

The Adams County Council met December 8, 2020, 8:30 a.m., in the Adams County Service Complex. Those present were Council Members, Dennis Bluhm, Stan Stoppenhagen, Yvette Weiland, Tony Mellencamp, Cory Sprunger, Keith Blythe, and Steve Bailey; County Council Attorney, Julie Marie Brown; and County Auditor, Mary Beery. Commissioners, Doug Bauman, Kim Fruechte, and Rex Moore were in attendance as their meeting begins at 11:00 a.m.

IN RE: MINUTES

Upon a motion by Yvette Weiland, seconded by Tony Mellencamp, the November 10, 2020 Adams County Council Minutes were approved. Motion carried.

IN RE: PROSECUTING ATTORNEY

Drug Court

Prosecuting Attorney, Jeremy Brown, discussed the prosecutor investigator position. Jeremy gave an update on Drug Court by giving his perspective as the prosecutor. He is not referring anyone to the drug court until we know what will happen in the future. Drug Court has seven participants and they will receive what they have been promised. Probation is capable to handle what Judge Elect Conrad wants to do.

Investigator

Mr. Brown has hired Cleveland Inge to fill the investigator position that was funded for full-time in 2021 to replace the part-time position. He shared the resume of Mr. Inge and asked that the wage be set at \$55,000.

Upon a motion by Tony Mellencamp, to approve the wage of \$55,000 and the position will be non-categorized, seconded by Dennis Bluhm. Motion carried.

IN RE: DRUG FREE ADAMS COUNTY

Drug Free Adams County Executive Director, Kelly Sickafoose, submitted the following 2021 Drug Free Adams County grant award agreement for approval.

Upon a motion by Tony Mellencamp, to approve the agreement as presented, seconded by Dennis Bluhm. Motion carried.

Drug Free Adams County

FY 2021

Total Amount Available:	\$65,000.00
25% minimum in Justice, Prevention, and Intervention:	\$16,500.00
Amount that can be moved from Administrative into other categories:	\$7,016.00

PREVENTION:			
AGENCY	PROJECT TITLE	2021 AMOUNT REQUESTED	2021 AMOUNT APPROVED
North Adams Community Schools	Random Drug Testing and Drug Education Program Alive & Well Education program	\$5,000.00	\$5,000.00
McMillen Health	Drug & Alcohol Prevention/Education programs	\$3,313.46	\$3,313.46
TOTAL		\$8,313.46	\$8,313.46

CRIMINAL JUSTICE:			
AGENCY	PROJECT TITLE	2021 AMOUNT REQUESTED	2021 AMOUNT APPROVED
Adams Superior Court	Drug Court compliance officer, drug testing supplies, incentives	\$5,258.62	\$5,258.62
Geneva Police Department	Body Cams	\$10,550.00	\$4,283.00
Adams/Wells Drug Task Force	Covert Equipment, searches, field test kits	\$6,570.00	\$6,570.00
Decatur Police Department	Mobile Drug ID Kits & Digital Cameras	\$1,465.90	\$1,465.90
TOTAL		\$23,844.52	\$17,577.52

INTERVENTION:			
AGENCY	PROJECT TITLE	2021 AMOUNT REQUESTED	2021 AMOUNT APPROVED
Drug Free Adams County	Treatment Scholarships	\$16,500.00	\$16,500.00
TOTAL		\$16,500.00	\$16,500.00

ADMINISTRATIVE:			
AGENCY	PROJECT TITLE	2021 AMOUNT REQUESTED	2021 AMOUNT APPROVED
Drug Free Adams County	Executive Director Compensation	\$6,825.00	\$6,825.00
	Directors and Officers Insurance	\$1,036.00	\$1,036.00
	Regional Annual Meeting	\$100.00	\$100.00
	Administrative Support	\$920.00	\$0.00
	Website Updates	\$540.00	\$540.00
	Office Supplies/Ink	\$200.00	\$200.00
	Community Outreach	\$500.00	\$500.00
	Go Daddy & domain name for Website	\$283.00	\$283.00
TOTAL		\$10,404.00	\$9,484.00

Grand Total Requested	\$59,061.98
Grand Total Approved	\$51,874.98
Remaining	\$14,125.00

IN RE: LOW FINANCIALS

Andy Low, of Low Financials, attended virtually to discuss the time management program. Advanced Time Management is a subcontractor with LOW and have partnered on time clock software. Time and attendance has a greater need especially because of COVID. The program will import the data back into the payroll system to allow users to be efficient. The program will also put all departments on the same rules for time keeping. Low answers general questions and Advanced Time Management will answer other questions. Time clocks will integrate with door systems, cell phone, and computers. After the end of year items are completed, LOW will begin with the process. It will take six months to implement the program. The decision was tabled until next year.

IN RE: HEALTH DEPARTMENT

Health Department Attorney, Adam Miller, met to discuss the malpractice insurance for Health Officer, Mike Ainsworth. The insurance has increased above what was budgeted and the County is responsible for the payment.

Motion by Steve Bailey, from here forward to pay the malpractice insurance, seconded by Dennis Bluhm. Motion carried.

Auditor Beery mentioned that the 2020 budget of the Health Department is encroaching on the 2021 budget. The 2020 budget does not have enough funds most likely due to COVID and receiving less in miscellaneous revenues. The fund is dwindling and they are having to use approximately \$20,000 out of next year's money to cover claims for 2020.

IN RE: COUNTY ATTORNEY

County Attorney, Mark Burry, presented the proposed compensation (on file in the Auditor's Office) for himself as County Attorney, Julie Marie Brown as Council Attorney, and Adam Miller as Health Department Attorney.

Council approved the compensation for them as proposed.

IN RE: COUNCIL ATTORNEY

Baker Tilly Report

Council Attorney, Julie Marie Brown, reported that the Baker Tilly Report for the solar project came in this morning and was quite extensive. She will email it to everyone to review and make a decision.

IN RE: AUDITOR

The Auditor asked Council to approve the first meeting in 2021. The resolution was not prepared because there are new members coming on in 2021 and she felt they should have a say when the board meets. January 12th would be the first meeting of Council in 2021.

Motion by Yvette Weiland, to keep the January 2021 meeting on same format as this year, seconded by Keith Blythe. Motion carried.

IN RE: OTHER MATTER PROPERLY PRESENTED

Wage Appeals

Cory Sprunger reported three departments submitted wage appeals for 2021. Circuit and Superior Court and the Surveyor did not have new job descriptions. The appeals for these offices did not occur but the Health Department appeals were heard. The Public Health Nurse was moved from an EX category to non-categorized. The Sanitarian was moved from an EX3 to an EX4.

Upon a motion by Tony Mellencamp, to approve the wage appeal changes as presented, seconded by Steve Bailey. Motion carried.

Sheriff

It was reported that the Sheriff is returning \$92,000 back to the County because new vehicles will not be purchased in 2020. Sheriff Mawhorr will need to ask for an additional for that \$92,000 in 2021 so that he can purchase his 3 vehicles from 2020 along with 3 in 2021.

CARES Grant – Second Reimbursement

Upon a motion by Tony Mellencamp, to allow a county official to sit on the board and allow the form to go through the Auditor's Office to handle as the CARES Grant, seconded by Cory Sprunger. Motion carried.

IN RE: ADDITIONAL APPROPRIATIONS

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>County General (1000)</u>			
<u>Auditor (0002)</u>			
1000.11100.000.0002	Elected Official	\$1.00	\$1.00
1000.11200.000.0002	Deputy/s	\$6,449.00	\$6,449.00
<u>Prosecutor Attorney (0009)</u>			
1000.11302.000.0009	Administrator/Secretary	\$4,743.00	\$4,743.00
<u>Plan Commission (0079)</u>			
1000.31100.000.0079	Legal Fees/Services	\$10,000.00	\$10,000.00
<u>Planning & Zoning (0101)</u>			
1000.31100.0101	Legal Fees/Services	\$1,166.00	\$1,166.00
<u>Circuit Court (0232)</u>			
1000.11206.000.0232	Crt Admin/Sec/Asst Reporter	\$4,453.00	\$4,453.00

IT (9600)

1000.31700.000.9600	Travel	\$61.00	\$61.00
1000.33603.000.9600	Repair to DeMarc Room New IT	\$1,818.00	\$1,818.00
1000.35900.000.9600	Internet & Network Services	\$23,713.00	\$23,713.00
1000.38300.000.9600	Consulting Fees	\$10,524.00	\$10,524.00
1000.35800.000.9600	Maint. Fund Acct Software	\$40,955.00	\$40,955.00
1000.33600.000.9600	Maintenance Contracts	\$834.00	\$834.00

Total County General (1000) **\$104,717.00** **\$104,717.00**

LIT - Economic Development (1112)

1112.35404.000.0000	AC Transportation	\$180,371.00	\$180,371.00
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Cumulative Courthouse (1140)

1140.33700.000.0000	Equipment Repair	\$9,182.00	\$9,182.00
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Highway (1176)

1176.21302.000.0530	Computer Supplies	\$71.00	\$71.00
1176.11414.000.0530	Bookkeeper	\$2,719.00	\$2,719.00
1176.31100.000.0530	Legal Fees/Services	\$1,300.00	\$1,300.00
1176.22601.000.0530	Other Supplies	\$1,830.00	\$1,830.00
1176.23500.000.0531	Buggy Plates	\$21,962.00	\$21,962.00
1176.30100.000.0531	Contractual Services	\$21,903.00	\$21,903.00
1176.22305.000.0531	Dustay Dust Control	\$20,750.00	\$20,750.00
1176.34200.000.0531	Other Contractual Services	\$53,745.00	\$53,745.00
1176.12601.000.0533	Health Insurance	\$29,000.00	\$29,000.00
1176.32802.000.0533	Insurance	\$11,850.00	\$11,850.00
1176.34002.000.0533	Other Repairs	\$3,700.00	\$3,700.00
1176.34100.000.0533	Garage Repairs	\$19,800.00	\$19,800.00
1176.34300.000.0533	Wrecker	\$525.00	\$525.00

Rainy Day (1186)

1186.35000.000.0000	Regional Sewer District	\$500,000.00	\$500,000.00
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Parks & Recreation (1219)

1219.32802.000.0000	Insurance	\$2,669.00	\$2,669.00
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County Wheel Tax (4977)

4977.34200.000.0000	Other Contractual Services	\$24,000.00	\$24,000.00
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Drug Court DOC Grant (9103)

9103.10700.000.0000	Coordinator	\$2,492.00	\$2,492.00
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Problem Solving Court Grant (9105)

9105.10700.000.0000	Coordinator	\$2,338.00	\$2,338.00
9105.12402.000.0000	PERF	\$277.00	\$277.00
9105.33103.000.0000	Compliance Officer Contractual	\$2,880.00	\$2,880.00

Court Reform Grant (9108)

9108.12601.000.0000	Health Insurance	\$1,263.00	\$1,263.00
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Prosecutor IV-D (8897)

8897.12301.000.0000	Social Security	\$144.00	\$144.00
8897.12402.000.0000	PERF	\$371.00	\$371.00

Total All Funds **\$1,019,859.00** **\$1,019,859.00**

Upon a motion by Cory Sprunger, seconded by Steve Bailey, to approve the appropriation for Circuit Court. Motion carried.

Upon a motion by Dennis Bluhm, seconded by Steve Bailey, to approve the appropriations for the Drug Court DOC Grant, Problem Solving Court Grant, and Court Reform Grant. Motion carried.

Upon a motion by Dennis Bluhm, seconded by Tony Mellencamp, to approve the appropriations for the rest of the departments. Motion carried.

IN RE:

SALARY ORDINANCE

FUND #/DEPT.

REQUESTED BI-WEEKLY

APPROVED

Sheriff

Deputy

David Lanning (retro to 11/28/2020)	\$1,494.00	\$1,494.00
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Motion by Steve Bailey, to approve the above Salary Ordinance as presented, seconded by Tony Mellencamp. Motion carried.

IN RE:		<u>TRANSFERS BY RESOLUTION</u>		
<u>FUND #</u>	<u>ACCOUNT NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>APPROVED</u>
Extension				
1000.11303.000.0011	Program Assistant	\$1,843.11		\$1,843.11
1000.11500.000.0011	Overtime		\$500.00	\$500.00
1000.34101.000.0011	Equipment Rental/Lease		\$910.00	\$910.00
1000.31700.000.0011	Travel		\$433.11	\$433.11
Drainage Board				
1000.13100.000.0063	Drain Brd Asst/Full-Part Time	\$3,000.00		\$3,000.00
1000.11200.000.0063	Deputy/s		\$3,000.00	\$3,000.00
Commissioners				
1000.12900.000.0068	Employee Supplemental Retirement	\$16,750.00		\$16,750.00
1000.36400.000.0068	Tax Refunds	\$42,128.00		\$42,128.00
1000.12301.000.0068	Social Security		\$58,878.00	\$58,878.00
Plan Commission				
1000.11203.000.0079	1st Deputy & Assistant Director	\$3,524.06		\$3,524.06
1000.11600.000.0079	Attorney		\$3,524.06	\$3,524.06
Circuit Court				
1000.11206.000.0232	Circuit Court Administrator	\$1,900.00		\$1,900.00
1000.31206.000.0232	Psychiatric & Medical Services	\$2,200.00		\$2,200.00
1000.11808.000.0232	Circuit Court Bailiff		\$1,900.00	\$1,900.00
1000.12804.000.0232	Pauper Counsel		\$2,200.00	\$2,200.00
Jail				
1000.11500.000.0380	Overtime	\$10,000.00		\$10,000.00
1000.12902.000.0380	Assistant Jailers		\$10,000.00	\$10,000.00
E911				
1222.10900.000.0000	Dispatcher	\$700.00		\$700.00
1222.11415.000.0000	Assistant Dispatcher	\$3,000.00		\$3,000.00
1222.11500.000.0000	Overtime		\$3,700.00	\$3,700.00
Golden Meadows				
1000.21800.000.0622	Household/Laundry	\$1,000.00		\$1,000.00
1000.31200.000.0622	Training		\$1,000.00	\$1,000.00
Sales Disclosures				
1131.12402.000.0000	PERF	\$115.00		\$115.00
1131.12301.000.0000	Social Security		\$115.00	\$115.00
Sheriff				
1170.11307.000.0005	Matron	\$1,500.00		\$1,500.00
1170.11500.000.0005	Overtime		\$1,500.00	\$1,500.00
MVH				
1176.11300.000.0531	Part Time	\$9,822.80		\$9,822.80
1176.31300.000.0531	Temporary Services		\$5,000.00	\$5,000.00
1176.11706.000.0531	Maintenance Worker		\$4,822.80	\$4,822.80
1176.11111.000.0530	Supervisor	\$10,769.28		\$10,769.28
1176.11309.000.0530	Assistant Supervisor		\$10,769.28	\$10,769.28
Park & Rec				
1219.31701.000.0000	Materials	\$1,000.00		\$1,000.00
1219.22000.000.0000	Gas, Oil & Lube		\$1,000.00	\$1,000.00
Drainage Maintenance				
2700.12402.000.0000	PERF	\$800.00		\$800.00
2700.11113.000.0000	Ditch Tech-Full/Part Time		\$800.00	\$800.00
Health Services				
4120.42601.000.0000	Equipment	\$241.00		\$241.00
4120.21100.000.0000	Supplies		\$241.00	\$241.00
93.788 Grant				
8105.11115.000.0000	Drug Ct Case Mgr/Prob. Off.	\$3,439.93		\$3,439.93
8105.12301.000.0000	Social Security	\$189.96		\$189.96
8105.12402.000.0000	PERF	\$345.68		\$345.68
8105.12601.000.0000	Health Insurance		\$3,975.57	\$3,975.57

Drug Court DOC Grant

9103.10700.000.0000	Coordinator	\$2,305.00	\$2,305.00
9103.12402.000.0000	PERF	\$586.00	\$586.00
9103.12301.000.0000	Social Security	\$1,079.00	\$1,079.00
9103.23001.000.0000	Drug Testing Supplies	\$1,812.00	\$1,812.00

Upon a motion by Cory Sprunger, seconded by Steve Bailey, to approve the transfers for Circuit Court. Motion carried.

Upon a motion by Tony Mellencamp, seconded by Yvette Weiland, to approve the transfers for the 93.788 Grant. Motion carried.

Upon a motion by Steve Bailey, seconded by Keith Blythe, to approve the transfer for the Drug Court DOC Grant. Motion carried.

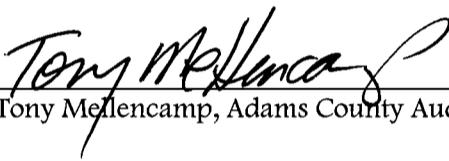
Upon a motion by Cory Sprunger, seconded by Yvette Weiland, to approve the remaining transfers as presented as a whole. Motion carried.

IN RE:

ADJOURN

Upon a motion by Yvette Weiland, seconded by Tony Mellencamp, for adjournment of the December 8, 2020 meeting of the Adams County Council. Motion carried.

ATTEST:



 Tony Mellencamp, Adams County Auditor



 Yvette Weiland, Council Chairman