

The Adams County Board of Commissioners met May 24, 2022 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Stan Stoppenhagen, Steve Kuhn, and Rex Moore (via remote), Auditor Tony Mellencamp, HR Coordinator, Shannon Greene, and County Attorney, Mark Burry.

IN RE: MINUTES

Upon a motion by Rex Moore and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for May 17, 2022. Motion Carried.

IN RE: AUDITOR REPORT

Payroll Claims

Upon a motion by Rex Moore and second by Steve Kuhn to approve the May 13, 2022 Payroll Claims in the amount of \$350,944.29. Motion Carried.

Allied Monthly Claims

Upon a motion by Rex Moore and second by Steve Kuhn to approve the Allied Monthly Claims in the amount of \$54,232.69. Motion Carried.

Clerk of the Court Report

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to accept the April Clerk of the Court Report from Clerk, Jim Voglewede. Motion Carried.

Allied Weekly Claims

Upon a motion by Steve Kuhn and second by Rex Moore to approve the Allied Weekly Claims in the amount of \$796.46. Motion Carried.

Claims Payable

Upon a motion by Rex Moore and second by Steve Kuhn to approve the Payable Claims in the amount of \$1,028,266.42. Motion Carried.

IN RE: BUILDING AND GROUNDS

Rick Burkhalter, Building and Grounds, reported that the Courthouse elevator is now functioning, but needs some repairs. The Service Complex elevator was not working on Monday and reported that the technician ordered a switch with the hope it will arrive this week so the elevator can be repaired.

He also reported that the Health Clinic will be getting four new lavatory faucets this week.

Upon a motion by Steve Kuhn and second by Rex Moore to approve the 5-year inspection agreement with Shambaugh & Sons for fire protection in the amount of \$3,287.00. Motion Carried.

IN RE: HIGHWAY

Adams County Highway Department Superintendent, and acting Adams County Engineer, Brad Yoder, noted plans are being finalized for placing rip rap around three of the bigger bridges in order to ease the erosion and facilitate the stability of the bridges. The engineering estimate on this work is \$280,872.00. This project had begun with the previous engineer and acting Adams County Engineer, Brad Yoder, is continuing the project.

Upon a motion by Steve Kuhn and second by Rex Moore to advertise sealed bids for this work on the bridges to be opened in June. Motion Carried.

Upon a motion by Rex Moore and second by Steve Kuhn to take under advisement quotes on work on two bridges, one on Piqua Rd. and one just off Piqua Rd. Motion Carried.

Upon a motion to approve a change order submitted by Jutte Excavating for work on Bridge 106 due to higher cost of concrete and gravel at a cost of \$3,920.00. Motion Carried.

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve entering the report for the Local Road and Streets in the amount of \$46,566.49 and MVH in the amount of \$156,877.63. Motion Carried.

Yoder reported to the Commissioners that Pavement solutions will seal cracks on Piqua Rd. and the Highway Department plans to chip and seal next year.

Upon a motion by Steve Kuhn and second by Rex Moore to approve a right of way utility for Precision Utilities Group, Inc. to bore under CR 700E in Jefferson Twp. Motion Carried.

IN RE: BUILDING AND PLANNING

There was nothing to report.

IN RE: TREASURER

Upon a motion by Rex Moore and second by Steve Kuhn to approve receiving the April Monthly Treasurer's Report from Treasurer, Ed Dyer. Motion Carried.

Treasurer, Ed Dyer, reported tax collections are coming in very well for the spring tax collection. There are still more to come in.

L&D Mail Masters was a success and came in under budget, according to Dyer. He sought permission from the Commissioners to continue using them to mail out the tax bills. It eased a lot of the extra labor in the Treasurer's office. This was taken under advisement.

IN RE: HR COORDINATOR

Shannon Greene, HR Coordinator, presented a job description to the Commissioners.

Upon a motion by Steve Kuhn and second by Rex Moore to approve the job description for the part time RN position in the Heath Clinic. Motion Carried.

IN RE: OTHER MATTERS PROPERLY PRESENTED

Upon a motion by Rex Moore and second by Steve Kuhn to approve American Legal Publishing to codify all county ordinances at a cost of \$12,750.00. The cost of online code hosting is \$795 for the first year and \$495 annually after that. Updates in future years are \$18 per page single column. Motion Carried. Joe McDonough made the presentation to the Adams County Commissioners. This will keep all ordinances up to date and will make it easier to find an ordinance. It takes about six months to receive a draft of the book once it begins.

IN RE: COUNTY ATTORNEY

There was nothing to report.

IN RE: ADJOURNMENT

Upon a motion by Rex Moore and second by Steve Kuhn to adjourn. Motion Carried.

ATTEST: Tony Mellencamp
Tony Mellencamp, Auditor of Adams County

Steve Kuhn ^{VIA} _{remote}
Steve Kuhn, Commissioner

Rex Moore
Rex Moore, Commissioner

Stan Stoppenhagen
Stan Stoppenhagen, Chairman