

The Adams County Board of Commissioners met November 7, 2023 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Stan Stoppenhagen, Steve Kuhn, Steve Bailey (via remote), Attorney, Clayton Lengerich, Auditor, Tony Mellencamp.

IN RE: MINUTES

Upon a motion by Steve Bailey and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for October 31, 2023. Motion Carried.

IN RE: AUDITOR REPORT

Monthly Clerk Report

Upon a motion by Steve Kuhn and second by Steve Bailey to approve entering the Monthly Clerk Report submitted by Clerk, Shelly Brite, into the record. Motion Carried.

USI Insurance Claim

Upon a motion by Steve Kuhn and second by Steve Bailey to approve a claim for USI Insurance Services, LLC, in the amount of \$9,000.00. Motion Carried.

Payroll Claims

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the Payroll Claims in the amount of \$356,014.65. Motion Carried.

Payroll Time Card Approval

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Payroll Time Card Approval. Motion Carried.

Accounts Payable Claims

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the accounts payable claims in the amount of \$454,516.95. Motion Carried.

IN RE: BUILDING AND GROUNDS

Building and Grounds Manager, Rick Burkhalter, sought permission to obtain prices for electronic boards to show what offices and room numbers in the Service Complex is. Anytime offices move in the building now, it is difficult to keep track and post-it notes have to be placed on the boards.

IN RE: HIGHWAY DEPARTMENT

Superintendent Brad Yoder reported to the Commissioners that his department would be sending out annual bid requests for 2024 products needed by the Adams County Highway Department.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve a right of way permit on CR350S between CR100 and CR200E for a utility pole placement by I & M Power. Motion Carried.

Yoder also wanted to remind citizens to shake the mailbox when it snows because winter weather is coming soon and the county is not responsible for damage to mailboxes.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve sending out bid packets for the annual bids for products for the highway department to be opened on Dec. 5. Motion carried.

IN RE: BUILDING AND PLANNING

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Converse Subdivision / Washington Sec 30 / 3 Lots / Located on the Northeast corner of CR100N and CR200W. Motion Carried.

IN RE: TREASURER

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Monthly Treasurer Report, submitted by Treasurer, Ed Dyer. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve a line of credit promissory note from First Bank of Berne, for worker's comp, in the amount of \$250,000.00. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve holding a tax certificate sale in January to get a few properties into the tax rolls. Motion Carried.

IN RE: HR COORDINATOR

Upon a motion by Steve Kuhn and second by Steve Bailey to approve authorizing the signature of Commissioner Chairman Stoppenhagen to sign the Ardellis stop-loss insurance agreement. Motion Carried.

IN RE: OTHER MATTERS PROPERLY PRESENTED

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the Superior Court request to purchase security cameras in the amount of \$5,000.00. Motion Carried. Judge Conrad will seek a transfer request at next week's Council meeting.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve allowing a Christmas tree to be placed on the Courthouse lawn. Motion Carried.

IN RE: COUNTY ATTORNEY

A.J. Bertsch, Monroe Police Department, sought an ARPA request approval. To be able to connect with all other county police and sheriff departments for safety.

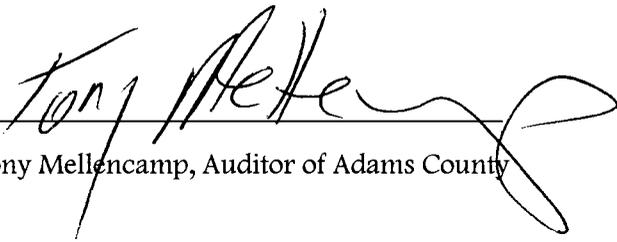
Upon a motion by Steve Kuhn and second by Steve Bailey to approve the ARPA Request for \$8,000.00 to the Monroe Police Department. Motion Carried. This was a 3-0 vote. The request will now go before the County Council at its next meeting.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve Ordinance 24, which rezones the Jacob Schwartz property at CR8114S and CR300E, from agricultural to rural commercial. This was approved as a do pass recommendation by the County Plan Commission. Motion Carried. This passed with a 3-0 vote.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve Ordinance 25, which rezones property at CR100W, just south of CR500N, owned by Brent Arnold, from agricultural to single family residence. Motion Carried by a 3-0 vote. This was previously approved by the Adams County Plan Commission.

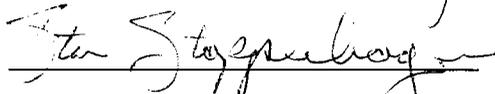
IN RE: ADJOURNMENT

Upon a motion by Steve Bailey and second by Steve Kuhn to adjourn. Motion Carried.

ATTEST: 
Tony Mellencamp, Auditor of Adams County


Steve Kuhn, Commissioner


Steve Bailey, Commissioner


Stan Stoppenhagen, Chairman