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MONTHLY STATUS REPORT

TO: Larry Oberley, District Superintendent
FROM: Ben Adams, P.E.
DATE: August 11, 2022
SUBJECT: 2021-2022 Sanitary Sewer Extensions – Project 5

Project Updates - Work Completed Last Month:

- Identified Project 5 on SRF's Project Priority List at #7 and within the fundable range – Received confirmation from SRF on July 14 that the project was eligible for financing within SRF's 2023 Fiscal Year – Conducted Teams Meeting w/Financing Team on July 22 to discuss Closing Timeline and prep final Project Costs for formal response to SRF by August 15
- Divided the proposed Project 5 work into three (3) Design-Construction contracts: 1) Contract C - Magley-CR 600W 2) Contract D - NW Winchester Road-CR 200W & 3) Contract E - Clem's Lake South-US 224
- Began the Preparation of Connection Lists for each Contract & Service Area
- Finalize Design Documents for each Contract
- Update Estimated Project Costs – Connection Counts – Estimated Operation, Maintenance, Replacement & Treatment Costs – Info provided to Baker Tilly for use in preparing their Preliminary Rate Analysis info to be provided to SRF – Provide breakdown of short lived (20 year) versus long lived (35+ year) assets
- Reviewed preliminary rate study developed by Baker Tilly utilizing updated project cost estimates dated August 8, 2022. Discussion continues on a on closing timeline. Target closing with SRF is end of December 2022 (See attached draft closing timeline).
- Discussed modifications to the Clem's Lake South area with Decatur (include homes along CR 700 N & CR 300 E outside of original target service area) – sent capacity analysis to Karey Fuelling – discussed additional topo with MLS

Work Anticipated This Month:

- Perform Soil Borings in the 2022 Project 5 Service Areas – GME will be doing the borings
- Statutory Project Notice – Exemption Paperwork to Property Owners in Each Service Area

- Coordinate a consistency review with SRF based on our completed designs versus the approved PER.
- Schedule Public Informational Meeting(s)
- Contract C and D plans and specs are anticipated to be advertised for bids on September 2, 2022. Contract E plans and specs are anticipated to be advertised September 9, 2022. Bid dates are targeted for Contract C (October 4, 2022), Contract D (September 29, 2022) and Contract E (October 6, 2022). Ad for bids will run again on September 9, 2022 (C & D) and September 16, 2022 (E).
- Finalize Main Line Easement Needs for targeted 2022 Construction Service Areas – Coordinate with MLS for Legal Descriptions and Figures for Acquisition
- Work on individual easements where grinder pumps will be required

Progress Towards Deliverables:

- 95% Design for Magley-CR 600 W Service Area
- 80% Design for NW Winchester Road-CR 200 W Service Area
- 50% Design for Clem’s Lake South-US 224 Service Area
- 75% Specifications
- 25% Permitting – IDEM Permits to be submitted by end of August – Need to also submit to County Highway & Drainage Board

Potential Project Issues:

- Modifications to Interlocal Agreement with Decatur
- Main Line Easement Acquisition
- Rate & Bond Ordinance Updates & Adoption

TIMETABLE AND CHECKLIST

ADAMS COUNTY REGIONAL SEWER DISTRICT
2022/23 SRF FINANCING

<u>Date</u>	<u>Action</u>
By late August	- Design work completed and Board approves plans and specs.
By end of September	- Bid Opening.
Tuesday, September 6, 2022	- File form of Bond Ordinance (and SWIF Resolution) and Amending Rate Ordinance with Board.
Tuesday, September 6, 2022	- Submit draft of Bond Ordinance to SRF for review.
Thursday, September 8, 2022	- Board Meeting – 1 st reading of Bond Ordinance and Amending Rate Ordinance. [Could do special meeting later in September before September 28th if necessary.]
Wednesday, September 28, 2022 & October 5, 2022	- Publication of Notice of Public Hearing in the <i>Decatur Daily Democrat</i> (two (2) times once each week with 2 nd publication at least 7 days prior to hearing).
Thursday, October 13, 2022	- Board Meeting – Adoption of Bond Ordinance, public hearing on Amending Rate Ordinance and adoption of Amending Rate Ordinance.
Wednesday, November 2, 2022	- Financial advisor completes due diligence report (at least two weeks prior to pre-closing) and also draft parity report and draft closing letter.
Wednesday, November 9, 2022	- Submit draft closing documents to SRF.
Tuesday, November 15, 2022 (Noon)	- Submit final transcript to SRF.
Wednesday, November 16, 2022	- Pre-closing on Sewage Works Revenue Bonds.
Monday, November 14, 2022	- Rate Objection Period expires (30 days after adoption of rate ordinance).
Wednesday, November 30, 2022	- Closing on Sewage Works Revenue Bonds.

Notes:

1. SRF pre-closing and closing dates are estimated.
2. The District's Board regularly meets the second Thursday of the month.

