

The Adams County Board of Commissioners met July 26, 2022 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Stan Stoppenhagen, Rex Moore, Steve Kuhn, Auditor Tony Mellencamp, and HR Coordinator, Shannon Greene.

**IN RE:** MINUTES

Upon a motion by Rex Moore and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for July 19, 2022. Motion Carried.

**IN RE:** AUDITOR REPORT

**Payroll AP Claims**

Upon a motion by Rex Moore and second by Steve Kuhn to approve the Payroll AP claims in the amount of \$295,463.79. Motion Carried.

**Animal Shelter Report**

Upon a motion by Steve Kuhn and second by Rex Moore to approve the monthly report for the Adams County Animal Shelter. Motion Carried.

**Allied Insurance Weekly Claims**

Upon a motion by Rex Moore and second by Steve Kuhn to approve the Allied Health Insurance Weekly claims in the amount of \$62,558.43. Motion Carried.

**IN RE:** BUILDING AND GROUNDS

Rick Burkhalter, Building and Grounds Director, reported on updates in the county buildings.

**IN RE:** HIGHWAY DEPARTMENT

Upon a motion by Steve Kuhn and second by Rex Moore to approve two utility ROW permits sought by I&M in Monroe Township. Motion Carried.

Upon a motion by Steve Kuhn and second by Rex Moore to approve a utility ROW permit sought by I&M in Washington Township. Motion Carried.

**IN RE:** BUILDING AND PLANNING

There was nothing to report.

**IN RE:** TREASURER

Treasurer, Ed Dyer, discussed whether or not Kathleen LaFontaine, Deputy Treasurer, could help Jay County Treasurer's Office with training as they have new employees in that office. The Commissioners were amenable to that and asked Shannon Greene, HR Coordinator, to help with the particulars. It would be a couple days a week for a few weeks.

**IN RE:** HR COORDINATOR

Shannon Greene, HR Coordinator, sought approval on a job description for the Health Department Office Manager.

Upon a motion by Rex Moore and second by Steve Kuhn to approve an updated job description for the Health Clinic Office Manager position. Motion Carried.

Upon a motion by Steve Kuhn and second by Rex Moore to approve posting the position of Health Clinic Office Manager. Motion Carried.

Upon a motion by Rex Moore and second by Steve Kuhn to approve the amended Covid guidelines for the county. Motion Carried.

**IN RE:** OTHER MATTERS PROPERLY PRESENTED

Jamie Tharp, Grant Writing Services, presented to Commissioners what could be provided for Adams County and the costs. This was tabled so that County Attorney, Mark Burry, can research the details of the contract.

**IN RE:** COUNTY ATTORNEY

Upon a motion by Steve Kuhn and second by Rex Moore to approve Resolution 2022-16, which updates a 2020-1 resolution, passed by Commissioners in 2020, regarding their stance on right to life. Motion Carried.

**IN RE:** ADJOURNMENT

Upon a motion by Rex Moore and second by Steve Kuhn to adjourn. Motion Carried.

ATTEST: Tony Melencamp  
Tony Melencamp, Auditor of Adams County

Steve Kuhn  
Steve Kuhn, Commissioner

Rex Moore  
Rex Moore, Commissioner

Stan Stoppenhagen  
Stan Stoppenhagen, Chairman