

**ACRSD Board**  
**Meeting Minutes**  
**June 9, 2022**

**The following persons were present:**

Shannon Smitley, Chairman  
John Carroll, Board Member  
Josh Zimmerman, Board Member  
Nate Rumschlag, Secretary  
Jim Franz, Board Member  
Steve Bailey, Board Member  
Larry Oberley, Assistant Superintendent  
Jane Kaverman, Billing and Accounting Clerk  
Mark Burry, Attorney  
Brooke Hindenlang, Paralegal to Mark Burry

**The following persons were absent:**

Dick Lambert, Board Member

**PROJECT COMMENTS**

Dale Bieberich – *Pleasant Dale Church*

- He has received questions by property owners along the line, what will it cost to connect?
  - Ben Adams – the property owners will need to purchase and pay for their own connections. \$10,000-\$15,000 is an estimated cost depending on the location.
  - Ben Adams wants to know if there are any grinders left
    - Larry said there are some and they could be sold to the residents.  
Cost is 6K for a grinder now per Larry Oberley
  - Mark Burry states that we need a list of individuals interested and we would have them sign a connection agreement and buy the grinder.
  - Ben Adams indicates that it isn't a deal killer if they don't set taps but it would be would be more convenient.
  - Mark Burry also reports that if they buy our equipment and grant a grinder easement then the district will maintain.

**APPROVAL OF MINUTES**

MOTION TO APPROVE MINUTES MADE BY STEVE BAILEY AND SECONDED BY JOHN CARROLL. Approved 6-0.

**APPROVAL OF CLAIMS**

MOTION TO APPROVE CLAIMS IN THE SUM OF \$74,833.46 MADE BY JOHN CARROLL AND SECONDED BY STEVE BAILEY. Approved 6-0.

MOTION TO APPROVE PAYROLL CLAIMS IN THE SUM OF \$8,753.60 MADE BY JIM FRANZ AND SECONDED BY JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE PROJECT 3 SRF VOUCHERS IN THE SUM OF \$40,747.00 MADE BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE PROJECT 4 SRF VOUCHERS IN THE SUM OF \$77,863.00 BY NATE RUMSCHLAG AND SECONDED EBY JOSH ZIMMERMAN. Approved 6-0.

MOTION TO APPROVE PROJECT 3 ADDITONAL REQUESTS IN THE SUM OF 51,714 BY JIM FRANZ AND SECOND BY JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE PROJECT 2 SRF VOUCHER FOR PERRY PRO TECH IN THE SUM OF 4,987.00 MADE BY JIM FRANZ AND JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE PROJECT 4 – FLEMING EXCAVATING CLAIM IN THE SUM OF \$111,730.88 (TO BE PAID FROM SPECIAL ACCOUNT FROM ARPA FUNDS) MADE BY STEVE BAILEY AND SECONDED BY JOHN CARROLL. Approved 6-0.

Steve Bailey addresses the Bank reconciliation, bank statements, and financial statements.

- 4 accounts to reconcile:
  - Gold money,
  - Operating account
  - ARPA account
  - Bank of New York
- Steve Bailey also reports that Becky Cochran is willing to do the financial statements. She would like to do this at her hourly rate of \$110.00 and it would consist of maybe 4 or 5 hours of work per month.

Nate Rumschlag suggest that the district buy down the debt reserve at the end of the year if possible.

MOTION TO APPROVE BANK RECONCILIATION MADE BY STEVE BAILEY AND SECONDED BY JIM FRANZ. Approved 6-0.

### **DISTRICT SUPERINTENDENT REPORT**

Larry Oberley presents the Superintendents Report:

- Project 3-A Linn Grove
  - 80 are connected
  - There are 4 people that don't want to connect
  - 24 still need to connect
- Project 3-C Clem's lake

- 8 are not hooked up
  - 1 trailer
  - 2 belong to Prestress; their contractor is Luginbill and they are exploring issues.
  - 5 homes
- Project 3-B Preble/Peterson
  - 48 connected
  - 92 need to connect
  - Around 50 are waiting on their contractors

Discussion held re the committees, Board decides to keep the same committees

Discussion held regarding the Superintendent's position

- Shannon Smitley recommends that the District begin looking for a replacement.
- Mark Burry advises that the District could advertise right now.
- Discussion held about whether the position should be full or part-time.
- Per Ben Adams, there is the potential for 175 to 200 future connections. The District is growing.
- Mark Burry would hate to see the District going part-time right now. Financially the District is in a position to hire full-time.
- Shannon Smitley suggests that maybe the District should have an on call contractor available for the north and south.

**MOTION FOR COMMITTEE TO GET TOGETHER AND ADVERTISE FOR THE ASSISTANT SUPERINTENDENT POSITION MADE BY NATE RUMSCHLAG AND SECOND BY STEVE BAILEY. Approved 6-0.**

Jane Kaverman updates the Board as follows:

- More payments are being made electronically and via bank drafts.
- Billing averages 68,000.00 per month
- There are lots of customer changes as people are buying and selling.
  - Jane Kaverman has a copy of ordinance when people sell the property and before the closing the home can be inspected to make sure the house is set up properly. She and Larry Oberley would like for the District to adopt something similar.

Question posed: Can the Superintendent deny a contractor the right to perform connections?

- Discussion held.
- Mark Burry will check with Andy Boxberger

### **ENGINEER'S REPORT**

Ben Adams updates the Board as follows:

- Project 3 is winding down, Flemings getting punch list taken care of.
  - Probably final claim on 3-C,
  - 3-B is pretty much the same way. Big stuff is done.
  - Paving needs repaired – Fleming is aware of this and Linn Grove also needs some repair.
- Project 4
  - Oakwood is under construction.
  - Sunnybrook - Miller hasn't started yet.
  - First shipment should arrive next week.
  - Progress meeting scheduled for the 16<sup>th</sup> of June.
  - Darrell and Larry have been keeping on Fleming about keeping it clean.
- Project 5 – Ben Adams reminds the Board to not lose sight of it.
  - Commonwealth is still actively working on the designs.
  - Still need to talk to Decatur about 224.
  - PER was approved previously.

**DISTRICT ATTORNEY REPORT**

No Update from the District Attorney

**OTHER MATTERS PRESENTED**

Dale Biberich and Ben Adams brought up the Pleasant Dale project and the letter drafted by Dale Biberich. Mark Burry advised that the letter is good and we will send the letter and the easements once we receive the descriptions and sketches.

**PUBLIC COMMENTS**

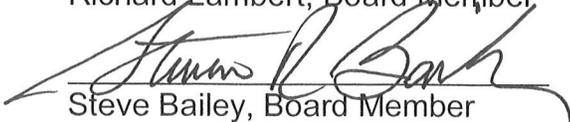
MOTION TO ADJOURN BY NATE RUMSCHLAG AND SECONDED BY JOHN CARROLL. APPROVED 6-0.

Minutes approved by:

\_\_\_\_\_  
Shannon Smitley, Chairman

\_\_\_\_\_  
Nate Rumschlag, Secretary

  
Richard Lambert, Board Member

  
Steve Bailey, Board Member



---

John Carroll, Board Member



---

Don Bergdall, Board Member

Sosh Zimmerman

---

Jim Franz, Board Member