

ACRSD Board
Meeting Minutes
May 8, 2025

The following persons were present:

Shannon Smitley, Chairman
Nate Rumschlag, Secretary
John Carroll, Board Member
Jim Franz, Board Member
John Summers Board Member
Deon Shoaf, Board Member
Nathan Scherer, Superintendent
Noah Brite, Field Technician
Jane Kaverman, Billing and Accounting Clerk
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

Josh Zimmerman, Board Member
Mark Burry, Attorney

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES MADE BY JOHN CARROLL AND SECONDED BY JIM FRANZ. Approved 6-0.

APPROVAL OF CLAIMS

MOTION TO APPROVE PAYROLL CLAIMS IN THE SUM OF \$7,086.68 AND VOUCHERS IN THE SUM OF 95,687.95 MADE BY DEON SHOAF AND SECONDED BY JOHN CARROLL. Approved 6-0.

Bank Reconciliation and Financial Statements reviewed by the Board:

FBOB Operating:	\$540,978.90
FBOB Gold:	\$400,953.96
BONY:	\$291,694.73
BONY P5:	\$853,111.41

MOTION TO APPROVE FINANCIAL STATEMENTS AND BANK RECONCILIATION MADE BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. Approved 6-0

DISTRICT SUPERINTENDENT REPORT

Nathan Scherer updates the Board as follows:

Approval by SRF has been given for the additional spend down of remaining funds. Nathan Schere is tweaking what we sent in. He wants to go with 12" couplers instead of 7". He will need to get requotes from salesmen. He got with the vac trailer guy yesterday, he has a unit in stock without the boiler on it.

- John Carroll asked if we needed the boiler and Nathan Scherer replied, "No".
- Shannon thinks it will be easier to degrease which is something the boiler would help with.
- Nathan Scherer agrees but advises they have a floating compound.

Nathan Scherer also reports that he is taking over the jails lift station.

- John Carroll asked how much we have of the floating compound and Nathan Scherer replied that we have plenty; maybe 20 gallons. We still have the liquid stuff too.
- Jim Franz asks if the District can add a boiler later.
- NS said yes, Decatur said they very rarely use it.
- They also approved the service body, but per NS, we will have to get a truck.

Ben Adams summarizes what the District asked for:

- Commonwealth Fees for project 6
- 60' riding lawn mower
- Trailer
- Vac trailer
- Portable generator
- 5 new spare lift station pumps
- Service body
- Misc fittings parts/pieces
- 20 grinder pumps

The total asking amount is about 930K total.

The only thing they didn't approve was a weed trimmer.

The District has about 877K to spend.

Nathan Scherer also reported to the Board that a pump in Pleasant Mills recently had an issue and were told that the cost to rebuild would be 7,800 and the cost for a new one is \$16,000.00.

- Jim Franz asks if there is an advantage to replace the pump with a new one versus the rebuild.
- Per Nathan Scherer, it will be the exact same pump if they buy a new one.

- Discussion held regarding the purchase of a new truck to pull the trailer and for the service body. Nathan Scherer had a quote for about 60K.
 - The next steps in utilizing the remaining funds will include obtaining updated quotes and everything will need to be split out with individual packets, including a narrative. The documentation will need to be sent through Gayle Hicks at SRF. They will review and issue the approval letter.
 - Ben Adams advises that SRF might fill out the forms for the District.
 - Ben also reminds the Board that 3 quotes will need to be obtained with a few exceptions.
 - John Carroll asks about the weight of the truck that Nathan Scherer is looking at. Noah Brite advises that it will be a one ton truck.
 - Shannon Smitley indicates that his opinion is to obtain quotes on a one ton, that is chaise less.
 - Further discussion held regarding the purchase of a used truck or maybe leasing.
- Nathan Scherer and Noah Brite started looking into all of Project 5 areas. Items are still under warranty. They spoke with Ethan Snyder to put a new layer on the GIS to show every air release, grinder and manhole. Noah Brite has been checking them. He found a few problems. A list has been put together with all contractors that show what needs fixed. Grass restoration is also included.
- A road in Oakwood had to be cut. There was a resident that called that one drain wasn't draining. Decatur came out with the vac truck. Donny and Marty got involved. Every bell was crushed all the way across the road. They are going to let it settle, the highway department will then patch it.
- Nathan Scherer went to an SRF meeting in Auburn. He is in compliance for 2025.
- Gases were too strong in Arcadia where the manhole is leaking.
- Water is still coming in the Monmouth area.
- Jim Franz brings up the impending rate increase.
 - Nate Rumschlag said that we need to decide on the rate study which addresses the rate increase that will likely be coming and the rate study factors in a new truck.

MOTION FOR NATHAN SCHERER TO MOVE FORWARD WITH THE PURCHASE OF A TRUCK FOR 60K OR LESS TO BE PAID OUT OF THE GOLD ACCOUNT MADE BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. Approved 6-0.

ENGINEER'S REPORT

Ben Adams presents the following report:

- He recommends the Project Committee meet to review the plan for future projects.
- Discussion held concerning the Wyneken Project.

- Also, residents from Allen County want to be included. Allen County wants to craft an interlocal agreement to include those residents.
- City of Decatur wants to amend the agreement with the District.

DISTRICT ATTORNEY REPORT

None

OTHER MATTERS PRESENTED

Lewis Brown wants to know what Jane Kaverman's employment status is. She responds that she intends to remain with the District full-time until December. The Board requests a summary as to what she could offer for part-time work.

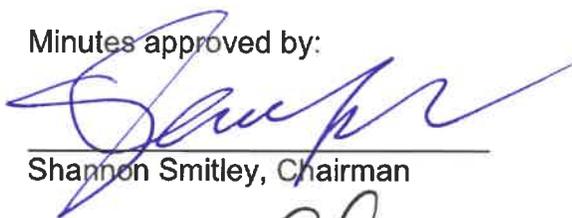
Discussion held about the agreement with Wells County and Adams County for the work that Jane is doing. Currently charging an hourly rate instead of a flat rate.

Discussion held regarding the need to introduce the rate study and to schedule a special meeting likely at the Riverside Center.

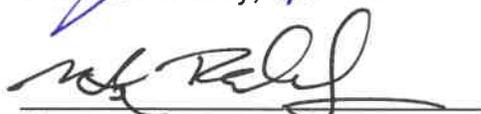
PUBLIC COMMENTS

MOTION TO ADJOURN BY JOHN SUMMERS AND SECONDED BY DEON SHOAF.
APPROVED 6-0.

Minutes approved by:



Shannon Smitley, Chairman



Nate Rumschlag, Secretary



Deon Shoaf, Board Member

John Summers, Board Member

John Carroll, Board Member



Josh Zimmerman, Board Member



Jim Franz, Board Member