

ACRSD Board
Meeting Minutes
September 8, 2022

The following persons were present:

Shannon Smitley, President
Nate Rumschlag, Secretary
Dick Lambert, Board Member
John Carroll, Board Member
Jim Franz, Board Member
Larry Oberley, Superintendent
Mark Burry, Attorney
Brooke Hindenlang, Secretary – Paralegal to Mark Burry
Jane Kaverman, billing and accounting Clerk
Steve Bailey, Board Member

The following persons were absent:

Josh Zimmerman Board Member

APPROVAL OF MINUTES

MOTION TO APPROVE MINUTES DATED 8/11/22 MADE BY JIM FRANZ AND
SECONDED BY JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE MINUTES DATED 9/1/22 MADE BY JIM FRANZ AND
SECONDED BY JOHN CARROLL. Approved 6-0.

PROJECT CUSTOMER QUESTIONS

Adam Sielschott (135 E 900 N):

- His yard was reseeded last year, but the farm equipment got stuck and his yard never got fixed.
- Larry will get someone out tomorrow to look at it.

APPROVAL OF CLAIMS

MOTION TO APPROVE CLAIMS IN THE SUM OF \$5,199.82 FOR PAYROLL AND
\$36,111.78 FOR REGULAR CLAIMS FOR A TOTAL OF \$41,311.60 MADE BY NATE
RUMSCHLAG AND SECONDED BY DICK LAMBERT. Approved 6-0.

MOTION TO APPROVE BANK RECONCILIATIONS FOR FBB OPERATING, GOLD, SPECIAL ACCOUNT AND BANK OF NY MADE BY STEVE BAILEY AND SECONDED BY NATE RUMSCHLAG. Approved 6-0.

Jane Kaverman addresses the Board as follows:

- Fuel issue, the District will need to start paying the fuel expense.
- Now that Barry Scherer has retired, Larry Oberley needs to be on the First Bank of Berne Account as does Nathan Scherer.
- Resolution needs to be drafted to add both Larry Oberley and Nathan Scherer as signatory persons, and to have the ATM card updated as well. The District is no longer using the charge card.

MOTION TO ADD NATHAN SCHERER AND LARRY OBERLEY TO THE FIRST BANK OF BERNE ACCOUNT AND TO REMOVE BARRY SCHERER MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 6-0.

Steve Bailey also advises the Board that Becky Cochran needs to have access to the online account for viewing purposes only; no signatory purposes. This is referred to accounting firm access/bookkeeper access.

MOTION TO ADD COCHRAN CPA GROUP TO VIEW ONLY ACCESS TO ALL ACCOUNTS MADE BY STEVE BAILEY AND SECOND BY NATE RUMSCHLAG. Approved 6-0.

Jane Kaverman also reports to the Board that she was questioned by a senior citizen to get a reduced rate.

Nate Rumschlag responds that there is nothing in the ordinance that allows us to do that. Maybe there is a charity that will assist.

MOTION TO APPROVE PROJECT 3 SRF CLAIMS IN THE SUM OF \$4,828.00 MADE BY JIM FRANZ AND SECOND BY STEVE BAILEY. Approved 6-0.

\$855.00 Barnes & Thornburg
\$3,973.00 Commonwealth

MOTION TO APPROVE PROJECT 4 SRF CLAIMS IN THE SUM OF \$27,896.00 MADE BY NATE RUMSCHLAG AND SECONDED BY DICK LAMBERT. Approved 6-0

\$27,746.00 Commonwealth Engineers, Inc.
\$150.00 Adams County Recorder

MOTION TO APPROVE ARPA CLAIMS \$436,321.08 MADE BY NATE RUMSCHLAG SECONDED BY JOHN CARROLL. Approved 6-0.

SUPERINTENDENT REPORT

Larry Oberley updates the Board as follows:

- Project 3 Contract A
 - Just a few that need to connect in Linn Grove
 - He has one person that has been running 6x per day.
 - What can he do?
 - Probably need to impose a surcharge per Mark S. Burry
 - Need to look at the sewer use ordinance – might need to update.
 - Jim Franz suggests making a checklist... if we experience this in the future.
 - Per Larry, roughly 120 gal are pumped a minute – about 500 gallons a day.

- Project 3 B (Preble)
 - 25 still need to connect.
 - He and Jane will go through the list next week.
 - Most people are waiting on contractors.

- Project 4 B (Oakwoods)
 - Setting the wet well tomorrow, had a hard time getting it off the trailer
- Project 4 A (Sunnybrook)
 - Moving along

Ben Adams:

- Project 4 B
 - Wildwood and luke drive moving along
 - Oakwood is having a meeting on 10/3 and Jane is going out and a few others.

Jane Kaverman:

- Project 4 B
 - 23 permits have been sold at oakwoods already
 - Homeowners association is meeting.
- Project 3 B
 - 5 households in Preble haven't responded at all.
- Failure to connect individuals will likely need to have a lawsuit.
 - Ben discusses that the Allen County Ordinance indicates that failure to connect could result in a \$100.00 per day penalty for non connection; could be \$5.00 per day for month on and increase each month by \$5.00 per month instead of filing a lawsuit.

ENGINEER'S REPORT

Ben Adams provides his report to the Board:

- Project 3: closed out everything in Project 3C and Project 3A, still under warranty to fix things. Contract B is still open, a number has been settled on.
 - Mr. Schroeder asked about being connected so some graphics have been put together and Flemings came up with a number. We still have the money to do that work. Two immediate connections will be picked up, passed by 3 other homes that need to be connected.
 - Per Mark Burry, if we require them to connect then we have to provide the grinder.
 - Nate believes that we should offer and provide grinder but if they don't want to then they will have to pay later.

MOTION TO PROCEED WITH THE SCHROEDER PROJECT THAT WE OFFER THE OTHER 3 TO CONNECT AND PROVIDE GRINDERS MADE BY NATE RUMSCHLAG AND SECOND BY JIM FRANZ.

- Larry Oberley has a wish list to spend the remaining money from SRF Shannon Smitley needs to get a committee together to decide how to spend.
 - Still need to get a committee to determine how the remaining money should be spent – Larry Oberley, Ben and 3 others. Need to present quotes at next meeting.
- Project 4 – 2 maps, Fleming is making hay in Oakwoods; Roadway is damaged out there fairly significantly, dollar figures to replace roads in Oakwoods will be cost prohibitive.
- Nate Rumschlag– what about the county highway?
 - Ben not sure.
- Per Ben Adams, he had Geotech come in and it needs to be stabilized. Geotech recommended a complete replacement of a road, asked Fleming to have their sub give us some rough numbers.
- Project 4 A – Notice to start 5/16 – completion is 2/10; permits are all in hand, easements are looking good.
- Project 4 B – 23 out of 24 easements have been signed.
- Project 5 update handed out – plans and specs have been submitted to IDEM out for bid, Clem's Lake south will be Friday and out to bid next week and out for permitting. We still don't have a firm feel for how much money we will be getting – detailed accounting submitted 8/15 to SRF along with

census track data that supported additional grant funding, ironically Winchester road area – something can be tapped into certain disadvantaged areas which that area did.

- We were supposed to know our funding by the end of August but we don't know yet.
- We could pull back a job if we have to. We will see.
- Soil borings – he convinced Decatur to let them do some things he wanted to do, so that took a little longer.
- Nate Rumschlag – What about treatment agreements with Decatur?
 - Need to make one modification per Ben.
 - One additional connection point needs to be changed.
- We still need to send notifications and set up an informational meeting for Project 5.
- Need to participate in a regional planning meeting, we haven't done it this year before we close. List was sent to Larry.
- Jim Franz – What is the status on the Pleasant Dale line?
 - Easements have been signed by 2, Mark Burry is working on 3 others, haven't heard from anyone else.

DISTRICT ATTORNEY REPORT

Mark Burry addresses the Board as follows:

- We are putting off introduction of the bond ordinance and rate ordinance introduction; we are still waiting on SRF.
- Project 5:
 - 198 additional customers projected
 - Total additional costs 7,270,000
 - SRF forgivable loan of 4Mil, borrow 3,245,000.00
 - Nothing in there for census block money so that could improve things
 - 133% bond coverage
 - No rate increase – holds the rate but without grant money it would cause the customers to go to a monthly rate of \$110.00; we are not going there.
- Larry Oberley asked about ARPA funds, could we get more next year?
 - Mark Burry believes it is possible but it is not likely

OTHER MATTERS PRESENTED

Brooke Hindenlang reports to the Board that an insurance summary will be presented by Carla from Star Insurance.

Discussion held regarding new building that equipment is being stored in and issues regarding what needs covered by insurance.

PUBLIC COMMENTS

Nate Scherer was appointed as Assistant District Superintendent on 9/1/22 and will start 9/19/22

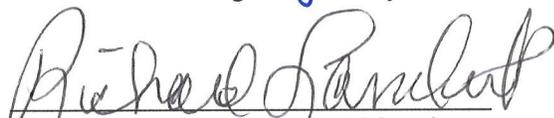
MOTION TO ADJOURN BY JOHN CARROLL AND SECONDED BY NATE RUMSCHLAG. APPROVED 6-0.

Minutes approved by:

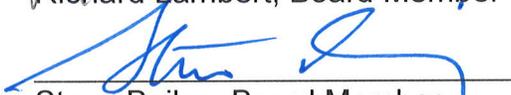
Shannon Smitley, Chairman



Nate Rumschlag, Secretary



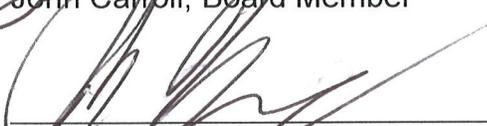
Richard Lambert, Board Member



Steve Bailey, Board Member



John Carroll, Board Member



Josh Zimmerman, Board Member



Jim Franz, Board Member