

ACRS Board
Meeting Minutes
June 8, 2023

The following persons were present:

Dick Lambert, Board Member
Jim Franz, Board Member
Josh Zimmerman, Board Member
John Summers, Board Member
Nathan Scherer, Assistant District Superintendent
Jane Kaverman, billing and accounting
Mark Burry, Attorney
Brooke Hindenlang, Secretary – Paralegal to Mark Burry
Clerk

The following persons were absent:

Shannon Smitley
Nate Rumschlag
John Carroll

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES FROM JUNE 2, 2023 AND JUNE 8, 2023, MADE BY JIM FRANZ AND SECONDED BY JOHN SUMMERS. Approved 4-0.

PROJECT CUSTOMER QUESTIONS

Arlo Geels – asking for a line to be run at 200-300 East to the corner of 700 N (3310 East) – He wants to start butchering. His address is 3310 East 700 North.

Ben Adams will look into this.

APPROVAL OF CLAIMS

MOTION TO APPROVE VOUCHERS OF \$48,967.72 MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN. Approved 4-0.

MOTION TO APPROVE PAYROLL VOUCHERS OF \$4,883.13 MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN. Approved 4-0.

5 Bank reconciliations presented:

FBOB \$293,393.66 (operating)
FBOB \$222,911.73 (gold)
FBOB \$16,660.76 special

BONY \$181,887.42
BONY Project 5 – \$3,056,843.44

MOTION TO APPROVE THE BANK RECONCILIATIONS MADE BY JIM FRANZ AND SECONDED BY JOHN SUMMERS. Approved 4-0.

SRF Claims presented by BLH
Project 3: \$2,376.00
Project 4: \$169,347.00 (SWIF) and \$44,701.00 (WAF)
Project 5: \$193,338.00

Discussion held re invoices and request made.

MOTION TO APPROVE CLAIMS FOR 3,4,5 MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN Approved 4-0.

SUPERINTENDENT REPORT

Nate Scherer provides the Superintendent Report:

Project 3

- Linn Grove – he just did another connection
- Preble/Peterson – issue, grinder was set in front of the house instead of in the back of the house; he wanted to speak with Fleming but the 1 year is up so he hasn't had much luck. Homeowner applied for government funding.
- 900 N – 1 not hooked up – paying bill

A few are still waiting on government assistance, one is up for Sheriff's sale. There are a few that still need to get done. Overall, 8-10 still need to hook (possibly 3 are in foreclosure).

Project 4

- Connections are taking off. So far 29 connections have been completed. 24 at Oakwoods already.
- Realistically, there are only 2 contractors working at Oakwoods

Project 5

- 17 grinders are in, quite a bit of 2 inch pipe in, grinder pit station basins being set; Per Darrell, the crew will be working until next Wednesday, boring and lateral lines.

Problems:

- A property in project 3 is on a shared grinder was involved in a fire and no one lives there. A family member asked if they could live in a camper while working on the house. Per the building department, they could have a temporary occupancy permit. So far, no bill has been paid.

- Board discusses the situation and agrees that the account needs to be made current. They will need to run lateral and the temporary permit should be for no more than 12 months.
 - Mark Burry – Per Mark, the district, health department and building department need to discuss this. Property address is 8701 N 100 E.
- House located on 200 W, preconstruction letter was sent, homeowner filed exemption which was denied, they are more than 300 feet from the line.
 - Jessica Rutschilling wants to speak with Luke Ainsworth.
 - Mark Burry explains that the District cannot force connections for locations more than 300 feet. Property address is 8091 N 200 W.
- Oakwoods people are speaking to Nathan Scherer about stubbing all the way up to the house. He is cameraing, running schedule 40 stuff, has one with a new concrete walkway, wooden structure, other issues. Could they go back to the first fitting that has no glue joints?
 - Josh Zimmerman asks more detailed questions.
 - Mark Burry thinks there might be something in the plumbing code.
 - Ben Adams thinks the Board should give Nathan discretion.
 - Mark Burry suggests that we come up with hardship procedures, unique procedures, certain conditions. Might need them to sign an indemnity and release that has to be recorded.

ENGINEER'S REPORT

Ben Adams provides the engineer's report

Construction is going on Project 5. Millers are already working on Winchester Road, They just finished Project 4 -Sunnybrook, at the end of the time frame. He will have a progress meeting in a week.

- Magley. Darrell is getting easements. They are reviewing Magley because part was gravity along the highway and there are a lot utilities there, thinking maybe grinders will need to be used instead. Not sure if there will be a savings; they are running the numbers.

DISTRICT ATTORNEY REPORT

Mark Burry updates the Board as follows:

- Follow-up on Project 3 property owners who need to connect – Certified letters have been sent. We will review and figure out the next steps.
- Re project 5 property owners beyond 300 feet, Mark asks Ben Adams if he thinks there will be funds to connect them. Ben Adams believes there will be Mark Burry reads the Board a letter that may be sent out to those beyond 300 feet. It is decided to change the amount to 15-20K to connect in the future.

MOTION MADE BY JOHN SUMMERS TO SEND OUT THE LETTER TO THOSE OVER 300 FEET AND SECONDED BY JOSH ZIMMERMAN. Approved 4-0

- Mark gives an overview of Ordinance 2023-1 Purchasing Agents and Procurement Policy that was introduced at the last meeting.

MOTION TO ADOPT ORDINANCE 2023-1 MADE BY JIM FRANZ AND SECONDED BY JOHN SUMMERS. Approved 4-0.

- Interlocal Agreement Draft between ACRSD and WCRSD. Mark reviews the agreement with the Board.

MOTION TO ACCEPT THE INTERLOCAL AGREEMENT AS INTRODUCED MADE BY JIM FRANZ AND SECONDED BY JOHN SUMMERS. Approved 4-0.

- Mark Burry has work to discuss with Ben Adams regarding the compaction with Flemings. He will get it put into an agreement.

OTHER MATTERS PRESENTED

Jim Franz discusses the selection for the field technician position. The job has been offered to Noah Brite. He will start on the 19th of July. His Email has been set up; still need to get phone ordered and lap top.

Dick Lambert would like to change Nathan Scherer's job title from Interim to Superintendent.

MOTION TO REMOVE INTERIM TITLE FROM NATHAN SCHERER'S SUPERINTENDENT JOB DESCRIPTION MADE BY JIM FRANZ AND SECONDED BY JOHN SUMMERS. Approved 4-0.

PUBLIC COMMENTS

None

MOTION TO ADJOURN MADE BY JIM FRANZ AND SECONDED BY JOSH ZIMMERMAN. Approved 4-0

Minutes approved by:

Richard Hamlet Vice Chair

Shannon Smitley, Chairman

Nate Rumschlag

Nate Rumschlag, Secretary

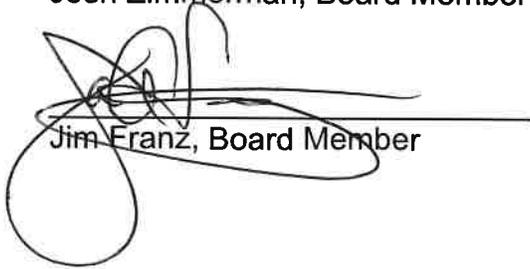
Richard Lambert, Board Member

John Summers, Board Member



John Carroll, Board Member

Josh Zimmerman, Board Member



Jim Franz, Board Member