

The Adams County Board of Commissioners met August 31, 2021 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Rex Moore, Stan Stoppenhagen, and Steve Kuhn; HR Coordinator Shannon Greene, Auditor, Tony Mellencamp, and County Attorney, Mark Burry.

IN RE: MINUTES

Upon a motion by Stan Stoppenhagen and seconded by Steve Kuhn, for approval by the County Board of Commissioners' Minutes for August 24, 2021. Motion carried.

IN RE: AUDITOR REPORT

Payroll Claims

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the Payroll Claims for August 20, 2021, in the amount of \$317,363.69. Motion Carried.

Accounts Payable

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to approve Accounts Payable for 9-1-2021 in the amount of \$160,831.68. Motion Carried.

IN RE: HIGHWAY

Adams County Highway Department Superintendent, Brad Yoder, presented some utility easement permits to the Commissioners.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve utility permits for the City of Decatur Water Department at CR 75 E, beginning at CR 650S and ending at SR 218. The other is CR 650S, 1/2 mile east of CR 75E and ending at CR 75E. Motion Carried. Kevin Hackman, City of Decatur, was present in case any questions arose.

Yoder mentioned there will be a need to replace the oil furnace in the mechanic's room at the highway department. He just wanted to give them a head's up on this future need.

He noted the cost for two 2,000-gallon fuel tanks with installation is around \$84,000. He would like to continue seeking alternatives due to this cost.

IN RE BUILDING AND GROUNDS

Rick Burkhalter, Building and Grounds Director, reported to the Commissioner's regarding the chillers needing replaced in the Adams County Service complex. The county is waiting on a scope of the project to be put together when an engineering firm can get bids together in order to receive sealed bids for the chiller project. An engineering firm is required to do this because of the cost of the project as well as the scope of the project. The thought is that this particular project could fall under the guidelines of eligible uses for the federal revenues received via the Relief and Recovery Act. This is because it involves air quality in a congregate setting being updated in order to mitigate the spread of COVID.

IN RE: TREASURER

Treasurer, Ed Dyer, opened sealed bid proposals from all five banks in the county to handle the operating accounts for the County in the Treasurer's Office. The Board of Finance Committee met at 9 a.m. Tuesday, August 31 to discuss the bids following the assessment and recommendation of Treasurer Dyer.

Treasurer Dyer recommended and the Commissioners agreed that the First Bank of Berne get the nod for a two-year contract beginning on Oct. 1, to be the primary account holder.

IN RE: CIRCUIT COURT

Chad Kukelhan, Adams Circuit Court Judge, sought changes in job classifications for two employees. He wanted to move one employee from NE 4 to NE 6 and another from NE 5 to NE 6. This was tabled until the procedure of seeking job descriptions is completed.

IN RE: OTHER MATTERS PROPERLY PRESENTED

There were no other matters presented at this time.

IN RE: HR COORDINATOR

HR Coordinator, Shannon Greene, reported that one employee who was on medical leave and is out of time and would like the bi-weekly pay (40 hours as it covered half already) they are allowed under the policy manual once every five years. Another employee is seeing extended medical leave, which occurs when an employee has used up all FMLA and other days they have accumulated.

Upon a motion by Stan Stoppenhagen and second by Steve Kuhn to approve the medical leave and bi-weekly (one week for one) pay for two employees. Motion Carried.

IN RE: COUNTY ATTORNEY

Adams County Attorney Mark Burry had nothing to present to the Commissioners.

IN RE: ADJOURNMENT

Upon a motion by Steve Kuhn and second by Stan Stoppenhagen to adjourn. Motion Carried.

ATTEST: Tony Mellencamp
Tony Mellencamp, Auditor of Adams County

Steve Kuhn
Steve Kuhn, Commissioner

Stan Stoppenhagen
Stan Stoppenhagen, Commissioner

Rex Moore
Rex Moore, Chairman