

**ACRSD Board**  
**Meeting Minutes**  
**September 12, 2024**

**The following persons were present:**

Shannon Smitley, Chairman  
Nate Rumschlag, Secretary  
John Carroll, Board Member  
Jim Franz, Board Member  
John Summers Board Member  
    Noah Brite, Field Technician  
Jane Kaverman, Billing and Accounting Clerk  
Mark Burry, Attorney  
Brooke Hindenlang, Paralegal to Mark Burry

**The following persons were absent:**

Josh Zimmerman, Board Member  
Deon Shoaf, Board Member  
Nathan Scherer, Superintendent

**APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES MADE BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. Approved 5-0.

**APPROVAL OF CLAIMS**

Payroll Claims presented in the sum of \$10,559.81.

Claims Vouchers presented in the sum of \$131,650.51.

MOTION TO APPROVE CLAIMS IN THE SUM of \$131,650.51 (Claims Vouchers) and \$10,559.81 (Payroll Vouchers) MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 5-0.

SRF Claims presented:

- Project 3:
  - \$90.00 – Easements Recorded, paid to the Adams County Recorder
  
- Project 5:
  - \$7,456.00 for Commonwealth
  - \$25,000.00 for Miller, Burry & Brown
  - \$68,268 (Release of Retainage) Miller Contracting

MOTION TO APPROVE SRF CLAIM FOR PROJECT 3 (\$90.00) AND PROJECT 5 (\$32,456.00) MADE BY JIM FRANZ AND SECONDED BY NATE RUMSCHLAG.  
Approved 5-0.

### **BANK RECONCILIATION**

There was no bank reconciliation submitted this month due to e-mail issues. The August and September bank reconciliation will be submitted at the October meeting.

### **DISTRICT SUPERINTENDENT REPORT**

Noah Brite presented the superintendent report.

Project 5 has the following properties to connect:

- Winchester Road area – 8
- Magley area – 35
- Clem's Lake South – 61
- Brent Arnold Project (100 W) – 2 out of 7. Ferguson was out.

Flemings have been doing grass restoration at Clem's Lake South (started at 700) and 100 West.

Regarding the discussion of a new employee, there has been some talk and interest. The main question from interested persons include what is the pay. The District has had interest from adults and students. One person in particular has some experience with a contractor on installations, with specific experience with electrical work and grinders.

There have been service calls as usual.

Shannon Smitley would like an email to the Board about what they want out of they want out of the Part-time person; provide a job description.

Nate Rumschlag wants to know what equipment they are going to need.

Discussion held about possibly paying mileage if they are using their own vehicle.

Jim Franz asks about their physical abilities.

- Per Noah Brite, an interested student rode with Nathan Scherer and the other candidate would also be physically able.

Shannon Smitley suggested that the District might need to speak to Shannon Greene about Part-time guidelines

Shannon Smitley, Jim Franz and John Carroll will be on the committee to discuss employment.

MOTION TO REALIGN THE COMMITTEES MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 5-0.

### **ENGINEER'S REPORT**

Ben Adams indicates that he does not have much to report.

Project 5:

- Flemings still have active things to do on Clems Lake South, restoration and punch list items, mostly just grass. They are still holding retainage for Magly and Clem's Lake South and final payment for restoration.

Project 4:

- Oakwood release of retainage – There is an issue but it should be taken care of soon.

Future Projects:

- Nate Rumschlag asks about smaller areas that we might be able to pursue based on income levels.
- Ben Adams thinks we are in a holding pattern until next year. The State did go all the way down to #25 on the list; #25 got 1.1 million with 0 percent.
- Nate Rumschlag asks about component projects with drainage.
  - Ben Adams explains that the above project (#25 on the list) had some issues so they scored better, not necessarily because of it being stormwater. Ben Adams also thinks the scoring has changed.

Question asked about AEP with regard to the power issue in Pleasant Mills, they are still looking at this

### **DISTRICT ATTORNEY REPORT**

Mark Burry discusses the following with the Board:

*Liens* – Mark explains the lien process and fees. Resolution 2024-2 regarding lien service and service charges introduced.

MOTION TO ADOPT RESOLUTION 2024-2 (LIEN SERVICE AND SERVICE CHARGES) MADE BY JIM FRANZ AND SECONDED BY NATE RUMSCHLAG. APPROVED 5-0

### **OTHER MATTERS PRESENTED**

Jane Kaverman reports to the Board that the audit has been completed

Noah Brite reports that regarding the theft over the summer, a juvenile has been charged and we did get some of the tools back that were stolen.

Shannon Smitley asked that the phone # on the website be made more prevalent.

Jane Kaverman mentions the website again regarding moving to a new provider.

Brooke Hindenlang advises the Board that the ACRSD employees all have new e-mail addresses.

Mark Burry mentions that Maverick Baumer has a line that will be running to his property.

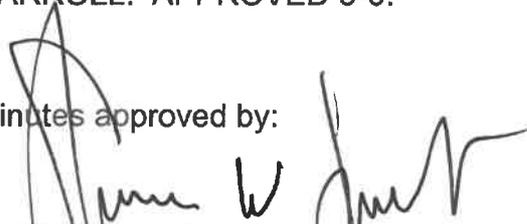
- Per Ben Adams, Mr. Baumer is paying for the line
- Mark Burry explains this is private extension, it is not the district's line, we will not maintain it.

Nate Rumschlag reminds Shannon Smitley that the SAM's site needs update.

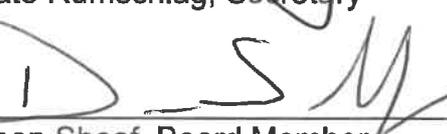
**PUBLIC COMMENTS**

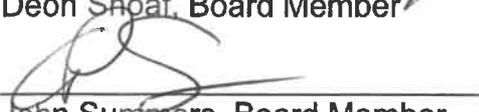
MOTION TO ADJOURN BY JOHN SUMMERS AND SECONDED BY JOHN CARROLL. APPROVED 5-0.

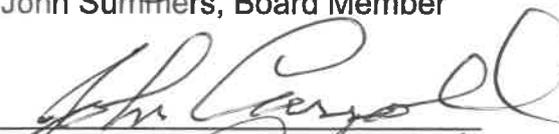
Minutes approved by:

  
\_\_\_\_\_  
Shannon Smitley, Chairman

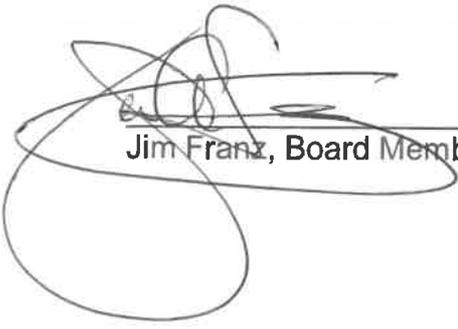
  
\_\_\_\_\_  
Nate Rumschlag, Secretary

  
\_\_\_\_\_  
Deon Shoaf, Board Member

  
\_\_\_\_\_  
John Summers, Board Member

  
\_\_\_\_\_  
John Carroll, Board Member

  
\_\_\_\_\_  
Josh Zimmerman, Board Member



Jim Franz, Board Member