

CONNECTION DOCUMENT #1 - CONNECTION & INSPECTION PROCEDURE &
ACCOUNT SET UP

ADAMS COUNTY REGIONAL SEWER DISTRICT

313 W. Jefferson Street, Room 257 B
Decatur, IN 46733
Phone (260) 724-2995
www.co.adams.in.us/303/ACRSD

October 16, 2020

Resident Name
Resident Address

RE: Residence located at PROPERTY ADDRESS

Dear resident,

You are receiving this letter and notice because you are required to connect the residence listed above to the sanitary sewer line that has been installed adjacent to your property.

You will need to pay a \$75.00 inspection fee and fill out the inspection form at Rebecca S. Cochran's Office located at 165 N. 2nd Street, Decatur, IN 46733. Her office hours are Monday through Friday 8:00 a.m. to 4:00 p.m.

Furthermore, you will also need to set-up your billing account with Rebecca Cochran's Office. You will be receiving a post card from the Adams County Regional Sewer District beginning with our December billing month. Rates will be \$93.30 for single-dwelling units and are due 15 days after mailing and are subject to 10% penalty for late payments.

Methods of payment include the following:

- Credit/Debit Card by calling (260) 728-9233 or by stopping by Rebecca S. Cochran's Office. (Additional service fees will be charged)
- Billpay Service: Establish Billpay Services through your bank and set ACRSD as payee.
- Pay Online: Visit www.co.adams.in.us/308/billing.
- Debit Authorization: Have your monthly sewer bill automatically deducted from your checking account. No Fees. This form has been included for your convenience. For those of you already participating in the debit authorization, your payments will continue to be processed and you do not need to change anything.
- In person or by mail with payment payable to Adams County Regional Sewer District (or ACRSD) and return to Rebecca S. Cochran's Office. There is also a DROP BOX located behind Rebecca S. Cochran's building, in the alley.

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