

ACRSD Board
Meeting Minutes
June 12, 2025

The following persons were present:

Shannon Smitley, Chairman
Nate Rumschlag, Secretary
Josh Zimmerman, Board Member
Jim Franz, Board Member
Deon Shoaf, Board Member
Nathan Scherer, Superintendent
Noah Brite, Field Technician
Jane Kaverman, Billing and Accounting Clerk
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

John Summers Board Member
John Carroll, Board Member

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES MADE BY NATE RUMSCHLAG AND SECONDED BY DEON SHOAF. Approved 5-0.

APPROVAL OF CLAIMS and BANK RECONCILIATION

Bank Reconciliation presented to the Board:

FBOB	\$517,300.95
FBOB Gold	\$417,330.14
BONY	\$313,553.06
BONY – P5	\$856,007.07

MOTION TO APPROVE THE BANK RECONCILIATION MADE BY DEON SHOAF AND SECONDED BY JOSH ZIMMERMAN. Approved 5-0.

Payroll Claims of \$7,172.02 and operating claims of \$117,543.67 presented to the Board.

MOTION TO APPROVE PAYROLL CLAIMS IN THE SUM OF \$7,172.02 AND OPERATING CLAIMS IN THE SUM OF \$117,543.67 MADE BY DEON SHOAF AND SECONDED BY JOSH ZIMMERMAN. Approved 5-0.

DISTRICT SUPERINTENDENT REPORT

Nathan Scherer presents to the Board as follows:

- Issues occurring with leaks. There were three in less than five days (Sunnybrook and Clem's Lake South).
- Fleming's bored into the gravity line by Winchester (golf course area) and they cut the road without a permit from the highway department.
- Nathan and Noah are finding manholes with deterioration. Midwest Tile put in an additive to the concrete, but it doesn't seem to be holding up. ½" of concrete is falling off the walls I Preble. The golf course and Fleming are putting a spray coat on the manhole.
 - Nathan Scherer is putting a list together and someone is coming over to give an estimate on the cost.
- Basically, he and Noah have been trying to keep up with everything going on.
- Alarms are still going off.
- Ethan Snyder from the County has added a layer on the GIS, marking every air release and flush valve on GIS (air release or cleanout).
- The ACRSD wish list has been submitted to SRF.
 - With the ongoing issues, the vac trailer would be very useful right now.
 - Per Ben Adams, there is a different procurement on SRF approving our wish list. Items requested are required to have new quotes and along with a narrative. Ben Adams said the Board needs to approve the items requested, specifically the vac trailer and service body.
 - Nathan Scherer found a different truck that was cheaper and will work better. He got back to Tom Kelly and they sold the one he wanted and even though they had another of the same type, it was more money. They found one in Warsaw.
 - Service body was 51K. Vac Trailer 162K, but it is lower now.
 - Vendor for the service body is WA Jones.
 - Vendor for the vac trailer is Braun Equip.

MOTION TO APPROVE THE SERVICE BODY AND THE VAC TRAILER (\$147,869.32) CONDITIONED UPON FINAL APPROVAL BY SRF ON HOW IT WILL BE PAID/REIMBURSED, MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN. Approved 5-0.

MOTION TO APPROVE 40 GRINDER PUMPS, 5 LIFT STATION PUMPS, RELATED PARTS, TRAILER FOR MOWER, MOWER (\$13,475) AND SMALL GENERATOR CONDITIONED UPON FINAL APPROVAL BY SRF ON HOW IT WILL BE PAID/REIMBURSED MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN. Approved 5-0.

ENGINEER'S REPORT

Ben Adams presented to the Board as follows:

- Ben did not get together with the projects committee last month, but he will plan on it this month.
- He will not get the new PPL until after 7/1/25 from SRF – just waiting.
- Ben had a conversation with city of Decatur attorney regarding changes to the interlocal agreement. He still owes information to Mark Burry and Anne Razo (city attorney) but he is waiting on maps. Looking to amend treatment agreement.
- Baker Tilly wants to know what we are going to do about rates.
- Ben asks that the Board approve Commonwealth's invoices totaling \$180,448.19.

MOTION TO AUTHORIZE THE DISBURSEMENT REQUEST TO SRF FOR THE ENGERINEEING FEES MADE BY NATE RUMSHCLAG AND SECONDED BY JIM FRANZ. Approved 5-0.

DISTRICT ATTORNEY REPORT

Mark Burry addresses the Board regarding the Baker Tilly report:

- Discussion held re potential rate increase.
 - Based on Baker Tilly number we need to be at a rate of \$106.93 by 2027
 - The Board is directing a rate ordinance amendment should be presented in July for a \$100.00 rate, but they will also be discussing if there will be a tiered increase in the future. (based on increased operating expenses, etc.) The Board will decide what the actual increase is at the July meeting.

OTHER MATTERS PRESENTED

- Nathan Scherer mentions that Adams County has reached out about an emergency magnet, for emergency contacts. The cost would be 95.00. Mark said maybe a sticker should be added to the grinder instead.
- Jane Kaverman presented her chart about what she would do if she went to part-time.
- Nate Rumschlag would like to have a meeting with Shannon Greene, Jane Kaverman and himself to discuss her departure.

- Discussion held regarding the Board Appointments since they are supposed to be staggered, but it is no longer working that way. Mark Burry will work on the appointments.

PUBLIC COMMENTS

None

MOTION TO AJOURN MADE BY NATE RUMSCHLAG AND SECONDED BY JOSH ZIMMERMAN. Approved 5-0.

Minutes approved by:

Shannon Smitley, Chairman

Nate Rumschlag, Secretary



Deon Shoaf, Board Member



John Summers, Board Member



John Carroll, Board Member

Josh Zimmerman, Board Member



Jim Franz, Board Member