
2024 ADAMS COUNTY ELECTION BOARD

Minutes

Approved 11/15/2024

The Adams County Election Board met on **Thursday, October 24, 2024**, in the Circuit Courtroom in the Adams County Courthouse building.

Those present were:

Dean J. ("J") Swygart, Democratic Board Member
Donald Kuhn ("Don"), Republican Member
Shelly M. Brite, Secretary/Clerk of Court
Cassie Hammond, Election Deputy
Jody Affolder, Deputy

Public present were:

None

Election Board meeting called to order by J Swygart at 4:30 p.m.

Upon a motion by Don Kuhn to approve minutes of September 19, 2024 meeting, seconded by Shelly M. Brite, motion carried. (3-0)

OLD BUSINESS

Public Test

Confirmed the public test for the Election Equipment was conducted on October 1, 2024, in accordance with IC 3-11-14-5.1; IC 3-11-14.5-5, IC 3-11-13-22 and IC 3-11-13-23(b). Legal notice was sent to both Berne Witness and Daily Democrat on September 23, 2024. The IEC 9 and IEC 10 were submitted to the Indiana Election Division on October 1, 2024. See October 1, 2024 minutes. Upon a motion by Shelly M. Brite to approve minutes of the October 1, 2024 public test meeting, seconded by J Swygart, motion carried (3-0)

Emergency Meetings

On October 7, 2024, Election Board Emergency hearing was held regarding the ballot omission of South Adams School Board District 4 due to no candidate filings. CEB decided not to reprint the ballot due to advisement of the School Superintendent and unnecessary cost in reprinting the ballot. Please review attached October 7, 2024, minutes for any discussions.

On October 8, 2024, after a full first day of early voting, voters noticed they were unable to select 2 candidates for the North Adams School Board Districts 1 & 2. An Election Board Emergency hearing was held to re-program the 6 panels for early voting; conduct a test to review that the selection was corrected and that a letter will be send to voters in these districts the option to recast their ballot. Please review attached October 8, 2024 minutes for any discussions.

Campaign Finance Reports

Campaign Finance (CFA -4): the pre-election campaign finance reporting period ended on October 11, 2024 and the deadline to file was October 18, 2024. On October 21, 2024, Shelly Brite sent and

email reminding those who did not file to submit their reports. CEB agreed to send out letters to those committees who have not filed their reports.

The next campaign finance report deadline is for the Annual Report is January 15, 2025.

CAN -39 Voting Location Advertisement

On October 2, 2024, the legal notice of the general election to be published according to I.C. 5-3-1 was sent to Berne Witness and Decatur Daily Democrat.

CEB-40 Certification of Ballot Agreement in a Vote Center County; Notice to Voters

This Certification to be signed by the Adams County Election Board.

Delivery of Voting Equipment

Discussion: for Satellite Delivery, picking up Penske Cargo Van to use in the delivery and pick up for both Satellite Delivery for Bridge -Decatur and First Missionary – Berne.

For Election Day, again Highway Department to load the 2 U-Haul Trucks on Monday, November 4, 2024. We have voting equipment workers to assist in delivery, set-up and pick-up. Again, I will request J Swygart to assist with the North Truck and Don Kuhn to assist the South Truck.

Election Board Comments

J Swygart questioned the write-in that Shelly Brite sent to the board regarding accepting write-in with initials. Board in agreement not to accept initials since it's not clear the intention of the voter's candidate.

Public Comments

No comment.

Poll Worker Training

Poll Workers Training will be conducted at the end of this meeting. Presentation will also stress the Emergency Disaster Plan. Meeting shall continue with the training:

Upon a motion to recess at 4:45 p.m. until Poll Worker Training begins, by J Swygart, seconded by Don Kuhn, motion carried (3-0). Poll Worker Training began at 5:10 p.m.

Upon a motion to adjourn the poll worker training by J Swygart at 6:30 p.m. seconded by Don Kuhn, motion carried. (3-0).

Respectfully submitted,
Shelly M. Brite
Secretary of CEB