

ACRSD Board
Meeting Minutes
November 13, 2020

The following persons were present:

Nate Rumschlag, Secretary
John Carroll, Board Member
Don Bergdall, Board Member
Jim Franz, Board Member (By Phone)
Steve Bailey, Board Member
Dick Lambert, Board Member
Barry Scherer, Superintendent
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

Shannon Smitley, Chairman

APPROVAL OF MINUTES

MOTION TO APPROVE OCTOBER 6, 2020 MINUTES MADE BY STEVE BAILEY AND SECONDED BY JOHN CARROLL. Approved 6-0.

November 6, 2020 minutes discussed, but because there are a few questions, these will be approved at the next meeting.

MOTION TO TABLE APPROVAL OF NOVEMBER 6, 2020 MINUTES UNTIL NEXT MEETING MADE BY NATE RUMSCHLAG AND SECONDED BY STEVE BAILEY. Approved 6-1.

PUBLIC COMMENTS

Rick Zimmerman (3315 N. US 33): He asks why he has a shared grinder when he is one resident and there are 2 occupants in the neighbor's house. He also states that there are different numbers of bedrooms.

- Discussion held between Barry Scherer and Rick Zimmerman. Barry explains that the District tries to share as many as they can to keep the overhead down. He also explains that some were not able to be shared due to the location. There are 6-7 shared grinders on Salem Road. We do it where we can do it.
- Rick Zimmerman believes he wasn't given the necessary information when he purchased the house (on land contract) – he only received it from the original owner. He also advises he did sign an easement along with the deeded owner.
- John Carroll asks Rick Zimmerman, what it is that he wants.

- Rick Zimmerman states that he wants his own grinder but doesn't want to pay for his. He requests a list of all shared grinder.
 - Mark Burry advises that he needs to file a public information request.
- Mrs. Ellenberger asks about decommissioning her property as it is not a home or a business. She uses it for storage in Linn Grove. No working plumbing at the present time.
 - Nate Rumschlag explains that if she sells it the new owner might need to hook-up, depending on what they want to use it for.
 - Barry Scherer advises her to pump and decommission the tank. Barry Scherer tells her to contact Kerry Steiner to find out who she can contact to help her pump the tank and break it down.
- Donald Evans (7242 N. 200 E.) asks about the projection date for starting project 3.
 - Barry Scherer advises that no one can start until after 12/14/20. That is the date the contracts will be signed with the contractor. Fleming will be starting after the first of the year, specifically the smaller ones like Barrington Woods.
- John Gilbert (300 E) expresses his concerns about dependability of the system, workmanship, oversight. The first night hooked in he had no service. Pump wasn't wired correctly, no gasket on the bottom of the pump, main was plugged. He spent 2 days out there, he never saw anyone watching after that. He said the excavator was run through his front yard like a fucking playground.
 - Barry Scherer said he took gasket off on Thursday when they were testing. Don Bergdall was involved. VTF came the next morning, City of Decatur came with locator. When he lifted the pump, the gasket was pulled off. He questions if something got in the pipe and plugged it up, that line hasn't been used in 3 years. It has since been blown out, got gallons per minute up to where it is supposed to be. Breaker was turned off.
 - John Gilbert feels that these guys aren't being watched.
 - Barry Scherer knows of only a couple of wiring issues except where dogs wouldn't let them on the property.
 - When they are testing, Commonwealth was out there. They weren't pumping them empty.
 - Ben Adams asked Ferguson about the grinder pump inspections.
 - Ben Adams said that they had issues with Ferguson. Ben Adams thinks it was sedimentation in the old line which caused the blockage.
 - Don Bergdall wants to know who inspected it and why wasn't it inspected right. Maybe we need itemized information on the inspection before we pay.
 - John Gilbert-- if I have a problem in the future, who do I call?
 - Barry Scherer responds - call me.

- **APPROVAL OF CLAIMS**

Barry reviews the claims and bank reconciliation that were previously emailed to the Board. Barry Scherer advises that a few of the claims will be insurance claims.

MOTION TO APPROVE CLAIMS IN THE SUM OF \$29,776.11 MADE BY NATHAN RUMSCHLAG AND SECONDED BY JOHN CARROLL. Approved 6-0.

MOTION TO APPROVE PAYROLL VOUCHER MADE BY NATHAN RUMSCHLAG AND SECONDED BY STEVE BAILEY. Approved 6-0.

MOTION TO APPROVE THE BANK RECONCILIATION MADE BY DON BERGDALL AND SECONDED BY NATE RUMSCHLAG. Approved 6-0.

MOTION TO APPROVE SRF CLAIMS MADE BY JOHN CARROLL AND SECONDED BY STEVE BAILEY. Approved 6-0.

DISTRICT SUPERINTENDENT REPORT

Barry Scherer advises that the last 5 are done on Project 2 with a small punch list.

On November 18, 2020, Nate Rumschlag and Barry Scherer will be working speaking with 811. He invites the Board to participate at 8:00 a.m. on the 18th.

Letters have been sent to Project 3 residents and he has already received 30 plus calls today.

He has been doing inspections on the weekends.

What information do we have regarding the EDUS? Peterson Grain for example. He has had questions.

- Per Ben Adams, Baker tilly has everything.

Brooke Hindenlang asks about the beauty shop in a person's home, there is only 1 tap, 1 chair, 1 employee.

- Nate Rumschlag and John Carroll discuss this issue and agree that the fee should be \$93.30.

DISTRICT ATTORNEY REPORT

Mark Burry advises the Board that there is still one easement to deal with but should have it by the first of next week.

Regarding the Treatment Agreements, there is a meeting next Wednesday.

Barry Scherer also advises that the City of Decatur has their meeting next week on the 17th.

ENGINEER'S REPORT

Ben Adams doesn't have a formal report this month because he advises the Board that he spent the last month working on a treatment agreement.

He did have a productive call with Baker & Tilly, very favorable rate from them that they seem agreeable to might have to pay a capacity buy in. He said that the this did materialize completely out of thin air. He believes they want to set a precedent that any additional areas that the district might want to add. Ben Adams is committed to going down to the board of works meeting on the 18th.

Beyond that, all permits have been received, everyone is ready to go. Learned that we might close on 12/14 with the preclosing on the 29th. Information has been relayed to VTF and Flemings.

He has submitted to Barry Scherer, Mark Burry and Shannon Smitley, Commonwealth's construction services agreement.

OTHER MATTERS PRESENTED

Brooke Hindenlang introduces both jobs descriptions, with focus on assistant for Barry Scherer.

Mark Burry also discusses and questions if the District wants a contract or what? Will the District be offering full time employment, benefits, what? The District will need to advertise. Mark Burry still needs to pull up the code re benefits.

Discussion held on this subject.

Steve Bailey thinks there is a precedent with the county working with Solid Waste.

Nate Rumschlag wants to know if the District is comfortable with having a second full time employee with just interim rates.

Steve Bailey advises that the District built in for a full time person.

Nate Rumschlag believes the District should take a percentage of Barry's salary for the ceiling. Propose 80% of what Barry makes.

Mark Burry proposes a raise for Barry.

- At least 3% raise for Barry.

MOTION TO PAY BARRY SCHERER HIS CURRENT WAGE PLUS 3% WAGE INCREASE FOR 2021 MADE BY STEVE BAILEY AND SECONDED BY NATE RUMSCHLAG. Approved 6-0.

80% is approximately 40K year – 19.25 per hour.

Steve Bailey does not see this position as being exempt.

- Mark Burry agrees they would not be considered exempt.

Steve Bailey remarks that the Board will need to watch overtime.

- Per Mark Burry, this board can set the policy on comp time.
- Need to manage the comp time, when comp time gets over a certain time need to report to the board per Nate.
- District needs to adopt some type of employee policy that will govern wage, hour, comp time etc. Try to get back in front of board. Try to speak to County to amend interlocal agreement.

MOTION TO ADVERTISE AT 80% OF BARRY'S SALARY (19.25 PER HOUR) MADE BY DON BERGDALL AND SECONDED BY STEVE BAILEY. Approved 6-0.

Advertise in the paper and on the website. (Berne and Decatur).

Discussing of billing services:

- Steve Bailey thinks that the District should look at hiring a person at 24 hours per week, \$15 per hour.
- Steve Bailey thinks we can get by with just basic accounting from Becky. If we do in- house we will need extra software.
- Mark Burry said we should sit down with Becky and a committee should meet.
- Need to have a discussion to come up with a better division of labor.
- Richard Lambert mentions that the District still needs someone to answer the phone.
- Nate Rumschlag remarks that it would be beneficial to get someone to be a billing clerk, but Barry Scherer could let calls go to voicemail.
- Mark Burry thinks we need to negotiate with Becky.
- Further discussions held, maybe fill the gap for the next 6 months.

Barry Scherer wants to know how long the advertisement should run for – 2 weeks.

Financing:

Baker Tilly wants a sinking fund created; Becky can do this.

Board discusses making a motion to authorize Becky to create the funds/line items to move the funds to make the bond payments. The Board decides to make this motion in the future.

Reserve fund needs to be increased and the Board will authorize Becky to make those transfers in the future. The Board discusses that she might need to just relabel the fund.

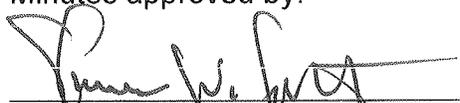
Steve Bailey asks Barry Scherer to get the information and then the board can make the motion.

PUBLIC COMMENTS

John Gilbert wants the Board to remember that the district is a service business and customers might be upset.

MOTION TO ADJOURN BY NATE RUMSCHLAG AND SECONDED BY JOHN GILBERT. APPROVED 6-0.

Minutes approved by:


Shannon Smitley, Chairman

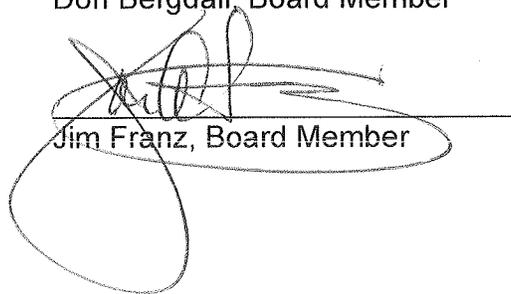

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