroll, Board Member
Jim Franz, Board Member
Deon Shoaf, Board Member
Nathan Scherer, Superintendent
Noah Brite, Field Technician
Jane Kaverman, Billing and Accounting Clerk
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

John Summers Board Member
Josh Zimmerman, Board Member

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 5-0.

APPROVAL OF CLAIMS

MOTION TO APPROVE PAYROLL CLAIMS IN THE SUM OF \$10,766.73 MADE BY JOHN CARROLL AND SECONDED BY DEON SHOAF. Approved 5-0.

MOTION TO APPROVE CLAIM VOUCHERS IN THE SUM OF \$85,000.50 MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 5-0.

BANK RECONCILIATION:

- FBOB: \$644,893.22
- Gold: \$361,949.59
- BONY: \$275,655.92
- BONY P5: \$315,622.06

MOTION TO APPROVE BANK RECONCILIATION MADE BY NATE RUMSCHLAG AND JIM FRANZ. Approved 5-0.

Project 6 Invoices for Commonwealth, \$37,250.08 and \$33,466.00 presented.

MOTION TO APPROVE COMMONWEALTH INVOICES MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 5-0.

DISTRICT SUPERINTENDENT REPORT

Nathan Scherer presents to the Board as follows:

Project 5 – Letters have been sent to those individuals that haven't connected.

Other matters:

- Recalibrated all flow meters Linn Grove.
- Waiting on the truck bed.
- Lots of service calls.
- Garage update
 - Nathan Scherer called a city representative and requested a walk through with them to get a timeline as to when they will complete the transition. He wants to know what the city is planning on throwing away. So far no one from the city has contacted him. He is looking to receive a semi load of stuff coming and he has nowhere to put it.
 - Discussion held. Currently, Nathan has no key to the building and the vac trailer is currently there. Nathan needs to tell them that we need the key or we are changing the lock.

Shannon Greene will be here to discuss Jane's position.

- The plan is to advertise on Indeed tomorrow.

MOTION TO ADVERTISE ON INDEED BOARD TOMORROW MADE BY NATE RUMSCHLAG AND SECOND BY JOHN CARROLL. Approved 5-0.

ENGINEER'S REPORT

Ben Adams Reports as follows:

Project 6: Estimated costs 6.18 mil, we asked for 5 mil in forgivable for grant, and then take out a loan for the remainder. We received 5 mil in grant funds. We committed to closing on funding by the end of the year, project is out to bid, and was advertised on Tuesday, 10/2 is tentative date to receive bids, the bid openings will be staggered by a day.

- At least one contractor is holding plans; information has been sent out to contractor's.

- Nate Rumschlag said that he is not opposed to moving our meeting back a week if need be to get the bids.
- Per Mark Burry, advises that we will probably need to schedule one special meeting (first week in November) with the projected date to be Wednesday the 5th at 1:00 p.m. (we need 4 board members here).
- Th New Rate Ordinance will be introduced at the October meeting; we will then advertise for the public hearing after the October meeting.
- Ben Adams will send individual maps to the board members
- Re PER: Comments have to be responded to by 9/26.

The next focus will be to start thinking about Project 7 after this.

Deon asks about the loan – SRF will help us apply, 35 year term.

DISTRICT ATTORNEY REPORT

Mark Burry presents as follows:

Mark further addresses the award and advises the Board to make a motion for the same.

MOTION TO ACCEPT AWARD AND AUTHORIZE THE ACRSD TO SEND OUT THE NOTICES TO PROSPECTIVE CUSTOMERS FOR EXTENSION OF SERVICE MADE BY NATE RUMSCHLAG AND SECONDED BY JIM FRANZ. Approved 5-0.

At the October meeting the bond and proposed rate ordinance will be introduced along with the scheduling of the public hearing on November 5, 2025, which will then be advertised.

Mark will also be working on an updated treatment agreement with Decatur.

Shannon Smitley advises that the SAM registration will need to be updated.

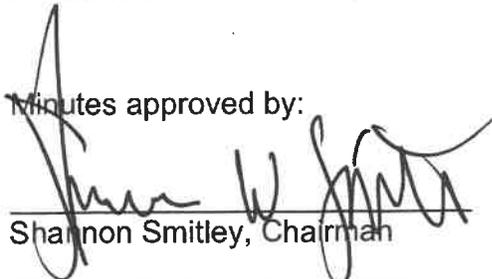
OTHER MATTERS PRESENTED

None.

PUBLIC COMMENTS

MOTION TO ADJOURN BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. APPROVED 5-0.

Minutes approved by:


 Shannon Smitley, Chairman



Nate Rumschlag, Secretary



Deon Shoaf, Board Member



John Summers, Board Member

John Carroll, Board Member



Josh Zimmerman, Board Member



Jim Franz, Board Member