

ACRSD Board
Meeting Minutes
March 10, 2022

The following persons were present:

Shannon Smitley, Chairman
Nate Rumschlag, Secretary
John Carroll, Board Member
Don Bergdall, Board Member
Jim Franz, Board Member
Steve Bailey, Board Member
Dick Lambert, Board Member
Barry Scherer, Superintendent
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES MADE BY JIM FRANZ AND SECONDED BY DICK LAMBERT. Approved 7-0.

MOTION TO CLOSE PUBLIC MEETING MADE BY NATE RUMSCHLAG AND SECONDED BY JIM FRANZ. Approved 7-0.

MOTION TO OPEN PUBLIC HEARING MADE BY NATE RUMSCHLAG AND SECONDED BY JIM FRANZ. Approved 7-0.

PUBLIC HEARING

Mark Burry advises that the Amendatory Rate Ordinance 2022-2 was introduced at the last meeting and tabled. The Amendatory Ordinance is basically the same as the current but we are adding the Sunnybrook and Oakwoods projects. The monthly rate is the same (93.30). The interim rate has been changed from the ordinance introduced last month and has been reduced to \$20.00 per month until notice to connect is issued out no later than 1.1.23.

Any questions of the public?

No Public Comments.

MOTION TO CLOSE PUBLIC HEARING MADE BY STEVE BAILEY AND SECONDED BY NATE RUMSCHLAG. Approved 7-0.

MOTION TO OPEN REGULAR MEETING MADE BY NATE RUMSCHLAG AND SECONDED BY STEVE BAILEY. Approved 7-0.

PUBLIC COMMENTS

Pleasant Dale Church (Dale Biebrich) – He wants to know if they are missing something?

- Per Barry Scherer it has been designed;
- Per Dale Biberich– they are waiting on specifications and some paperwork to share with people whose properties it will pass.
- The District will be maintaining the line. The District will need easements, Ben Adams needs to get with Mark Burry to coordinate.

APPROVAL OF CLAIMS

MOTION TO APPROVE CLAIMS IN THE SUM OF \$53,516.82 MADE BY JIM FRANZ AND SECONDED BY JOHN CARROL. Approved 7-0.

MOTION TO APPROVE PAYROLL CLAIMS OF \$4,845.12 MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 7-0.

MOTION TO APPROVE SRF DISBURSEMENT OF \$97,393.00 MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 7-0.

Discussion about approval vs submission of SRF Claims, Mark Burry thinks the Board can approve but we will wait until we get the PER change order to submit the claims for the office equipment; accounting software and building purchase.

DISTRICT SUPERINTENDENT REPORT

Barry presented his report as follows:

- Insurance quote presented, (see handout). Jim explains terms, 80% co-insurance, and based on the comparison, the difference between the options is so minimal the District should probably go for it.
- Barry does not believe that the District needs the grinder coverage because you have to insure all or none.
 - Discussion held.
- Mark Burry asks if this coverage could be picked up later? He also asks Chris Ripke about Allen County and if they have that coverage.
- Jim Franz thinks that the grinder coverage includes digging it up if there is a problem, Barry Scherer does not think the coverage includes that.
- Chris Ripke (from Commonwealth) doesn't think Allen County has this coverage.
- Steve Bailey thinks the District should self-insure. Barry Scherer thinks he will ask some other areas if they have insurance or self-insure.
- Per Mark Burry, ask for a specimen copy and that one should be tabled.

MOTION BY STEVE BAILEY AND SECONDED BY JIM FRANZ TO APPROVE THE 100% COVERAGE ON EVERYTHING EXCEPT THE GRINDER COVERAGE WITH THE \$500.00 DEDUCTIBLE ON OFFICE COVERAGE. Approved 7-0.

Barry Scherer reports to the Board about a recent problem at Arcadia Village, the District will be paying \$5,000.00 to \$6,000 to the city of Decatur due to the leak/problem. He ordered a new manhole from Woodburn and hired them to put it in. He turned the bill in to insurance yesterday. The bill will be approximately \$32,000.00 from Flemings.

Barry Scherer also advises that there is only one more plastic manhole in Pleasant Mills, he is worried about that one.

- Steve thinks it should maybe be replaced now rather than later.

Barry Scherer also advises that it would be in the District's best interest financially to close project 5 before 12/31/2022. If we do so, we might not need to have another audit.

Barry Scherer and Chris Ripke report that in regard to project 5, 80% of the design is done on Magley and Winchester, but the additional around Clem's Lake is not so much.

Barry Scherer reports that the county approved the ARPA funding of 1.5 million.

- A presentation was made to the County Council and it was presented that 6 million has been spent on new construction in the project areas (not to include Flemings, Decatur Diamond and White Rose). The information regarding new construction came from building and planning.
- Overall, the District has spent 23 million on construction and improvements and project costs. 17 million came from grants/government loans, only borrowed 4.3 million.

Barry Scherer asks when will the District start adding customers and billing the \$20.00 interim rate.

- No decision.

Barry Scherer brings up the problem with the City of Decatur currently billing Oakwoods customers and how the District will start billing the \$20.00 plus there will be treatment issues until all homes are hooked up. There will be 68 homes (gravity) that will have to re-hook up per Chris Ripke.

Barry Scherer presents to the Board that on 700 South, a customer who already has a house hooked up and now wants to hook up his barn and wants to know if he can be in the project. Barry told him it would be \$2000.00 plus grinder.

- The Board agrees that they need to pay the full amount.

Barry Scherer also reports that a Lift station controller was purchased on Ben's recommendation.

Barry Scherer reports that Scadata hasn't billed for months. Nothing is working now on their system so he is moving to the Mission system which should be covered by the grant.

Regarding Project 3 C, the number of properties that haven't connected are as follows:

- 2 - Barrington Woods
- 5 – Clem's lake
- 3 - 900 N.

Jane Kaverman brings up the bank reconciliation. She hopes to have both done in the next week. Jane has talked to Penny from RD about how USDA stuff and SRF about transfers.

- Steve Bailey will help get the financials in order.

ENGINEER'S REPORT

Chris Ripke discusses Project 4:

- Finishing up easements, county highway easements are in final stages, completing railroad easements. He also reports that per Ben Adams, the chances of the project starting earlier than planned is possible and it could close early.
- He also reports that the 2 lift stations have to be up and running at Oakwoods and then residents can connect.

DISTRICT ATTORNEY REPORT

Mark Burry presents his report to the District:

- No action needed on the Bond Ordinance 2022-1, since the money was approved by council.
- Rate Ordinance 2022-2: Consideration of approval of Amendatory Rate Ordinance 2022-2.
 - We did receive the proof of publication for the public hearing and this has been made a matter of record.
 - Steve Bailey reviewed the Ordinance after Steve Kreigh presented his questions to the Board at the last meeting. Steve Bailey doesn't quite understand the set-up. Governmental is listed as 1 EDU per employee. He compared the EDU's of governmental to commercial office.
 - Discussion held about Exhibit A-1, the following corrections to the schedule would be adopted according to our current schedule under governmental, the language for first three employees, removed, each additional will be .06.

MOTION MADE BY STEVE BAILEY AND SECONDED BY JIM FRANZ TO ADOPT AMENDED RATE ORDINANCE 2022-2 WITH THE ABOVE CHANGES TO EXHIBIT A-1. Approved 7-0.

Regarding the City Treatment Agreement, Mark Burry met with City to review the treatment agreement, connection points, and getting new pump stations with only one metering station at Oakwoods, but Sunnybrook will run through Monmouth. Time spent reviewing the exhibit.

MOTION TO APPROVE AMENDED TREATMENT AGREEMENT MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 7-0.

At the last meeting, the Purchase Agreement was approved and the city has also approved and signed.

Mark Burry introduces Resolution 2022-3, approving the grant agreement SWIF Grant. This is in regard to the 1.5 million that County Council approved. Mark will have the additional agreement before the next meeting, might need to have another meeting, but Commissioners will approve first then the board will approve.

MOTION FOR SHANNON AND NATE TO SIGN THE GRANT AGREEMENT WITH RESOLUTION 2022-3, MADE BY JIM FRANZ AND SECONDED BY DICK LAMBERT. Approved 7-0.

Per Mark Burry, quarterly and final reports will need to be monitored as per the agreement, he will need to speak to Jeff Rowe and James M.

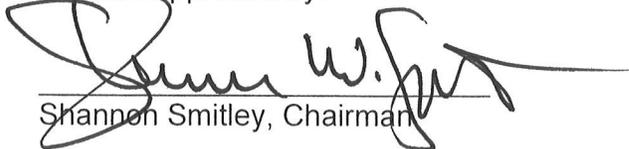
Mark Burry introduces Resolution 2022-4 (Capital Asset Management Plan). This resolution refers to anything of 5K or more, track when you buy, what the useful life is etc.

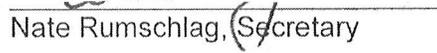
MOTION TO APPROVE RESOLUTION 2022-4 MADE BY STEVE BAILEY AND SECONDED BY JOHN CARROLL. Approved 7-0.

PUBLIC COMMENTS

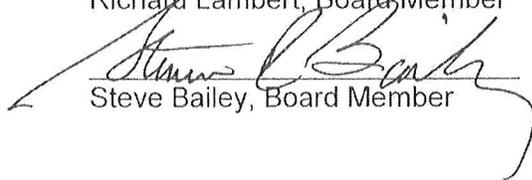
MOTION TO ADJOURN BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. APPROVED 7-0.

Minutes approved by:


Shannon Smitley, Chairman

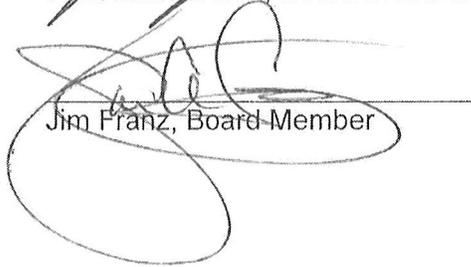

Nate Rumschlag, Secretary


Richard Lambert, Board Member


Steve Bailey, Board Member


John Carroll, Board Member


Josh Zimmerman, Board Member


Jim Franz, Board Member