

The Adams County Board of Commissioners met October 5, 2021 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Rex Moore, Stan Stoppenhagen, and Steve Kuhn; HR Coordinator Shannon Greene, Auditor Tony Mellencamp, and County Attorney, Mark Burry.

**IN RE:** MINUTES

Upon a motion by Steve Kuhn and seconded by Stan Stoppenhagen, for approval by the County Board of Commissioners' Minutes for September 28, 2021. Motion carried.

**IN RE:** AUDITOR REPORT

**Monthly Treasury Report**

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the September Monthly Treasurer's Report submitted by County Treasurer, Ed Dyer. Motion Carried.

**Allied Weekly Claims**

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve the weekly Allied Benefit Systems claims in the amount of \$23,679.34. Motion Carried.

**Resolution 2021-19**

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the Federal Holiday's off schedule for the county for year 2022. Motion Carried.

**IN RE:** HIGHWAY

Adams County Highway Department Superintendent, Brad Yoder, opened sealed bids for installation of a stainless steel bed and hydraulics and hydraulics equipment for a tandem axle chassis. The bids opened included LINCO Equipment Sales, Merrillville, IN, for \$129,757.00, and a bid from W. A. Jones out of Columbia City for \$129,879.00. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to take bids under advisement. Motion carried.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to allow Superintendent Yoder to send the Adams County Bridge Inventory Agreement to INDOT for review. Motion carried.

**IN RE:** SPECIAL NEEDS AND RECYCLING

Ginny Bartlett discussed Adams County Special Needs students and recycling in the building. She told Commissioners that the South Adams special needs students would like permission to collect paper for recycling in order to raise money. The dumpsters for collection would be placed at the Adams County Service Complex, Sheriff's Department, and the Adams County Courthouse. Newspapers, books, magazines, will be picked up every Monday morning and taken back to South Adams for the paper gator, which is a paper shredding collection site.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve this process. Motion Carried.

**IN RE** BUILDING AND GROUNDS

Rick Burkhalter, Building and Grounds Director, discussed the fire protection control panel at courthouse for approximately \$12,000 which he had brought before the Commissioners in late July. It had been approved to be paid out of fund 1140. There is enough in fund 1138.33700 so it can come from that. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve payment out of this fund once the work is completed. Motion carried.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve payment of \$8,409.42 to repair coils on the refrigeration unit at the courthouse out of 1138.33700. Motion Carried.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve \$2,586.38 to replace exterior lighting on the Adams County Service Complex to come out of the buildings and grounds budget. Motion Carried.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve quote of \$4,162.00 for wiring and hardware for the time clocks needed for the timekeeping system. This will be paid out of the Auditor's line 1000.35800.000.0002. Motion Carried.

**IN RE:** BUILDING AND PLANNING

Building and Planning Director, Mark Wynn, presented the following subdivisions to be approved by the Commissioner's: Replat Lot 1 of the Moses K. Schwartz Subdivision / Monroe Sec 2 / 2 Lots / northeast corner of CR 100E and CR 100S. Upon a motion by Steve Kuhn and second by Stan Stoppenhagen. Motion Carried.

**IN RE:** HR COORDINATOR

HR Coordinator, Shannon Greene, updated the Commissioners that the timekeeping system will be going live today at 2 p.m. with the first departments being trained on the new system. She stated that the Commissioners are invited to view as it goes live and join the training if they choose to.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the policy for part-time employee breaks. Motion Carried. This had to be answered in order to set the time-keeping system properly.

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve sending information to all employees regarding some free training being offered by Fifth/Third Bank. This would involve training for financial empowerment and there is no cost to the county. Motion Carried.

The HR Coordinator informed the Commissioners that the Assessor's office is seeking updated job descriptions. This was tabled until next week's meeting.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve a new job description and for it to be posted as an opening for the Veteran Service Officer, which had been held by Ron Bollenbacher, who has submitted his resignation. Motion Carried.

**IN RE:** COUNTY ATTORNEY

Adams County Attorney Mark Burry had nothing to present.

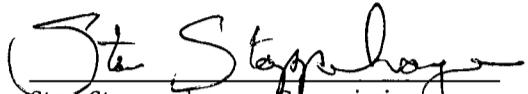
IN RE:

ADJOURNMENT

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to adjourn. Motion Carried.

ATTEST:   
Tony Melencamp, Auditor of Adams County

  
Steve Kuhn, Commissioner

  
Stan Stoppenhagen, Commissioners

  
Rex Moore, Chairman