

The Adams County Board of Commissioners met January 16, 2024 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Stan Stoppenhagen, Steve Bailey, Steve Kuhn, County Attorney, Mark Burry, Attorney, Clayton Lengerich, HR Coordinator Shannon Greene, Auditor, Tony Mellencamp.

**IN RE:** MINUTES

Upon a motion by Steve Bailey and seconded by Steve Kuhn for approval by the County Board of Commissioners' Minutes for January 2, 2023. Motion Carried.

**IN RE:** AUDITOR REPORT

**Allied Weekly Insurance Claims**

Upon a motion by Steve Kuhn and second by Steve Bailey to approve paying the Weekly Allied Health Insurance Claims in the amount of \$68,268.75. Motion Carried. The Auditor verified claimants were legitimate.

**Allied Weekly Insurance Claims**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve Weekly Allied Health Insurance Claims in the amount of \$20,646.37. Motion Carried.

**Monthly Clerk Report**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the Monthly Clerk Report, submitted by Clerk, Shelly Brite. Motion Carried.

**Payroll Claims**

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Payroll Claims in the amount of \$376,816.77. Motion Carried.

**Payroll Time Cards**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the Payroll Time Cards for certain department heads. Motion Carried.

**Annual Salaries Advertisement**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the list of employees and wages that were allowed in the total amount of \$9,414,679.01. Motion Carried.

**Accounts Payable Claims**

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Accounts Payable Claims in the amount of \$1,807,488.02. Motion Carried.

**Rainy day Fund Emergency**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the payment of \$87,218.52 out of rainy-day fund to finish paying off the Switch Update for the IT Server system, which is needed to be able to function as a county government. Motion Carried. This emergency declaration is to be able to sustain and maintain IT integrity.

**IN RE:** BUILDING AND GROUNDS

Upon a motion by Steve Bailey and second by Stan Stoppenhagen to approve a quote for electric work in two rooms in the Adams County Service Complex to avoid breakers being tripped, in the amount of \$3,000.00. Motion Carried. Steve Kuhn abstained.

**IN RE:** HIGHWAY DEPARTMENT AND COUNTY ENGINEER

County Engineer, Nate Rumschlag, presented his engineer report.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve signing the letter of financial commitment for a 25/75 Community Crossings Grant. Motion Carried.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve two right of way permits to I&M to replace utility poles in two county locations in Washington Township. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve allowing the Highway Department to pursue going out for bids on several pieces of equipment, including a Bush hog mower. Motion Carried.

**IN RE:** BUILDING AND PLANNING

Upon a motion by Steve Bailey and second by Steve Kuhn to approve Roger J. Kaehr East Subdivision / French Sec 28 / 3 Lots / Located on CR400S, West of CR550W. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve Roger J. Kaehr West Subdivision / French Sec/ 28 / 3 Lots / Located on CR400S, west of CR550W. Motion Carried.\

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the re-recording of the Cook Family Subdivision / Washington Sec 36 / 3 Lots / Located on SR124, east of CR200E. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve entering the Building and Planning Monthly Report into the record, submitted by Director, Mark Wynn. Motion Carried.

**IN RE:** TREASURER

Upon a motion by Steve Kuhn and second by Steve Bailey to approve entering the Monthly Treasurer Report, submitted by Treasurer, Ed Dyer, into the record. Motion Carried.

**IN RE:** HR COORDINATOR

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the once every five years for two-weeks pay when an employee is out of PTO. Motion Carried.

HR Coordinator, Shannon Greene, with updated summary plan descriptions for the three networks offered under the employer group health plan, including changes approved in 2023 and a summary of benefits coverage for the plan.

**IN RE:** OTHER MATTERS PROPERLY PRESENTED

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the interlocal agreement for animal control and services with the City of Berne, in the amount of \$6,900.00 annually. Motion Carried.

Upon a motion by Steve Bailey and second by Stan Stoppenhagen to approve the interlocal agreement for animal control and services with the Town of Geneva, in the amount of \$2,100.00 annually. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the interlocal agreement with Wells County for three months of service with Adams County Engineer, Nate Rumschlag, at \$1,500.00 per week. Motion Carried. This was approved by Adams County Council as well. This was a 3-0 vote.

Upon a motion by Steve Bailey and second by Steve Kuhn to accept the Commissary Fund Ledger of receipts, Disbursements, and Balances, from Adams County Sheriff, Dan Mawhorr. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the annual CSI Contract for the Clerk's office at \$4,000.00 annually. Motion Carried.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the County Clerk to sell or donate some Apple equipment from the Clerk's office. Motion Carried.

IT Director, Mike Brown, reported that at some point in the future all county business will have to be done with a .gov email address, rather than the .in.us domain name. This was an edict from the Department of Homeland Security.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve enhancing Mimecast protection against hackers mimicking our domain name, at a cost of \$10,209.31. Motion Carried. This would include beginning the process of switching to the .gov domain name for the county.

**IN RE:** COUNTY ATTORNEY

There was no report.

**IN RE:** ADJOURNMENT

Upon a motion by Steve Kuhn and second by Steve Bailey to adjourn. Motion Carried.

ATTEST: Tony Mellencamp  
Tony Mellencamp, Auditor of Adams County

Steve Kuhn  
Steve Kuhn, Commissioner

Steve Bailey Remote  
Steve Bailey, Commissioner

Stan Stoppenhagen  
Stan Stoppenhagen, Chairman