

The Adams County Board of Commissioners met November 9, 2021 at 11:00 a.m. in the Adams County Service Complex. Present were Commissioners: Rex Moore, Stan Stoppenhagen, and Steve Kuhn; HR Coordinator Shannon Greene, Settlement Deputy Kristy Stuckey, and County Attorney, Mark Burry. Absent was Auditor Tony Mellencamp

IN RE: MINUTES

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for November 2, 2021. Motion carried.

IN RE: AUDITOR REPORT

Monthly Clerk of the Circuit Court Report

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn to approve the Monthly Clerk of the Circuit Court Report submitted by James Voglewede for October. Motion Carried.

Payroll Claims

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve the Payroll claims for 10/29/21 in the amount of \$312,364.49. Motion Carried.

Accounts Payable Claims

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn to approve the accounts payable claims on 11-10-21 in the amount of \$230,997.10. Motion Carried.

Allied Insurance Claims

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve the Allied Weekly Health Insurance claims in the amount of \$47,008.33. Motion Carried.

IN RE: RESOLUTION 2021-28

SHORT TITLE: ADAMS COUNTY COMMISSIONERS DECLARATORY RESOLUTION FOR THE DESIGNATION OF REGULAR MEETINGS OF THE ADAMS COUNTY COMMISSIONERS, COUNTY OF ADAMS, STATE OF INDIANA.

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn, for approval of Resolution 2021-28 for the designation of regular meetings of the Adams County Commissioners for calendar year 2022. Motion carried.

IN RE: HIGHWAY

Adams County Highway Department Superintendent, Brad Yoder presented two I & M permits. The first one is located on 500 W between River Road & 800 S in Hartford Township and is replacing a pole. The second one is located on 1100 N between 000 Road & 100 E in Root Township. They are installing a new pole and are removing an old pole in a yard and the overhead power line.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the two presented permits from I & M. Motion carried.

Mr. Yoder said his department is done mowing for the year and are preparing the equipment for winter. They will be starting the tree crew soon. They have the bucket truck ready and they will do a safety training in Bluffton.

IN RE BUILDING AND GROUNDS

Rick Burkhalter, Building and Grounds Director, reported that the quote from when we got the fire compression board change out was for the amount of \$12,962.00. He received a credit of \$3,000, so that made the total bill \$9,962.00

Mr. Burkhalter asked if we are keeping doors to the complex building open or locked since the taxes are due tomorrow. Commissioner Moore said further discussion is need on this before they make a decision. In addition, they need to discuss the doors with the procedures on a tornado drill. They tabled this discussion until they can further look into this.

IN RE: HR COORDINATOR

HR Coordinator, Shannon Greene, reported that the assistant in Soil & Water resigned effective 11/18/21. She is asking permission to post once Soil & Water reviews the job description and let her know it is good. The start date they would like a new person to start will be the first week of January.

Ms. Greene said that the cell phone from the previous Nurse Manager was turned in. She asked if we should hook it up for the new person. The Commissioners all agreed that this should be set up for the new Nurse Manager.

Ms. Greene sent out a hour survey to the board and would like them to review it before a decision is made. The time keeping policy was updated a few weeks ago and it needs approved. Ms. Greene will email the board so they can review. She would like it approved and we would go live on 12/25/21. This would be county wide.

Ms. Greene said we were not successful when we ran time keeping payroll the first time. They were not aware they did not have all of the time cards for a few employees at the time they ran. They will try again next pay.

Ms. Greene reported that Rendi Degitz was hired for the maintenance position at the highway department and will start 11/13/2021.

Mr. Greene asked for the approval of the two additional week pay for of a person in the Sheriff's department. They are on FMLA and has exhausted all of their time.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to pay the employee in the sheriff's department the 2 weeks of pay. Motion carried.

IN RE: COUNTY ATTORNEY

County Attorney, Mark Burry said he would create an ordinance that he will present at next week’s meeting for a rezoning petition.

Mr. Burry presented the contract with the Heisers for the construction of the new animal shelter.

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen, to approve the County animal shelter contract with the Heisers. Motion carried.

There was contract with Association of Indiana Counties. The County can certify what property taxes due to the county and submit it to the Association of Indiana Counties. They have a contract with the state to collect money from peoples State Tax returns. There is a small fee charged for each one that are submitted. Mr. Burry said he needs to look into this further.

IN RE: OTHER MATTERS PROPERLY PRESENTED

Assessor

Assessor, Mary Beery, reported she only received one bid for the Cyclical Reassessment Bid, which takes pace every four years. She received the bid from Appraisal Research. Cindy from Appraisal Research was present and was here for any questions. They do the ratio study, appeals, reassessment on new construction, takes photos & helps with trending. They do 25% percent reassessing every year. They are paid monthly. The Commissioners decided to table this until next week.

Mrs. Beery reported that Don Kuhn is contracted and does help when needed, but has not used him very much.

Country Acres

Country Acres Treasurer, Angela Wilson, met with the commissioners to ask for help to improve Country Acres. The association has rules there but no way to implement them. County Attorney Mark Burry asked if they have a legal counsel for the association. Mrs. Wilson said she has spoken to an Attorney. Mr. Burry said to have their attorney contact him and he will help to see what is needed. Commissioner Moore said to start with that first.

Treasurer

Treasurer, Ed Dyer, reported the Tax Sale was held and they had nine properties that did not sell. He asked to go into contracts with SRI to sale those parcels at a commissioner certificate sale. The sale would be in the spring of 2022. This is so we can get them back on the tax roll.

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen, to approve to have a commissioner certificate sale to be held at a later and to approve the contract. Motion carried.

Mr. Dyer presented a contract with Value Payment Systems. Currently they have EGov but Value Payment Systems has some extra things and has an advanced system. This is at no cost to the County and we will not be charged for two kiosks that will be located in the Treasurer’s Office. Mr. Burry reviewed the contract and would like a change to remove the automatic renewals sentence. Mr. Burry will contact them and will ask for a revision to bring back for approval.

Mr. Dyer reported that the fall tax collection has been busy and is going well.

Sheriff

Sheriff, Dan Mawhorr presented the yearly jail inspection report.

Wired Communication

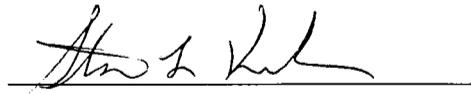
Commissioner Stoppenhagen presented and invoice from Wired Communications for materials & labor from July 30, 2020. Materials in the amount of \$17,500 and labor in the amount of \$ 23,718.75 for a total of \$41,218.75

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn, to approve the invoice from Wired Communication in the amount of \$41,218.75 and pay out of secondary services. Motion carried.

IN RE: ADJOURNMENT

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to adjourn. Motion Carried.

ATTEST: 
Tony Mellencamp, Auditor of Adams County


Steve Kuhn, Commissioner


Stan Stoppenhagen, Commissioners


Rex Moore, Chairman