

ADAMS COUNTY REGIONAL SEWER DISTRICT
313 W Jefferson, Room 337
Decatur, IN 46733
Phone Number: (260) 724-2995

Name
Address

Account Information

Account:
Location:
Service At:

INTERIM RATE AND INFORMATION NOTICE RE ACRSD Project #4

Dear project resident,

You are receiving this letter and notice because you will be required to connect your sewer to the new sanitary sewer line that will be installed adjacent to your property. On April 14th, 2022, the District approved an additional local exemption from the mandatory requirement to connect to the Districts' collection system known as the Contained Sewage Low Flow (CSLF) exemption. To be eligible for this exemption, there can be no flush toilets in the home and an outdoor sealed privy vault must be utilized and the waste properly disposed of. A copy of this exemption form is included for your information. Individuals who have not already applied for and received one of the state law exemptions through the Adams County Health Department or will not apply for a local CSLF exemption will be required to connect to the Districts' collection system.

Included with this notice is some additional information that describes the types of connections that may be made to the sewer. Your connection obligations will depend on whether you have a grinder pump or a conventional gravity connection to the sewer. Please review this information and we encourage you to contact one or more contractors to get an idea of what will be required to make your connection and the estimated cost. It may make sense to wait however until you have a clear understanding of where the grinder pump or gravity service lateral will be positioned on your property prior to reaching out to tap contractors for estimates. You will receive additional information from the District Engineer concerning the type of tap necessary for your property and whether a grinder pump station easement is necessary to locate your tap in a place most accessible and cost effective for your connection.

This notice is also to inform you that an interim rate will be billed to you in the amount of \$20.00 per month, beginning in the month of July, 2022, until the project is completed. Payment is due within 15 days after the date of mailing on the bill or the due date stated upon the bill, whichever is later. Late payments are subject to a 10% penalty.

You will need to set-up your billing account with the ACRSD. Please contact the office at (260) 724-2995 prior to July 1, 2022. Methods of payment include the following:

- Credit/Debit Card by calling (260) 724-2995 or by stopping by ACRSD Office at 313 W. Jefferson Street, Room 337, Decatur, IN 46733 (Additional service fees will be charged)
- Billpay Service: Establish Billpay Services through your bank and set ACRSD as payee.
- Pay Online: Visit www.co.adams.in.us/308/billing.
- Debit Authorization: Have your monthly sewer bill automatically deducted from your checking account. No Fees. This form has been included for your convenience. For those of you already participating in the debit authorization, your payments will continue to be processed and you do not need to change anything.
- In person or by mail with payment payable to Adams County Regional Sewer District (or ACRSD) and return to the ACRSD Office at 313 W. Jefferson Street, Room 337, Decatur, IN 46733. You may utilize the drop box located on 313 W. Jefferson Street on the northeast side of the service complex (next to the flagpole).

Thank you.

ADAMS COUNTY REGIONAL SEWER DISTRICT

NAME ON THE ACCOUNT: _____

ACRSD ACCOUNT #: _____

DEBIT AUTHORIZATION FORM

I (we) hereby authorize ACRSD to initiate entries to my checking account at the financial institution listed below and if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until ACRSD is notified by me (us) in writing to cancel it in such time to as to afford ACRSD and First Bank Of Berne a reasonable opportunity to act in it.

Name Of Financial Institution

Address Of Financial Institution – Branch, City, State & Zip

Signature

Date

Printed Name

Phone Number

Property Location/Address

Billing Address

Checking Account Number _____

Financial Institution Routing Number _____
(Bottom Left Hand Corner Of Check)

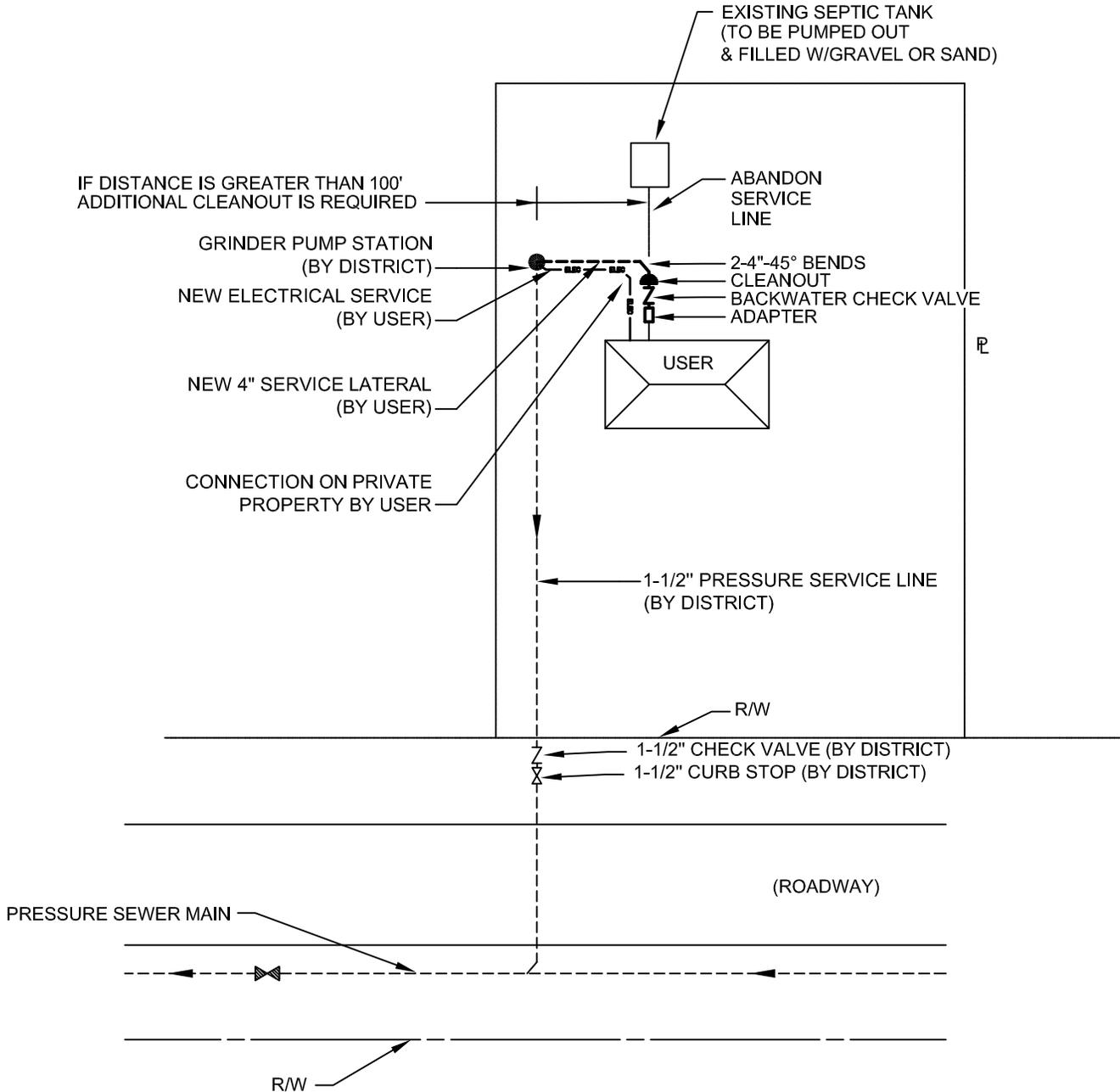
*Authorizing Signature For Payment by Non-Property Owner (If applicable):

_____.

*Debit Transactions will occur on the 7th of the month.

NOTES

- 1) NORMAL SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 4".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.

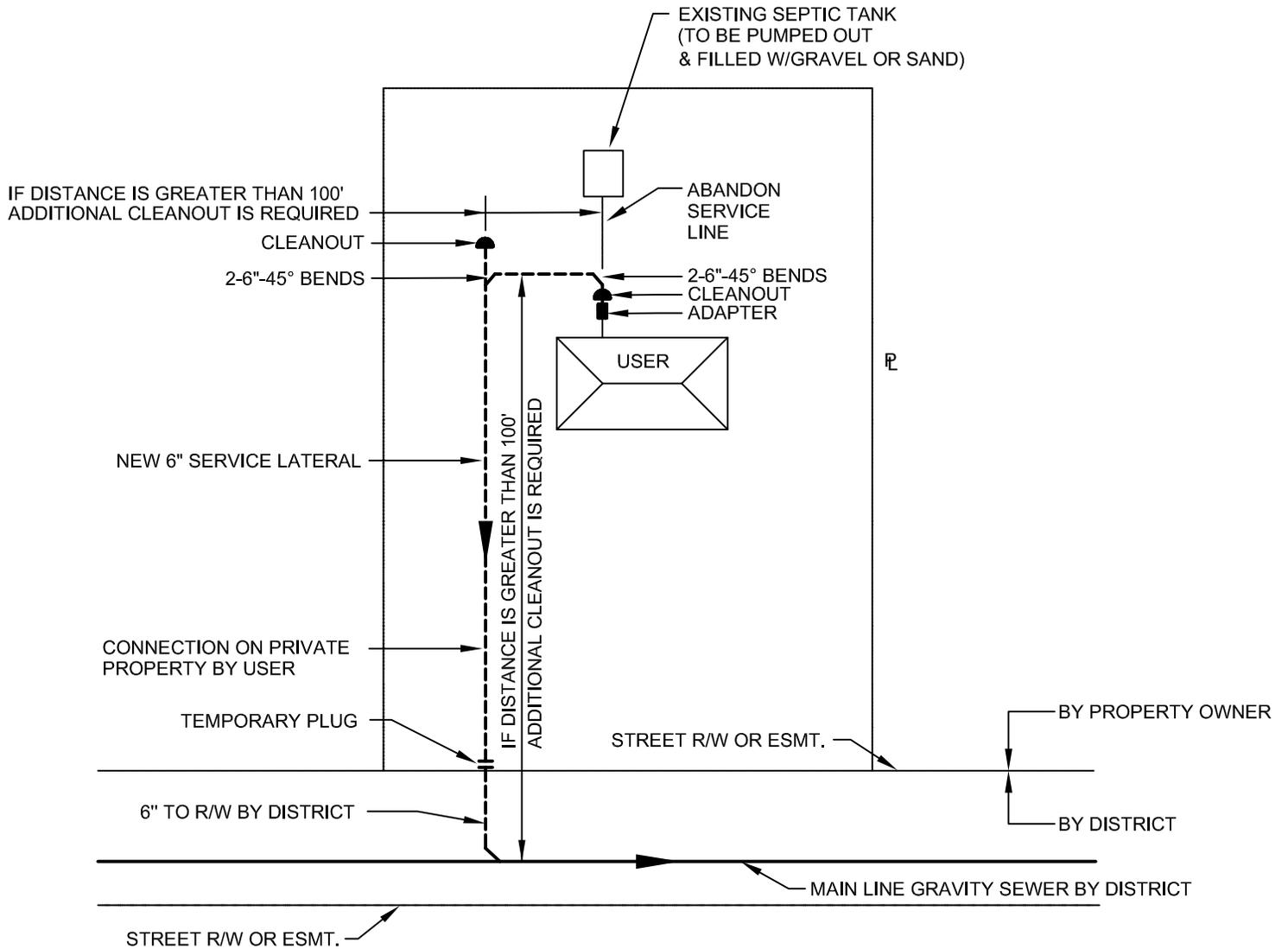


TYPICAL GRINDER PUMP STATION LAYOUT & TAP PLAN

NOTE: BACKWATER CHECK VALVE TO BE INSTALLED ON ALL SERVICE LATERALS.
 (DISTRICT TO PROVIDE CHECK VALVES FOR NEW SERVICE AREAS TO BE
 INSTALLED BY HOMEOWNER'S TAP CONTRACTOR.)

NOTES

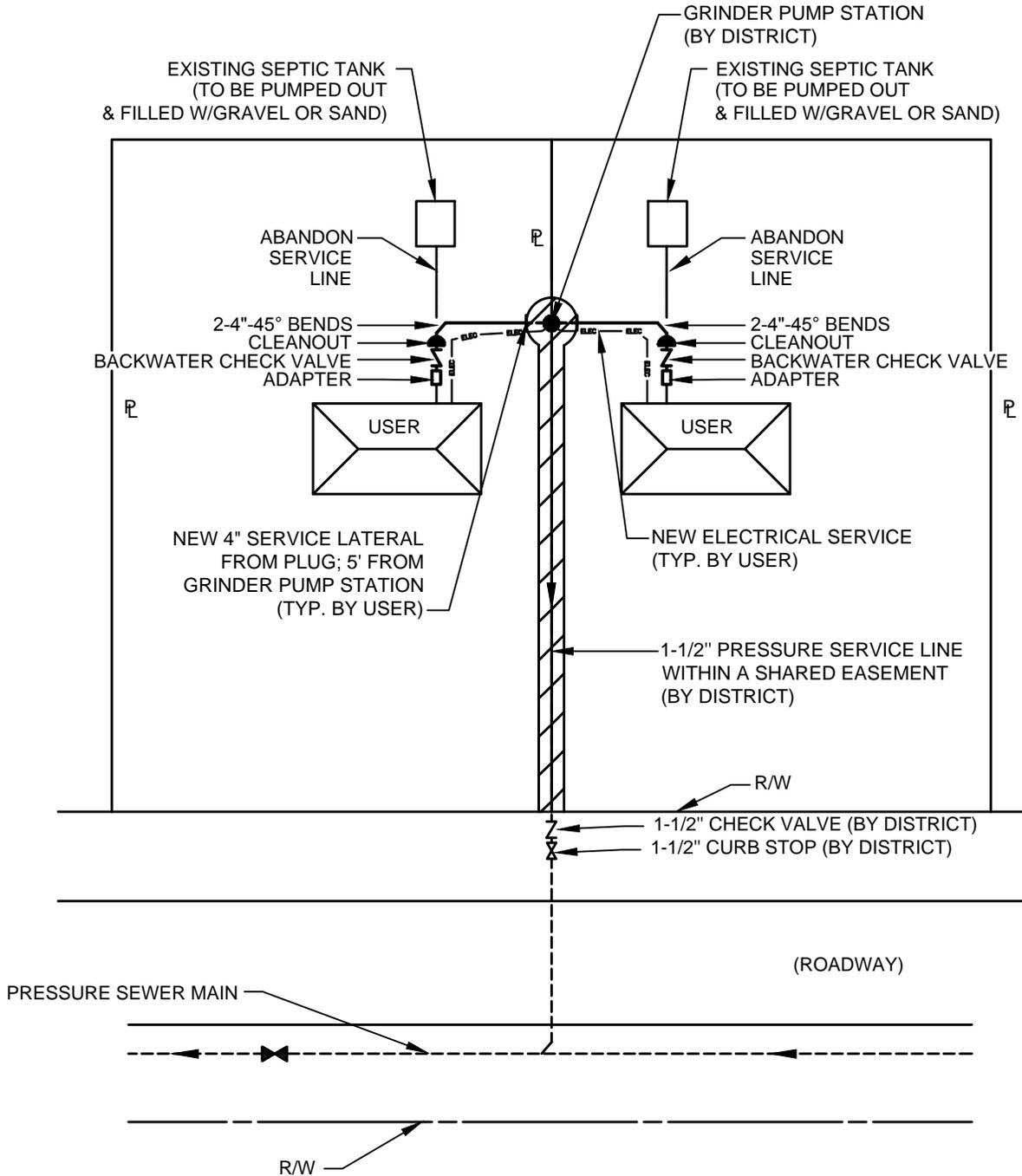
- 1) MINIMUM SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 6".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.



TYPICAL GRAVITY SEWER TAP PLAN

NOTES

- 1) NORMAL SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 4".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.
- 5) CONNECTION ON PRIVATE PROPERTY BY USER.



TYPICAL SHARED GRINDER PUMP STATION LAYOUT & TAP PLAN

NOTE: BACKWATER CHECK VALVE TO BE INSTALLED ON ALL SERVICE LATERALS.
 (DISTRICT TO PROVIDE CHECK VALVES FOR NEW SERVICE AREAS TO BE
 INSTALLED BY HOMEOWNER'S TAP CONTRACTOR.)

**LOW FLOW EXEMPTION
CLAIM FORM**

To claim an exemption from the requirement to discontinue the use of your current septic system and the requirement to connect to the District sewer system, please fill out, sign and return this Low Flow Exemption Claim Form to the Adams County Regional Sewer District at the address set forth below **within 30 days** from the date of this notice.

To: Adams County Regional Sewer District
313 West Jefferson Street
Room 337
Decatur, IN 46733

Name: (All owners of property should be listed)

Address of site for which the exemption is claimed:

Contact phone# _____

The undersigned certify that no indoor toilets are located in the home or structure and only an outdoor sealed sanitary vault privy is utilized upon the property according to the eligibility requirements for this exemption. The outdoor privy is not connected to any outlet or septic system and the waste will be removed and disposed of by contractors licensed and or approved to dispose of such waste. The undersigned further hereby authorizes a representative of the District to inspect the property to confirm compliance with the requirements of this exemption.

(Owner)

(Owner)

The granting of an exemption by the ACRSD under this procedure does not affect the rights, jurisdiction or authority of the Adams County Health Department or Indiana State Department of Health to require a connection to the District's sewer system or to govern or regulate onsite septic systems, privies or any other matter over which they may have authority under state or federal law or regulation.

Contained Sewage Low-Flow Exemption

Eligibility and Requirements

Any owner or resident of an existing home or discharging structure located within 300 feet of a District Sewer Main Line seeking an exemption from the Adams County Regional Sewer District's (ACRSD) mandatory connection requirement must first investigate the possibility of an exemption with the Adams County Health Department under:

A) I.C. 13-26-5-2.5 allows an exemption for a septic system that was approved by the local Health Department when installed and which has been inspected and certified as "not failing". The exemption period extends for ten (10) years from the date of the certification and may be extended upon further inspection up to two additional 5 year periods.; or

B) I.C. 13-26-5-2.6 allows for an exemption if the property is located on at least 10 acres and the owner can demonstrate the availability of at least two (2) areas on the property suitable for the installation of a new system specified by this section and approved by the Adams County Health Department.

If the homeowner is not eligible for an exemption under A or B, then the homeowner may apply to the ACRSD for a Contained Sewage Low Flow (CSLF) exemption from the mandatory connection requirement of the ACRSD. In order to be eligible for the CSLF exemption, a qualified homeowner must successfully complete the following steps at the homeowner's cost:

- 1) The homeowner must disconnect and remove all indoor toilets from the inside of the existing home or discharging structure; and
- 2) The homeowner must install an approved outdoor sealed sanitary vault privy in accordance with Indiana Bulletin S.E. 11 (Copy attached). All sanitary waste for the outdoor privy must stay in the sealed vault until pumped out by a qualified contractor. No waste or effluent can leave the privy vault. Any outlet for an existing privy must be sealed off, capped and the use discontinued. All sewage in the privy vault shall be removed and disposed of by contractors licensed and or approved to dispose of such waste; and
- 3) The Privy must not be connected to the home and must be placed in a location in accordance with state and local health regulations.
- 4) The homeowner must sign and record a certification that the residence or structure does not have indoor toilets or toilets connected to any septic system or outlet. and is in compliance with this exemption's requirements. The Sewer District shall have the right, upon notice, to inspect any structure for compliance with the certification no more frequently than once per year. Upon failure to abide by the requirements of this exemption, the District may require the owner to connect to the District's sanitary sewer system.

The granting of an exemption by the ACRSD under this procedure does not affect the rights, jurisdiction or authority of the Adams County Health Department or Indiana State Department of Health to require a connection to the District's sewer system or to govern or regulate onsite septic systems, privies or any other matter over which they may have authority under state or federal law or regulation.

RESOLUTION NO. 2022-6

**A RESOLUTION OF THE ADAMS COUNTY REGIONAL SEWER DISTRICT
CONCERNING A CONTAINED SEWAGE LOW-FLOW EXEMPTION**

WHEREAS, the Adams County Regional Sewer District (the “District”) may require property owners with homes or sewage discharging structures within 300 feet of a district main sewer line to connect to the District sewer collection system; and

WHEREAS, some property owners do not have indoor toilets or flush toilets in their homes and utilize a privy, and

WHEREAS, the District has determined to approve a local exemption from the connection requirement for homes utilizing a privy and having no indoor toilets or flush toilets.

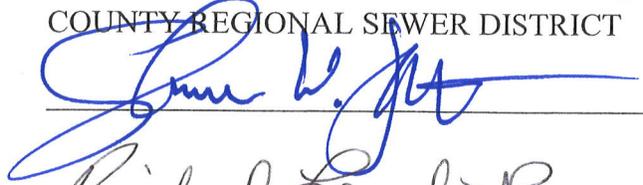
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE ADAMS COUNTY REGIONAL SEWER DISTRICT AS FOLLOWS:

- 1) The District hereby approves a Contained Sewage Low-Flow exemption for the property owners who apply for and meet the requirements for the exemption attached hereto.
- 2) In order to be eligible for the exemption, the property owner must apply for the exemption in writing on forms provided by the District and provide a signed certification to the District that the owner will meet and continue to meet the requirements of the exemption.
- 3) As long as the property owner meets and continues to meet the requirements of this exemption, the District may waive a required connection to the District’s system unless otherwise required by law.
- 4) The granting of an exemption by the ACRSD under this procedure does not affect the rights, jurisdiction or authority of the Adams County Health Department or Indiana State Department of Health to require a connection to the District’s sewer system or to govern or regulate onsite septic systems, privies or any other matter over which they may have authority under state or federal law or regulation.
- 5) This resolution shall be effective immediately upon its adoption.

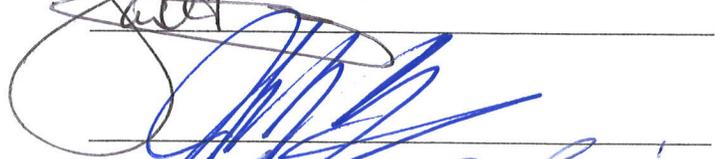
[Signatures follow on next page.]

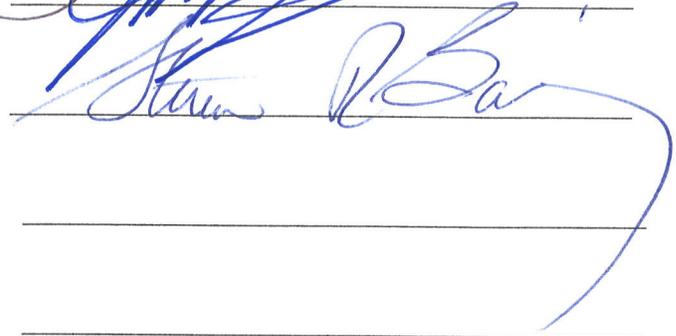
Passed and adopted by the Board of Trustees for the Adams County Regional Sewer District on the 14th day of April, 2022.

BOARD OF TRUSTEES OF THE ADAMS COUNTY REGIONAL SEWER DISTRICT

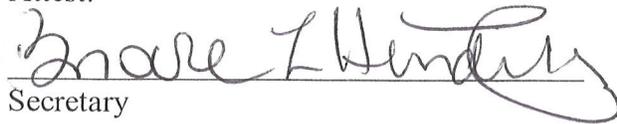


Richard Lambert

~~_____~~




Attest:


Secretary

Contained Sewage Low-Flow Exemption

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- 3) The Privy must not be connected to the home and must be placed in a location in accordance with state and local health regulations.
- 4) The homeowner must sign and record a certification that the residence or structure does not have indoor toilets or toilets connected to any septic system or outlet. and is in compliance with this exemption's requirements. The Sewer District shall have the right, upon notice, to inspect any structure for compliance with the certification no more frequently than once per year. Upon failure to abide by the requirements of this exemption, the District may require the owner to connect to the District's sanitary sewer system.

The granting of an exemption by the ACRSD under this procedure does not affect the rights, jurisdiction or authority of the Adams County Health Department or Indiana State Department of Health to require a connection to the District's sewer system or to govern or regulate onsite septic systems, privies or any other matter over which they may have authority under state or federal law or regulation.