

DEBIT AUTHORIZATION FORM

I (we) hereby authorize ACRSD to initiate entries to my checking account at the financial institution listed below and if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until ACRSD is notified by me (us) in writing to cancel it in such time to as to afford ACRSD and First Bank Of Berne a reasonable opportunity to act in it.

Name Of Financial Institution

Address Of Financial Institution – Branch, City, State & Zip

Signature

Date

Printed Name

Phone Number

Address

Checking Account Number _____

Financial Institution Routing Number _____
(Bottom Left Hand Corner Of Check)

CONNECTION DOCUMENT 2 – GENERAL SPECIFICATIONS

Updated 10/9/2020

ADAMS COUNTY REGIONAL SEWER DISTRICT

GENERAL SPECIFICATIONS FOR HOUSE SERVICE LATERAL CONNECTION TO SANITARY SEWERS

1. All workmanship and materials for individual homeowners' house service laterals shall be done in accordance with the Sewer Use Ordinance 2017-1 of the Adams County Regional Sewer District, Adams County, IN (District), as shown on the attached sketches and/or as noted herein. It is not the intention of these sketches to depict all of the information contained in the Ordinance.
2. The sewerage system was designed to handle sanitary sewerage flows **EXCLUDING** storm water flow. Therefore, **NO YARD DRAINS, NO ROOF DRAINS OR BASEMENT FOUNDATION DRAIN SUMP PUMPS** shall be connected. The Sewage Utility Inspector will check specifically for this before approving the installation of the new house service lateral.
3. The Sewage Utility Inspector will be inspecting all house service laterals prior to backfilling and may require the removal of the new piping and the replacement of it to the District requirements if the piping in question and/or the installation does not comply with these requirements and those of the Ordinance.
4. The Homeowner will be required to be present for a basement sump pump investigation at the time of the lateral inspection by the District.
5. If the homeowner or the homeowner's contractor elects to utilize a portion of the existing house service lateral, with the exception of the piping located within 5 feet of the foundation of the building, all of the District's requirements for a house service lateral shall pertain, including but not limited to pipe materials, bedding, and proper line and grade. Gravity service lines shall be at a minimum SDR-35 PVC pipe. Pipes shall have a recommended 1/4" per foot of slope and a minimum of 1/8" per foot of slope and be properly bedded to prevent settling or deflection of the pipe.
6. It is intended that each new service lateral be constructed in a horizontal location such that it will invoke the least degree of effort and/or expense to the user in constructing his individual service lateral on his property.
7. At least one outside cleanout should be provided, to be located at a convenient location, preferably near the connecting structure. It is also recommended that a cleanout be provided at each bend or change of alignment in the lateral.
8. In some instances the service lateral connection may not be deep enough to serve basement facilities, in which case the user may install his own sump pump for sanitary

CONNECTION DOCUMENT 2 – GENERAL SPECIFICATIONS

sewage only if he so desires. The District will make reasonable efforts to provide a gravity connection for all user structure facilities.

9. Per IC 13-26-5-2.5 (h) - a property owner who connects to a district's sewer system may provide, at the owner's expense, labor, equipment, materials, or any combination of labor, equipment, and materials from any source to accomplish the connection to the sewer system, subject to inspection and approval by the board or a designee of the board. Inspection of the private lateral installation shall be provided by the District. Such inspection shall generally consist of overseeing the use of proper materials and the elimination of points of possible clear water entry into the new sanitary sewers from sources such as roof drains, yard drains, leaky pipe joints and the like. It is suggested that users seek at least two quotes from different contractors for the work on their private property.
10. The District assumes no other responsibility for work on private property and any financial arrangements are strictly between the user and private contractor.
11. The District will charge a Tap Fee of \$2,000 per Rate Ordinance #2020-1 for new connections, except for customers making initial connections in new service areas within the stipulated timeframe for connection, and an Inspection Fee of \$75.00 for all connections.
12. The Contractor installing the main line gravity sanitary sewer will provide a 6-inch diameter, user service lateral (tap line to the property line) for all structures to be connected to the new sanitary sewers. In areas that involve connection to a grinder pump station, the Contractor will provide a 4-inch diameter, user service lateral (tap line to the property line or limits of the easement) for all structures to be connected to each particular grinder pump station.
13. The main line sewer contractor has used PVC pipe and it is required that the service laterals be of the same material. The specification for the PVC pipe is ASTM D-3034 (SDR-35) with rubber ring joints. It is also recommended that all fittings, where required, be at a maximum a 45° bend.
14. The District requires the installation of a Backwater Check Valve on service laterals connecting to grinder pump stations. Each backwater check valve shall be 4" in diameter for installation in the 4" gravity service lateral of individual connections. The valve housing screw type lid shall have a replaceable ribbed neoprene gasket of watertight construction. The flapper shall be replaceable and weighted with a lead slug to avoid floating. District will provide a backwater check valve to each structure ordered to connect to grinder pump stations in new service areas. Connections made to or with grinder pump stations post project will be required to provide for their own backwater check valves.
15. Existing on-site, septic systems shall be removed from service in accordance with the procedures and standards of the Adams County Department of Health or per ISDH 410

CONNECTION DOCUMENT 2 – GENERAL SPECIFICATIONS

IAC 6-8.2-86. The contents of the septic tank to be decommissioned are to be disposed of by a licensed waste hauler and are in no event to be discharged directly to the new sewers recently installed in your area. City and District Sewer Use Ordinances prohibit this septic discharge to new sanitary sewers.

16. In the event that the District has not provided municipal power for the operation of the new grinder pump station, the establishment of power to the grinder pump station in new or existing service areas must be performed in advance of the sewer lateral connection. All wiring must be enclosed in appropriately sized conduit. No direct bury cable will be allowed. The grinder pump station requires a 240 V single-phase electrical service and should be connected to the property owner's electrical service panel using a 30 Amp circuit breaker. The following distance limitations (measured from the electrical service panel to the grinder pump station) for wire sizing are as follows:

0'-200' requires No. 10 wire w/No. 3 ground – installations in excess of 200' should have appropriate wire sizing determinations made by a licensed electrician.

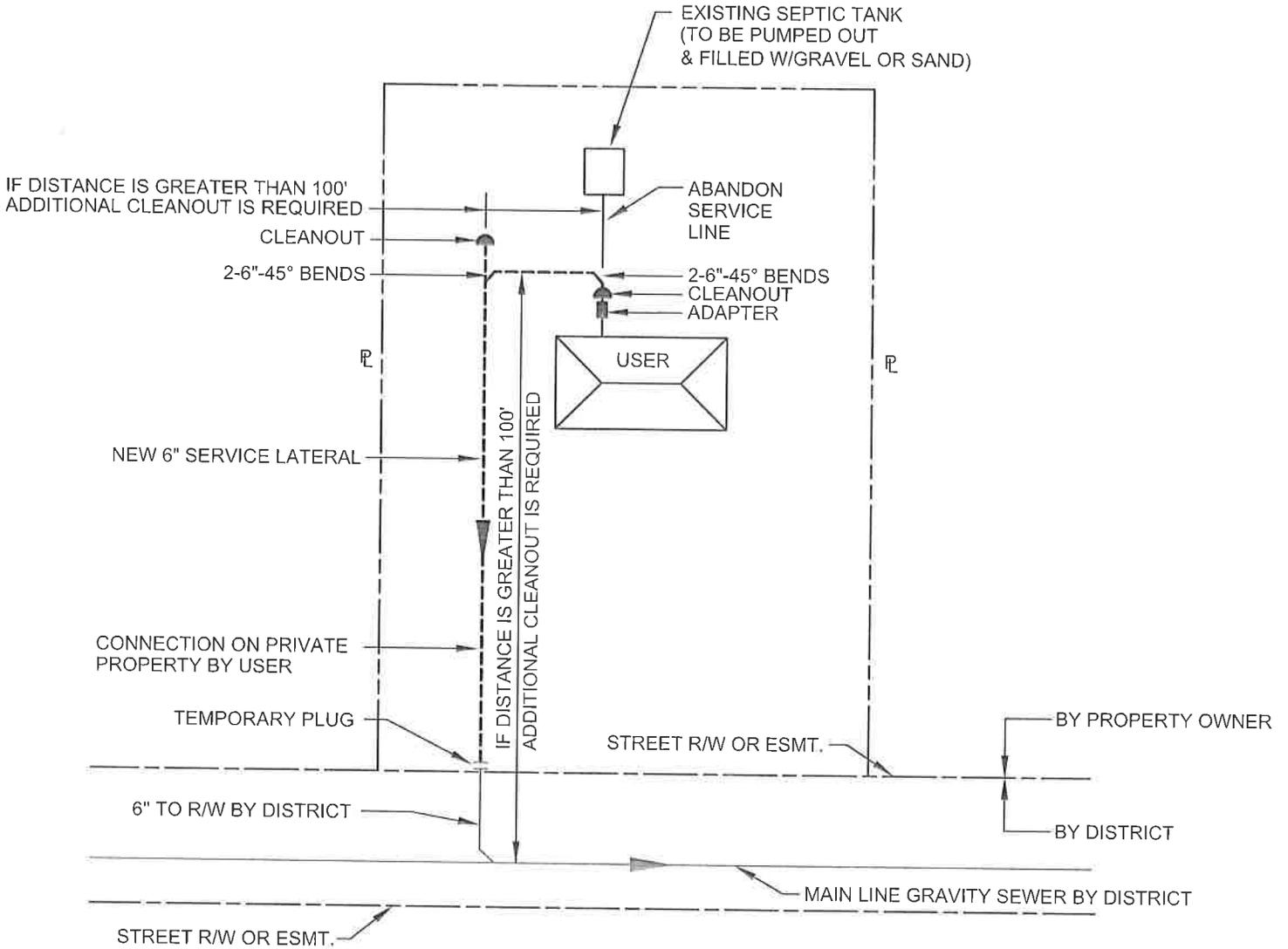
The homeowner or a licensed electrician can be used to perform the appropriate installation of this electrical work. However, the finished work shall be subject to final inspection by the District. This electrical work can be done in conjunction with the sewer lateral installation activities, but again must be inspected and approved by the District prior to the final connection of the sewer facilities.

SEE ATTACHED TYPICAL LAYOUT AND TAP PLANS FOR:

- Single grinder pump station
- Shared grinder pump station
- Gravity Sewer Connection

NOTES

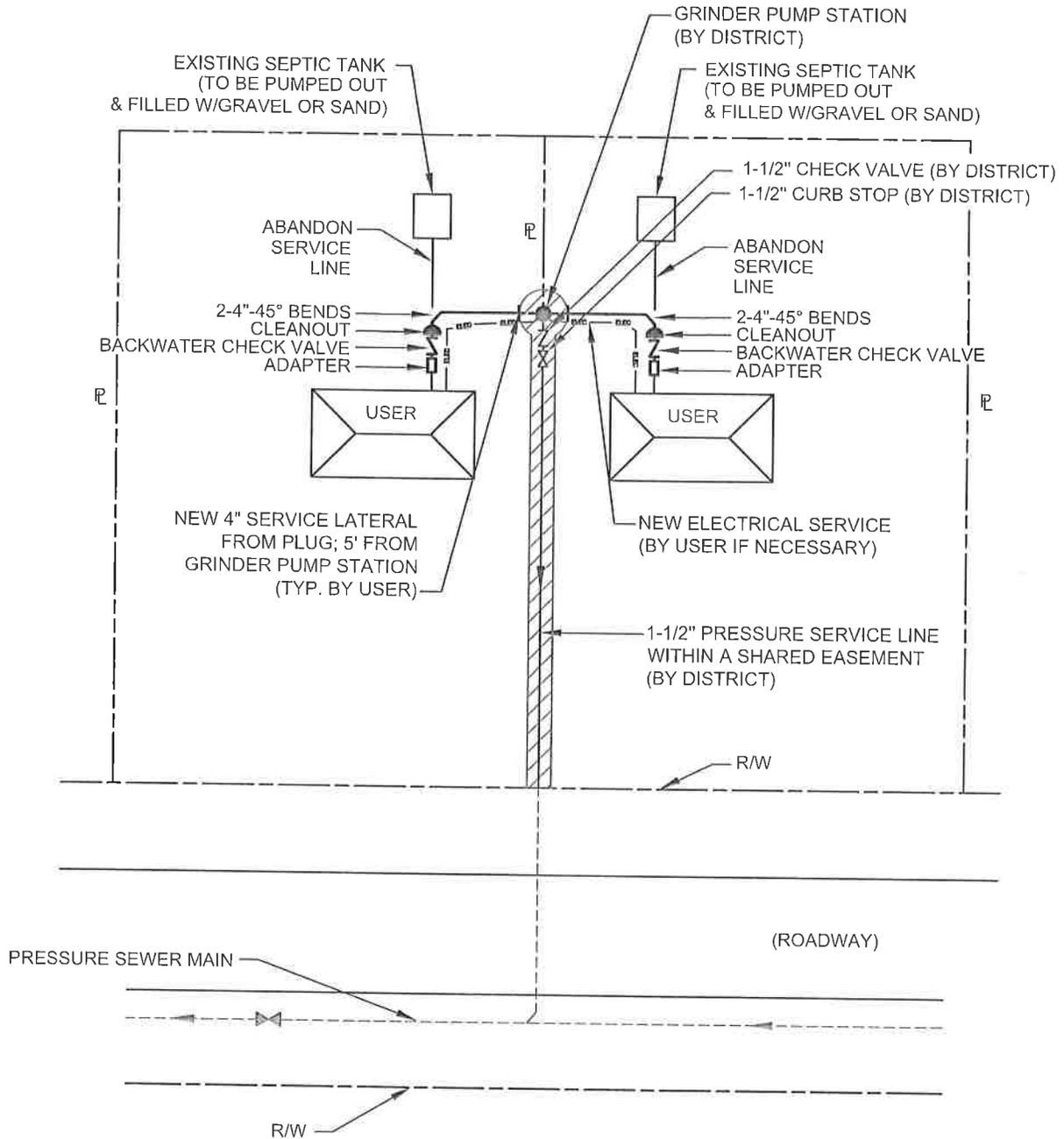
- 1) MINIMUM SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 6".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.



ADAMS COUNTY REGIONAL SEWER DISTRICT
TYPICAL GRAVITY SEWER TAP PLAN

NOTES

- 1) NORMAL SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 4".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.
- 5) CONNECTION ON PRIVATE PROPERTY BY USER.

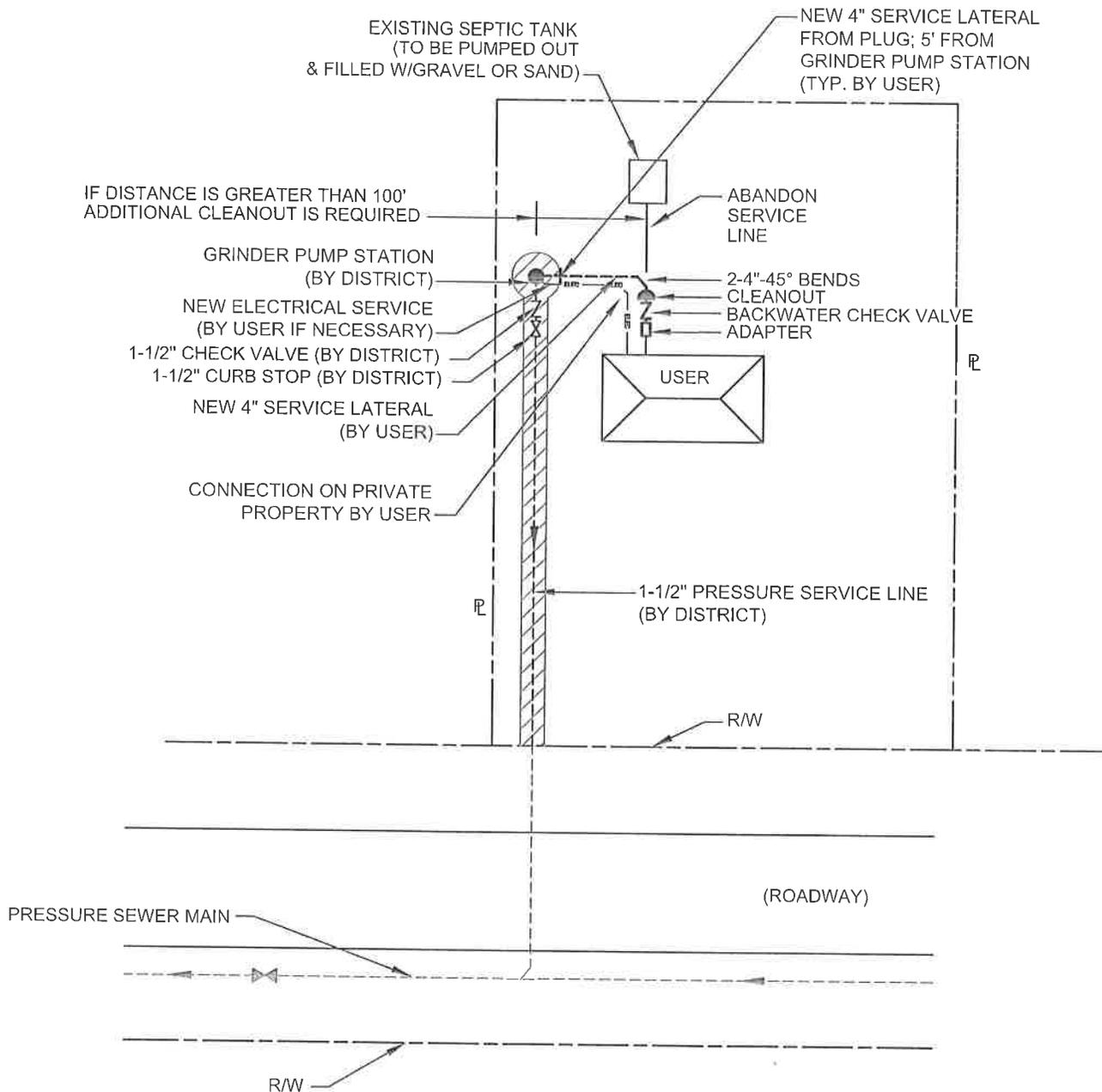


**ADAMS COUNTY REGIONAL SEWER DISTRICT
TYPICAL SHARED GRINDER PUMP STATION LAYOUT & TAP PLAN**

NOTE: BACKWATER CHECK VALVE TO BE INSTALLED ON ALL SERVICE LATERALS.

NOTES

- 1) NORMAL SLOPE OF SERVICE LATERAL SHALL BE 2% (1/4" PER FOOT).
- 2) MINIMUM SIZE SERVICE LATERAL SHALL BE 4".
- 3) TURNS IN SERVICE LATERAL SHALL BE MADE W/ 45° BENDS. NO 90° BENDS ALLOWED.
- 4) SERVICE LATERAL SHALL BE INSPECTED AND APPROVED BEFORE EXCAVATION IS BACKFILLED.



ADAMS COUNTY REGIONAL SEWER DISTRICT
TYPICAL GRINDER PUMP STATION LAYOUT & TAP PLAN

NOTE: BACKWATER CHECK VALVE TO BE INSTALLED ON ALL SERVICE LATERALS.

General Information

Adams County Regional Sewer District (ACRSD)

Sewer Projects

www.adams-county.com/303/ACRSD

- A. **Establishing Service:** State Law (IC 13-26-5-2, Sec.2, (8)(A)(iii)) requires that if your home is located within 300 feet of a sanitary sewer that you connect to that sewer within 90 days after the sewer becomes available to tap. When you have been directed to connect to an available sewer and are ready to connect to the new sewer line, you or your sewer tap contractor will need to adhere to the following guidelines listed below:
- B. **District Sewer Taps:** Sanitary sewer taps were installed by the contractor on the project and are available for your connection. New Service Connections in each of the District's construction project areas will need to come into CPA, Rebecca Cochran's office at 165 N. 2nd Street, Decatur, IN 46733 to obtain a sewer tap permit. You will need to return the completed Tap Permit form with a check for the inspection cost of \$75.00. If you have further questions, the District office can be reached at 260-724-2995. The district superintendent will inspect your new lateral connection. Appointments for the inspection of the lateral installations can be coordinated with the District's Superintendent, Barry Scherer at bscherer@co.adams.in.us at 260-724-2995 – please provide 24-hour notice of inspection needs.
- C. **Installation of Private Service Lateral:** The private service lateral is the sewer line from your house to the tap provided by the contractor at the sewer main. Per IC 13-26-5-2.5 (h) - a property owner who connects to a district's sewer system may provide, at the owner's expense, labor, equipment, materials, or any combination of labor, equipment, and materials from any source to accomplish the connection to the sewer system, subject to inspection and approval by the board or a designee of the board. Property owners are responsible for either doing this work themselves per state law or for hiring a sewer tap contractor to install this service lateral in accordance with the local building code. A list of contractors is available through the District. You may call contractors to obtain estimates for this 6^{3/4}" PVC service lateral installation. Again, the Adams County Regional Sewer District must have a 24-hour notification to inspect the connection. This inspection must be done prior to backfilling.
- D. **Installation of Grinder Pump Station Electrical Service:** Grinder pump station connections in new service areas may require power to be supplied from the property owner's electrical service panel to the electrical disconnect located on the grinder pump station's control panel post. Homeowners can hire a licensed electrician or perform this work independently subject to inspection and approval by the District. The establishment of power to the grinder pump station in areas

CONNECTION DOCUMENT #3 – GENERAL SPECIFICATIONS

where the District has not provided municipal power must be performed in advance of the sewer lateral connection.

- E. **Septic System Elimination:** If you currently have a septic tank, it must be drained and backfilled with compacted material following your connection to the municipal sanitary sewer. The same contractor who installs your private service lateral may also be able to perform this service. More information on these requirements may be obtained from the Adams County Department of Health or per ISDH 410 IAC 6-8.2-86.

District Mailing Address:

**ADAMS COUNTY REGIONAL SEWER DISTRICT
313 W. JEFFERSON STREET, ROOM 257 B
DECATUR, INDIANA 46733
PHONE: (260) 724-2995**