

ADAMS COUNTY REGIONAL SEWER DISTRICT
313 W Jefferson, Room 257 b
Decatur, IN 46733
Phone Number: (260) 724-2995

12/8/2021

Dear project resident,

The contractor retained by the Adams County Regional Sewer District has completed the installation of the sanitary sewer system extension in your area. The new sewers have passed the necessary tests and the individual property owner tap-in may commence. In accordance with State Law, I.C. § 13-26-5-2 Sec. 2, (8)(A)(iii) you are hereby requested and required to connect to the District's sewer system within ninety (90) days or as soon as weather and project conditions permit and discontinue use of your septic system since a sanitary sewer is available within three hundred (300) feet of the structure located on your property.

The following summary documents contain information and instructions about what you must do to connect to the sanitary sewer system.

- 1) Connection Document #1 - Connection and Inspection Procedure and Account Set Up
- 2) Connection Document #2 - General Specifications
- 3) Connection Document #3 — General Information

The first step is explained in Connection Document #1 to identify your connection type, get your work and inspection scheduled and your account set up. Please contact the ACRSD Office by calling (260) 724-2995 to pay for and complete the required paperwork. The specifications and procedure for completing your connection and having the work inspected is set out and explained in Connection Document #2. Connection Document #3 contains general information. Please direct any questions you have concerning tap issues to Barry Scherer, District Superintendent for the Adams County Regional Sewer District at (260) 724-2995.

You should also be aware that pursuant to the Sewer District's Rate Ordinance, if you do not connect within 90 days, then you may be required to pay an additional tap-in fee of Two Thousand Dollars (\$2,000.00) per Rate Ordinance 2020-3 adopted November 20, 2020. By connecting within 90 days, this tap-in fee will not be assessed to you. The Adams County Regional Sewer District looks forward to working with you to provide sanitary sewer service for your property. Thank you for your assistance and cooperation.

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Account Information

Dear resident,

You are receiving this letter and notice because you are required to connect the residence listed above to the sanitary sewer line that has been installed adjacent to your property.

You will need to pay a \$75.00 inspection fee and fill out the inspection form. Please contact the Adams County Regional Sewer District (ACRSD) at (260) 724-2995 to make arrangements to pay the fee and fill out the form.

Furthermore, you will also need to set-up your billing account with the ACRSD beginning with our January billing month. Rates will be \$93.30 for single-dwelling units and are due 15 days after mailing and are subject to 10% penalty for late payments.

Methods of payment include the following:

- Credit/Debit Card by calling ((260) 724-2995. (Additional service fees will be charged)
- Billpay Service: Establish Billpay Services through your bank and set ACRSD as payee.
- Pay Online: Visit www.co.adams.in.us/308/billing.
- Debit Authorization: Have your monthly sewer bill automatically deducted from your checking account. No Fees. This form has been included for your convenience. For those of you already participating in the debit authorization, your payments will continue to be processed and you do not need to change anything.
- In person or by mail with payment payable to Adams County Regional Sewer District (or ACRSD). Beginning with the January billing, you will need to mail the payment to the Adams County Regional Sewer District (ACRSD), 313 W. Jefferson Street, Room 337, Decatur, IN 46733. You may also deliver the payment in person or utilize the drop box located on 313 W. Jefferson Street on the northeast side of the service complex (next to the flagpole).

Beginning January 4, 2022; all payments and questions should be directed to the Adams County Regional Sewer District's new office location at 313 W. Jefferson Street, Room 337, Decatur, IN 46733, telephone number (260) 724-2995.

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