

The Adams County Board of Commissioners met September 22, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman, Kim Fruechte, and Rex Moore; County Attorney, Mark Burry; and Adams County Chief Deputy Auditor, Kristy Stuckey. Absent was Adams County Auditor, Mary Beery.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Adams County Board of Commissioners' Minutes for September 15, 2020. Motion carried.

IN RE: AUDITOR REPORT

**Health Insurance**

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Allied health insurance funding request for September 21, 2020, in the amount of \$3,320.40 (Medical \$3,320.40 & Pharmacy \$0.00). Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of payment for the October 2020 consulting fee with Shafley Plan Management in the amount of \$2,916.67. Motion carried.

**Workman's Compensation**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of paying out of the regular claim cycle the claim to Eastern Alliance Insurance Company (Workman's Comp), in the amount of \$826.48. Motion carried.

**Utilities**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the utility claims totaling \$34,926.34 for the claims that were paid 9/18/2020. Motion carried.

**Covid-19**

Brianna Brodbeck updated the board on the Covid-19 finances. There are eight additional requests. We received reimbursement for unemployment that was submitted to Cares. Then unemployment reimbursed us as well. The county will need to pay back \$1,586.50 to Cares. This amount will be added back to our total to use. Request #16 was not approved. If everything is approved from the eight requests, then we will have a balance of \$37,086 to get us through the end of this year. Mrs. Brodbeck said there has been some talk about another round of Cares to go to counties. Departments that are in need of masks, gloves and other PPE will need to check with EMA before purchasing as they do have some available.

Motion by Kim Fruechte, to approve the update, seconded by Rex Moore. Motion carried.

COVID-19 Cares Act Requests List

Request #	Acct. Receiving Monies	Signed @ Commissioners	Sent to IFA	Amount Requested	Amount Received	Received Monies	Quietus	Reimbursed Dept	Check/ACH #
#1	County	7/21/2020	7/21/2020	\$53,655.30	\$53,655.30	8/10/2020	8/12/2020		
#2	County	7/21/2020	7/21/2020	\$149,000.00	\$149,000.00	8/10/2020	8/12/2020		
#3	Commissary	7/21/2020	7/21/2020	\$3,956.78	\$3,956.78	8/10/2020	8/12/2020	8/12/2020	CK #49926
#4	Commissary	7/21/2020	7/21/2020	\$59.73	\$59.73	8/10/2020	COMMISSARY		
#5	Commissary	7/21/2020	7/21/2020	\$675.00	\$675.00	8/10/2020	8/12/2020	8/12/2020	CK #49926
#6	County	7/21/2020	7/21/2020	\$25,082.12	\$20,797.53	8/10/2020	8/12/2020		
#7	County	7/21/2020	7/21/2020	\$3,173.00	\$3,173.00	8/10/2020	8/12/2020		
#8	County	7/21/2020	7/21/2020	\$27,152.60	\$27,152.60	8/10/2020	8/12/2020		
#9	Library	7/21/2020	7/21/2020	\$2,594.49	\$2,594.49	8/10/2020	8/12/2020	8/12/2020	ACH #18573
#10	Commissary	7/21/2020	7/21/2020	\$536.00	\$536.00	8/10/2020	COMMISSARY		
#11	County	8/18/2020	8/18/2020	\$49,323.68	\$49,323.68	8/31/2020	9/11/2020		
#12	County	8/18/2020	8/18/2020	\$4,312.71	\$4,312.71	8/31/2020	9/11/2020		
#13	County	8/18/2020	8/18/2020	\$15,615.84	\$15,615.84	8/31/2020	9/11/2020		
#14	County	8/18/2020	8/18/2020	\$4,311.03	\$4,311.03	8/31/2020	9/11/2020		
#15	Commissary	8/18/2020	8/18/2020	\$1,331.01	\$1,331.01	8/31/2020	9/11/2020	9/17/2020	CK #50047
#16	County	8/25/2020	8/25/2020	\$18,326.94	\$0.00				
#17	County	8/25/2020	8/25/2020	\$12,000.00	\$12,000.00	9/14/2020	9/15/2020		
#18	County	8/25/2020	8/25/2020	\$2,111.05	\$2,111.05	9/9/2020	9/11/2020		
#19	County	8/25/2020	8/25/2020	\$9,152.82	\$9,152.82	9/14/2020	9/15/2020		
#20	County	9/8/2020	9/8/2020	\$428,361.34					
#21	County	9/22/2020		\$1,740.00					
#22	County	9/22/2020		\$1,190.00					
#23	County	9/22/2020		\$8,530.00					
#24	Commissary	9/22/2020		\$449.40					
#25	Library	9/22/2020		\$2,574.86					
#26	County	9/22/2020		\$4,031.00					
#27	County	9/22/2020		\$2,352.69					
#28	County	9/22/2020		\$311,678.28					

TOTAL \$1,143,277.67 \$359,758.57

County Total	\$1,131,100.40	\$350,605.56
Commissary Total	\$7,007.92	\$6,588.52
Library Total	\$5,169.35	\$2,594.49

**Appointment**

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the appointment of the following individual. Motion carried

appointer	position	term beginning	term ending	appointee
Commissioners	Berne Public Library Board	11/1/2020	10/30/2024	Wendy Baumer

**Maximus**

An agreement from Maximus to provide professional consulting services to Adams County for the cost allocation plan was submitted for signature. This is a cost allocation contract renewal for the 3-year period commencing January 1, 2021 and expiring on June 30, 2024 for the Indiana Department of Child Services, in the amount of \$15,000.00.

County Attorney, Mark Burry, reviewed the agreement and made two changes to page 2 of the agreement. He added under #9 limitation of liability; the limits of coverage stated in paragraph #8 and removed the last paragraph of #9 due to it does not follow statute.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the contract with Maximus with the changes made by Attorney, Mark Burry. Motions carried.

IN RE: COUNTY ENGINEER REPORT

**Cumulative Bridge**

County Engineer, Tim Barkey, stated that Specialties Company was in Blue Creek Township and installed object markers at 30 locations. Culvert C-390 was installed and competed by VTF Excavation. There is a problem with the berm on Culvert C-159 on County Road 500 South. The culvert needs to extend 10-12 feet because the berm is too steep. Mr. Barkey is working with a vendor to get the supplies. This culvert will need to be installed by a local contractor. It is too big of a project for the highway department.

Mr. Barkey will open bids next week for Culvert C-406. This is located on 350 N between Piqua Road and the state line

**South Adams Trails**

Mr. Barkey reported the upper pieces of the bridge located on the Trails Project are starting to be installed.

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Brad Yoder, reported that the Assistant Supervisor, Mr. Brodbeck was on a six-month trial. Mr. Brodbeck decided this position is not for him. Mr. Yoder said he did a great job. Mr. Yoder will need to post the position and advertise it. He is looking at a month before the position can be filled. Mr. Brodbeck will stay in the position until it can be filled.

**Department**

Mr. Yoder reported the department is cutting brush and berming roads that they plan to chip and seal next year. If the crews are driving in townships and see a problem, then they will address them then.

Mr. Yoder said the underground fuel tanks at his department has problems. If they need replaced, then it will be a big price tag.

**Community Crossings**

Mr. Yoder said the Community Crossings is opening up again and will be looking into this. He has other projects also in the works. He does not want to lock up funds right now until he knows if they will have to replace the fuel tanks at the Highway Department.

IN RE: BUILDING MAINTENANCE

**Superior Court**

Building and Grounds Supervisor, Rick Burkhalter, reported he purchased a new dehumidifier in the Superior Court Building, as the old one stopped working.

**Complex Building**

The Treasurer and Recorder took it upon themselves to order more plexiglass for their departments from Joe H Construction. They wanted more plexiglass in their offices due to the busy tax time ahead. They were delivered this week.

Mr. Burkhalter said he moved the flags to half-staff due to Court Justice Ruth Bader Ginsburg's death.

IN RE: BUILDING & PLANNING

**Subdivision**

Mark Wynn, Building & Plan Commission Director, presented the following subdivision for approval:

2 lot subdivision known as the Replat Lot 3 Roger W. Robinson Subdivision, located on the Northwest corner of County Roads 275 East and 1000 South / Section 24 / Wabash Township.

Upon a motion by Rex Moore, seconded by Kim Fruechte, the Replat Lot 3 Roger W. Robinson was approved. Motion carried.

IN RE:

IT

**Job Descriptions**

IT Director, Mike Brown sent the Commissioners new job descriptions for Robert Hakes & Ethan Snyder. He would like to switch Mr. Hakes from Assistant Director to Infrastructure Manager and Ethan Snyder will be the Business Systems Manager. They have been doing the jobs that are listed on the new descriptions. Mr. Hakes works with the phone systems, networking, and with the physical pieces of equipment. Mr. Snyder works with the software and makes sure they systems are stable and working. Commissioner Bauman asked if these new job descriptions change their salaries. Mr. Brown said yes, they would both go to \$70,000. County Council approved this at budget hearings but will need do go through the approval process. Mr. Brown does not want his department to keep track of comp time. They would just be a salary position and would be exempt of comp time. Their hours are 8 a.m. - 4:30 p.m. and would work after hours and weekends when necessary. They will be expected to work when the work needs to be done. Mr. Fruechte asked about the existing comp time that is already accumulated. Mr. Brown said he will need to discuss this with them.

Mark Burry said they will need a new IT Service Agreement that will need to be created and approved. The agreements will start January 1, 2021.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for Mr. Brown and Mr. Burry to work on the new IT Service Agreement. Motion carried.

**Server Room**

Mr. Brown reported that on October 3<sup>rd</sup> & 4<sup>th</sup> his department will move the servers from the Jail to the Complex Building. There will also need to be a new power supply for the extra equipment in the server room.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to pay the claim in the amount of \$2,299.41 out of 1000.38600.000.9600. Motion carried.

Commissioner Moore said they are looking into increasing the County's normal Insurance policy to \$500,000 for a few days due to the equipment being moved.

Mr. Brown said he hired a person from CBTS (Cincinnati Bell) who is an expertise on Cisco Equipment. They are out of Boston, but the person will be in Ohio for another job. Therefore, we will only have to pay the travel from Ohio to here. This is why we are scheduling it for the third & fourth. There are no certified movers in Indiana to help move this type of equipment. The person from CBTS will help manage the move and help repair the server. There has been some outages on the servers. They found out the cause was due to the servers being set up wrong by ENS.

The complex building will become the hub for the servers. He has some money in some of the IT budget line items to help cover the costs.

Everything will be down when this move happens. October 3<sup>rd</sup> & 4<sup>th</sup> is the planned date. A couple of departments are making other arrangements during this time. If there are any issues, then we may be down longer. When this is completed, there will still be some equipment stationed at the jail.

IN RE:

COUNTY ATTORNEY

County Attorney, Mark Burry, had nothing to report.

IN RE:

ADJOURN

Upon a motion Kim Fruechte, seconded by Rex Moore, the meeting for September 22, 2020 was adjourned. Motion carried.

ATTEST:

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Mary B. Beery, Adams County Auditor

  
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Kim A. Fruechte, Commissioner

Rex Moore / S  
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Rex Moore, Commissioner

  
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Douglas L. Bauman, Chairman