

ACRSD Board
Meeting Minutes
January 13, 2022

The following persons were present:

Shannon Smitley, President
Nate Rumschlag, Secretary
Josh Zimmerman Board Member
Dick Lambert, Board Member
John Carroll, Board Member
Barry Scherer, Superintendent
Mark Burry, Attorney
Brooke Hindenlang, Secretary – Paralegal to Mark Burry
Jane Kaverman, billing and accounting Clerk

The following persons were absent:

Steve Bailey, Board Member
Jim Franz, Board Member

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES WITH AMENDED NAMES MADE BY DICK LAMBERT AND SECONDED BY JOHN CARROLL. Approved 5-0.

PROJECT CUSTOMER QUESTIONS

None

APPROVAL OF CLAIMS

MOTION TO APPROVE CLAIMS IN THE SUM OF \$20,191.99 MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. APPROVED 5-0.

MOTION TO APPROVE PAYROLL CLAIMS IN THE SUM OF \$7,077.99 MADE BY NATE RUMSCHLAG AND SECONDED BY DICK LAMBERT. APPROVED 5-0.

MOTION TO APPROVE BANK RECONCILIATION MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL

MOTION TO APPROVE SRF CLAIMS IN THE SUM OF \$106,705.00 MADE BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. APPROVED 5-0.

MOTION TO APPROVE USDA FINANCIAL SHEET FOR YEAR END 2021 MADE BY DICK LAMBERT AND SECONDED BY JOHN CARROLL.

SELECTION OF 2022 BOARD MEMBERS

MOTION TO KEEP THE POSITIONS AS THEY WERE IN 2021 MADE BY NATE RUMSCHLAG AND SECONDED BY DICK LAMBERT. SHANNON SMITLEY REMAINS AS PRESIDENT, DICK LAMBERT REMAINS AS VICE PRESIDENT AND NATE RUMSCHLAG REMAINS AS SECRETARY. Approved 5-0

SUPERINTENDENT REPORT

Barry Scherer updates the Board as follows:

- 2022 Certificates of Appointment reviewed:
 - Shannon Smitley appointed by City of Berne
 - Josh Zimmerman appointed by City of Decatur
- More people want to connect per Barry Scherer.
 - Mark Burry asks if the will be private lines or district lines.
- Nate Rumschlag asks about the permits from the County.
 - Barry said they have applied for permits with the building department but the hold-up is the ACRSD.
- Nate Rumschlag asks about whether the Commissioners need to authorize the ROW.
 - Mark thinks yes.
- Still need to get Flemings contract done and will need to get this completed to move forward with new connections that are similar.
- Barry updates the board about audit and training.
- Barry Scherer updates the Board on Project 3-C connections:
 - 900 North – All permits obtained
 - Barrington Woods – 2 permits haven't been purchased
 - Clems lake – 6 permits haven't been purchased
 - Although all connections for project 3-C were to be completed no later than January 1, 2022, many have not connected.

MOTION TO SIGN AUTHORIZATION FOR JANE KAVERMAN TO BE ADDED AS SIGNATORY PERSON MADE BY NATE RUMSCHLAG AND SECOND BY DICK LAMBERT. APPROVED 5-0.

- New building update:

Barry Scherer is meeting with city next week re building. The city will pay utilities per Mark Burry.

- SAMS account brought up. The Board needs to give Jane Kaverman approval to access the SAMS account.

ENGINEER'S REPORT

Ben Adams provides his report to the Board:

- Project 2: Per Ben Adams, there is money left in Project 2. Need for furniture, computer and software. Ben Adams has asked SRF if money could be used for those things and they said yes.

NRCC: Ben Adams spoke to them and they aren't going to bill us more.

- Project 3 – Every area has been authorized except Preble/Peterson. Testing with force main went well in comparison to Linn Gove, need meter installed for Preble.
 - Per Barry Scherer, meter is installed, might be able to send notices Tuesday.
- Detailed punch list has been sent on all contracts.
- State highway wants to meet and provide their input on what they think needs fixed.
- Project 4 – lots going on. Exemption notices sent out right before Christmas. Contained the meeting date of 1/6/22 that was scheduled and held to talk about Project 4.
 - USDA was present re grant loan assistance program.
 - Four contractors were present to give out information.
 - Oakwoods residents had a questions about receiving a bill from City at the same time as County. Fine details need worked out.
- Ben Adams reviews the status report with the Board. Report is also online.

DISTRICT ATTORNEY REPORT

Mark Burry presents Resolution 2022-1

MOTION TO APPROVE RESOLUTION 2022-1 TO ADD JANE KAVERMAN AS AN AUTHORIZED USER FOR SAMS MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 5-0.

- Mark Burry presents Resolution 2022-2 (update to Ordinance 2017-3).
 - This resolution adds Jane Kaveman as an authorized individual to conduct banking transactions.

MOTION TO APPROVE RESOLUTION 2022-2 MADE BY JOHN CARROLL AND SECOND BY NATE RUMSCHLAG. Approved 5-0.

- Mark Burry updates the Board about going to County Council re financing for Project 4, the District needs to borrow 1.5. He explained things previously to Council that projects are hard to do unless the District has funds (lines for development). Planning to get it on the agenda for February; both council and commissioners need to approve. In the meantime, we have to plan to borrow. Might still have to get a bond in place. Need to take preliminary steps to borrow.
 - Ben Adams thinks there will be hoops to jump through with SRF/SWIF.
 - Ben Adams said estimates were inflated but no one could expect what prices are.
- Still need to work on the treatment agreement.

OTHER MATTERS PRESENTED

Barry Scherer reports that he will need office equipment, trying to find used stuff.

PUBLIC COMMENTS

Lew Seffernich asks if the SRF grants are for elimination of septic systems how is Oakwoods part of the project.

Ben Adams replies that back in November 2021, he sent detailed information re change to plan; SRF must have decided it was adequate use of money.

Lew Seffernich asks about the scope of project 4.

Ben Adams responds that maps were uploaded today on the ACRSD website.

Robert Schwartz asked about his property.

Ben Adams reviewed his location and answered additional questions.

Dale Biebrich (Pleasant Dale Church) was told that if they could put the sewer line on the wrong side of telephone poles, edge of farmers field, that can be done for lesser dollars, he wants to know how he can approach. He wants to know if he would he need easements from farmers.

Ben Adams addresses some of his questions.

Per Barry Scherer, farmers will need to farm around manholes and other sewer improvements.

MOTION TO ADJOURN BY DICK LAMBERT AND SECONDED BY NATE RUMSCHLAG. Approved 5-0.

Minutes approved by:



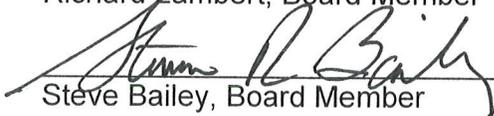
Shannon Smitley, Chairman



Nate Rumschlag, Secretary



Richard Lambert, Board Member

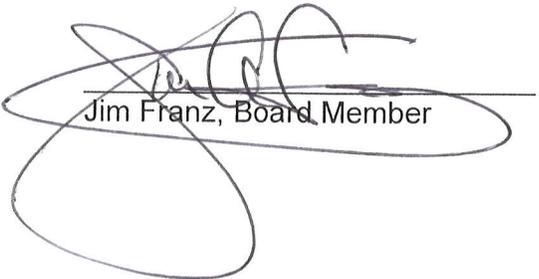


Steve Bailey, Board Member



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Josh Zimmerman, Board Member



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