

The Adams County Board of Commissioners met January 31, 2023 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Stan Stoppenhagen, Steve Bailey, Steve Kuhn, County Attorney, Mark Burry, HR Coordinator, Shannon Greene, Chief Deputy Auditor, Brianna Lee, and Auditor, Tony Mellencamp.

**IN RE:** MINUTES

Upon a motion by Steve Bailey and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for January 24, 2023. Motion Carried.

**IN RE:** AUDITOR REPORT

**Accounts Payable Claims**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the Accounts Payable Claims in the amount of \$263,437.29. Motion Carried.

**Payroll Claims**

Upon a motion by Steve Bailey and second by Steve Kuhn to approve Payroll Claims in the amount of \$361,812.77. the Motion Carried.

**Allied Monthly Claims**

Upon a motion by Steve Kuhn and second by Steve Bailey to approve Allied Monthly Health Insurance Claims in the amount of \$93,699.58, pending an acceptable answer to one question on the invoice. Motion Carried.

**IN RE:** BUILDING AND GROUNDS

Building and Grounds Director, Rick Burkhalter, reported on updates in the buildings.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve construction of a 21 foot by 10- foot high wall in the power room with a quote from S&C Construction, in the amount of \$5,150.00. Motion Carried.

**IN RE:** HIGHWAY DEPARTMENT

Superintendent Brad Yoder and Assistant Superintendent, Paul Zerby, reported to the Commissioners on the recent weather events and how things went from the Highway Department perspective.

They also noted that several road signs have been stolen over the past few months. The Sheriff's Department is investigating this.

**IN RE:** BUILDING AND PLANNING

Upon a motion by Steve Kuhn and second by Steve Bailey to approve the Replat of J & R Subdivision / Kirkland Sec 28 / 1 Lot / Located on CR600W, south of CR 200N. Motion Carried.

**IN RE:** TREASURER

Treasurer, Ed Dyer, reported work had to be done by Pitney Bowes on the postal machine in the Treasurer's office. He will wait on word from the Commissioner as he continues to aid in the work on auctioning off the county farm property.

**IN RE:** HR COORDINATOR

Upon a motion by Steve Bailey and second by Steve Kuhn to approve Barb Lehrman as EMA Director. Motion Carried.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the job description and position of Technology Training Coordinator with the Information Systems Department. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to take two part time positions at EMA and make it one full-time position, contingent upon approval of the County Council. Motion Carried.

**IN RE:** OTHER MATTERS PROPERLY PRESENTED

There was nothing brought up under other matters properly presented.

**IN RE:** COUNTY ATTORNEY

Upon a motion by Steve Bailey and second by Steve Kuhn to accept the county insurance proposal quote from The Hilb Group (Star Insurance) for \$336,860.00, with Liberty Mutual Insurance. Motion Carried. The other bids were from Graber Insurance at \$405,000. That quote included cybersecurity coverage which the county has in a separate policy in an amount of under \$13,000. Bixler Insurance did not submit a proposal as the agency ran out of time for a carrier to submit one.

The Commissioners stated they would like to have local agencies come back in August or September to make proposals on becoming the service agency of record for 2024.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve Ordinance 2023-2, an amended ordinance which creates fund 4906 for asset forfeiture revenues to be entered into the Adams County Sheriff's Department budget. Motion Carried.

Upon a motion by Steve Kuhn and second by Steve Bailey to approve Ordinance 2023-3, which establishes a Title IV-E Legal Representation Fund for Adams County. Motion Carried.

Upon a motion by Steve Bailey and second by Steve Kuhn to approve the appointment of Tyler Shuman to the SWCD through December 31, 2023. Motion Carried.

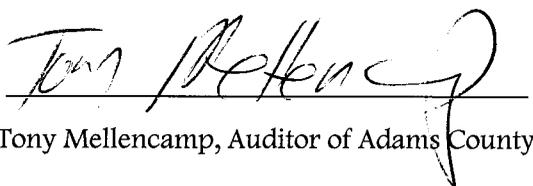
Upon a motion by Steve Bailey and second by Steve Kuhn to approve releasing the deed to Dennis Johnson for the surplus property at a cost of \$500, approved by the Commissioners last week. Motion Carried.

**IN RE:**

ADJOURNMENT

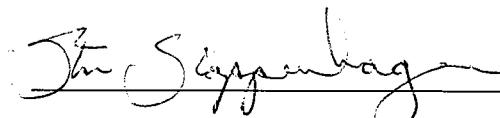
Upon a motion by Steve Kuhn and second by Steve Bailey to adjourn. Motion Carried.

ATTEST:

  
Tony Mellencamp, Auditor of Adams County

  
Steve Kuhn, Commissioner

  
Steve Bailey, Commissioner

  
Stan Stoppenhagen, Chairman