
2024 ADAMS COUNTY ELECTION BOARD

APPROVED 10/24/2024

Minutes

The Adams County Election Board met on **Thursday, September 19, 2024** in the Election Room in the basement of the Adams County Courthouse building.

Those present were:

Dean J. ("J") Swygart, Democratic Board Member
Donald Kuhn ("Don"), Republican Member
Shelly M. Brite, Secretary/Clerk of Court
Jody Affolder, Deputy

Public present were:

Charlie Tooley

Election Board meeting called to order by J Swygart at 9:00 a.m.

Upon a motion by Don Kuhn to approve minutes of the August 15, 2024 meeting, seconded by Shelly Brite motion carried (3-0).

OLD BUSINESS:

Ballot Preparation Approved

On September 11, 2204, Clerk's Office approved the final corrected ballot review. CEB, Party Chairs and Schools Superintendents were provided a copy of the ballot for their review on September 10, 2024.

Revised Amended Resolution 2023-4

After attending the Fall Clerk's Conference, Indiana Election Division stated that all Travel Board voting methods are to be consistent. Therefore, revising Amended Resolution 2023-4, allows voting equipment booth to b If all are agreeable to the changes, upon a motion by J Swygart to approve the 2024 Revised Amended Resolution 2023-4, seconded by Don Kuhn, motion carried (3-0).

NEW BUSINESS:

Poll Worker Contracts

We have received Party Chairs nominations for poll workers for Early Voting as well as Election Day. Therefore, each nominated poll worker shall be approved by election board. Once nominated poll workers have been approved, Clerk's Office will be mailing out contracts for all election workers with the necessary documentation.

Upon a motion by Don Kuhn to approve the 2024 General Election nominated Poll Workers, seconded by Shelly Brite, motion carried. (3-0).

Poll Worker Training

Clerk's Office will be mailing out approved poll workers with a cover letter outlining the dates and times for training. Early Voting poll workers for courthouse and Travel Board will be provided an opportunity to contact Clerk's Office to schedule a refresher course before early voting begins on October 8, 2024. Satellite and election day poll workers can attend the two (2) training session scheduled for **October 24, 2024, at 5:00 p.m.** for Clerks and Judges and Inspector Meeting is scheduled for **November 2, 2024, at 10:30 a.m.** in the Circuit Courtroom. However, should a poll worker is unable to make these 2 dates, they will need to contact the Clerk's Office to schedule a training session. It is to be noted, in order to be compensated, poll worker is required to attend training. Training will emphasize the emergency disaster manual as well as process and procedures of the voting equipment.

Voting Equipment

Voting equipment assignment has been set-up and ready for public test which a total of 4 Voting Equipment machines will be assigned for the public test which is scheduled for October 1, 2024, at 10:00 a.m. Copy of the list is ready for review.

Election Board Comments:

ABS Mail-in Ballots to date requested 72 and 58 online ready to process. Starting on 9/20/2024, ballots will be mailed out to those who requested mail-in ballots. Deadline to request an application will be October 21, 2024 due to timing to receive and mail out ballots.

J Swygart is unable to attend the Public Test scheduled for October 1, 2024. His proxy, Janelle Young will be attending in his stead.

Clerk's Office received the Town of Geneva, Clerk-Treasurer, resignation letter. She is on the General ballot as she does not have the criteria to be removed from the ballot. As she was not appointed to position but elected in the primary, she is unopposed in the general and when she wins the election, the only factor for her is to not take oath of office in order for the position to be vacant. I have this sent this issue to Indiana Election Division as to their thoughts.

J Swygart brought up the fact of HOA preventing candidates to place signs. Under Indiana law, HOA cannot prevent a homeowner to place signs in yards 30 days before an election. He would like this presented in the paper.

Belmont Teacher, Jeff Schuler, provided 15 student voter registration to the Clerk's Office. He will also take a demo booth to show his students.

Next scheduled Election Board Meeting will be held on October 1, 2024 for the Public Test.

Public Comments:

No comments.

Upon motion by Don Kuhn to adjourn at 9:26 a.m. seconded by Shelly Brite, motion carried (3-0).

Respectfully submitted,
Shelly M. Brite. Secretary CEB