

**ACRSD Board**  
**Meeting Minutes**  
**August 10, 2023**

**The following persons were present:**

Shannon Smitley, President  
Nate Rumschlag, Secretary  
John Summers, Board Member  
Dick Lambert, Board Member  
Jim Franz, Board Member  
John Carroll, Board Member  
Nathan Scherer, Assistant District Superintendent  
Noah Brite, Field Technician  
Jane Kaverman, billing and accounting Clerk  
Mark Burry, Attorney  
Brooke Hindenlang, Secretary – Paralegal to Mark Burry

**The following persons were absent:**

Josh Zimmerman, Board Member

**APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES MADE BY RICHARD LAMBERT AND SECONDED BY JIM FRANZ. Approved 6-0.

**PROJECT CUSTOMER QUESTIONS**

None

**APPROVAL OF CLAIMS**

MOTION TO APPROVE CLAIM VOUCHERS OF \$98,580.56 MADE BY JIM FRANZ AND SECONDED BY RICHARD LAMBERT. Approved 6-0.

MOTION TO APPROVE PAYROLL VOUCHERS OF \$6,947.33 MADE BY JIM FRANZ AND SECONDED BY RICHARD LAMBERT. Approved 6-0.

5 Bank reconciliations presented.  
FBOB -259,613.50 (operating)  
FBOB - 206,493.14 (gold)  
FBOB - 16,660.76 (special account – ARPA)  
BONY - 145,348.51

BONY 5 – 3,081,648.39

MOTION TO APPROVE THE BANK RECONCILIATIONS MADE BY JIM FRANZ AND SECONDED BY RICHARD LAMBERT. Approved 6-0.

SRF Claims presented by Brooke Hindenlang  
Project 3 \$4,220  
Project 4 \$164,361 (swif) and (waf) 3,743  
Project 5 \$127,356

MOTION TO APPROVE SRF CLAIMS FOR PROJECTS 3,4,5 MADE BY NATE RUMSCHLAG AND SECONDED BY JIM FRANZ. Approved 6-0.

### **SUPERINTENDENT REPORT**

Nathan Scherer updates the Board as follows:

#### **Project 4 Update:**

- 55 homes hooked up, 9 left to go. (Oakwoods), Wildwood is all hooked up, 11 hooked up along 27 maybe 7 or 8 to go.  
*Issue:* 1 home at oakwoods, house is going to be torn down, not sure when the buyout will be, he is asking if he needs to hook-up. Ben is going to reach out to Rod Rinkenburger to find out maybe when or if this is really happening.
- 23 homes out of 84 done in Sunnybrook area.

#### **Project 5 Update:**

- Millers moving right along, will be done with the mainline in a next week or so and over half of the grinders and some laterals too.
- Magley – issues with utilities, fiber, gas, phone, internet all side by side. Trying to work with them, but it is a mess.

Customer wants to put a second grinder on his property, but not sure when – what is the procedure?

- Brooke to provide form.

→I&I in Pleasant Mills, Nathan Scherer is going to smoke test.

→Noah Brite is pumping out all of the man holes. Might have figured out the 750 syphon problem, air release valve wasn't open. Found an anti syphon check relief valve.

→Jane Kaverman has been off on vacation and is missed.

### **ENGINEER'S REPORT**

Ben Adams updates the Board as follows:

### Project 3

- SRF request went in for parts and stuff, still waiting.

### Project 4

- Waiting on water work in Oakwood before we start tearing things up, then another meeting with the residents; parts to arrive next week.
- Sunnybrook- completely closed out. One outstanding item, change order 1 – minor credit of 1,469.19. Needs approved. Got 3 grinder kits, per Nate maybe using for Clem's lake, didn't use any contingency.

Ben Adams introduces a change order for Project 4.

MOTION TO ADOPT CHANGE ORDER 1 MADE BY JIM FRANZ AND SECOND BY NATE RUMSCHLAG. Approved 6-0.

John Carroll asked about street matter with Flemings. Per Ben Adams, it is figured out but not done.

### Project 5

- Conceivably Winchester Road could be done in 2 months. Map handed out.

### **DISTRICT ATTORNEY REPORT**

Mark Burry addresses Ben Adams re Project 5 form request regarding bonding with Underground, Ben Adams will fill this out.

Nate Scherer reports that the required signage from the federal government is up, picture taken and sent out.

Mark Burry addresses the new construction question – if they make the request while in the project, they need to fill out the connection agreement, they have to pay for the costs of the grinder, pay for the lateral, we will waive the connection fee, but they must pay the interim rate until the time that they connect. This not septic elimination only new construction. Mark suggest that a committee get together and discuss this further with him.

### **OTHER MATTERS PRESENTED**

Nate Scherer advises that instead of selling parts to contractors, he has them replace the parts they pick-up.

Nate Rumschlag asks what the status is of our PER's?

- Nothing per Ben Adams. We have a list from Jessica Rutschilling of problem areas.
- Per Nate Rumschlag, maybe we need a map of where there is an interest or need.

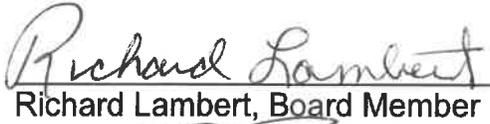
**PUBLIC COMMENTS**

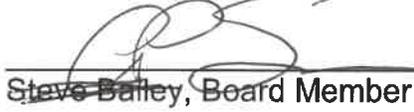
MOTION TO ADJOURN BY JIM FRANZ AND SECONDED BY JOHN CARROLL.  
Approved 6-0

Minutes approved by:

  
Shannon Smitley, Chairman

  
Nate Rumschlag, Secretary

  
Richard Lambert, Board Member

  
Steve Bailey, Board Member

John Stammers

  
John Carroll, Board Member

Josh Zimmerman, Board Member

  
Jim Franz, Board Member