

ACRSD Board
Meeting Minutes
March 13, 2020

The following persons were present:

Steve Bailey, Board Member
John Carroll, Board Member
Don Bergdall, Board Member
Jim Franz, Board Member
Barry Scherer, Superintendent
Mark Burry, Attorney
Brooke Hindenlang, Paralegal to Mark Burry

The following persons were absent:

Nate Rumschlag, Secretary
Dick Lambert, Board Member

APPROVAL OF MINUTES

- Board reviews minutes.
 - One correction made to the names on approval of minutes – John Carroll, not Don Carroll.

MOTION TO APPROVE MINUTES (with correction) MADE BY JIM FRANZ,
SECONDED BY STEVE BAILEY. APPROVED 5-0.

APPROVAL OF CLAIMS

- Barry reviews the list of claims presented.
 - Total claims are \$27,698.79 (See attached)
 - Mark Burry advises that the audit bill is for both years that the District was audited.

MOTION TO APPROVE CLAIMS BY JIM FRANZ, 2ND BY STEVE BAILEY.
APPROVED 5-0.

DISTRICT SUPERINTENDENT REPORT

- Barry advises that he will be back to work on Monday.
- Barry also reported that the electric panels for the Crane Grinder Pumps were found to have some water in them. This is a similar problem experienced by Allen County.
 - John Carroll has questions about the latches.
 - Barry responds that the factory rep said they were good; the sales rep blames others.

- Barry notifies the Board that a permit request has been made from the property owners across from the Sealschott residence.
- Barry reports that the Kable property hasn't hooked-up yet and now he is adding on. He will have to hook-up now to do his addition.
- Mark Burry advises that we will still waive the connection fee because he gave us an easement.
- Barry updated the board on the issue on Salem Road:
 - Mercer dropped 433,000 gallons of water, he believes we will see it decrease more so that it looks similar to August of 2018.
 - VTF looked at the manhole, Barry will ask that it be torn out.
 - John has a few questions about this.
 - Ben indicates that they will dig it up.
 - Don wants to know if they will put collars on all of them.
 - Not sure – but the new ones will have them.
 - John wants to know how many do we have that don't have them?
 - 24 or so, only 2 are fiberglass per Barry.
 - Nathan Scherer says there is a small pinhole.
 - Barry responds that Nathan Scherer has been checking pumps except when Nathan and Jessica have been gone.
- Nathan also reports that a complaint was received that a septic pump was hooked in, the told the homeowner this was a violation.
 - Mark Burry asked who this belonged to.
 - Nathan advised that it was Salways.
- Barry reported that the Pleasant Mills School still has water, he has called Luginbills and they are working on it.
- Barry also reported that the Harry Myers lines are still an issue; he wanted to wait but he has been in Tom Krueckeberg's residence 2 times in the last 6 months. The line is junk. He is hoping that a new liberty pump can be added next week and rehabbed.
 - Issue - No outside disconnects.
 - He wants to replace the whole station
 - He had to have an electrician come out and he and Nathan were out as well.
- Barry is out of grinders.
 - Ben reports that 4 will be coming in
 - Mark wants to know how much is in contingency
 - Ben – less than we thought, 75k.
 - Barry did get the big generator but not sure where it will go.

ENGINEERS REPORT

- Ben updates the Board with the following:
 - Closed on the award for VTF

- Notice to proceed sent to VTF, dated the 9th
- Plans are that they should start next week
- Manholes are coming Monday, depends on the pipe, 3" on Salem Road
- John said he has 3" around his place; Barry believes they are 4"
- There is nothing located at the Brian Hill property per John
- The remaining easements have been sent to homeowners along Salem Road.
- Barry asked if the electrical information has been found; Ben advises that he hasn't looked at that yet
- Ben also updates the Board on future project:
 - The design for Preble/Peterson is better than expected.
 - There has been a change of alignment.
 - Linn Grove Topo: 25-50% done, might change lift station
 - Have to do something with 3 phase per Barry
 - Ben talked to I&M
 - Not supposed to get Topo back until the 20th for Clem's Lake, Barrington Woods.
 - Originally all grinders, maybe set-up lift station, pocket of homes 30-40 on Winchester
 - Also rec'd a memorandum from SRF and have provided drop dead rates, could close before last Sunday of December 2020
- Barry asked when will we find out if we qualify.
 - Per Ben, we are still #2 on the list, Wells County is #1.
- Barry also asked if we are still looking to bid in July.
 - Per Ben, absolutely
- John asked how many sections will we have.
 - Per Ben 3:
 1. Preble/Peterson
 2. Linn Grove
 3. Barrington Woods/Clems Lake
- Jim wants to know if everything fell into place, how quick or what is the earliest that we could start?
 - Ben: The last we could close would be December, so if the money is right, we would close and issued notice to proceed.
- Ben mentions the change order
 - Barry comments on the permits from the highway department – they need these by the commissioner's meeting on Tuesday.
 - Original bid by VTF for Bobo, US 33, adding Salem Road on added an additional \$200K (19 homes), they realized the head on the last 4 houses would be significant, they are 4 of the worst per the health department. The change order is for \$260,515.64.
 - This is change order #1.
 - Jim asks about the address

- 250 & Salem Road.
- Mark – reviewing original amount, it equals 15K per connection, adding the additional homes on is also 15K each.
- Barry – Per Council, the homes need hooked up.
- Nathan Scherer – The Health Department gets calls weekly about wanting sewer specifically 218 and 700 S.

MOTION TO APPROVE CHANGE ORDER TO \$260,515.64 MADE BY STEVE BAILEY AND 2ND BY JIM FRANZ. APPROVED 5-0

- Barry also reports that the Health Department evaluated Prestress, there are 50 homes out that way. This would be a small job.
- Barry also advises that we need to get a treatment agreement with Berne and settle up with City of Decatur.
 - Don Bergdall states that the line is clean and open.

DISTRICT ATTORNEY REPORT

- Mark Burry introduces Resolution 2020-2 Utility Payments.
 - This resolution is required by SBOA.
 - Mark reads the Resolution to the Board.

MOTION MADE TO APPROVE RESOLUTION 2020-2 BY JIM FRANZ, 2ND BY STEVE BAILEY. APPROVED 5-0.

- Barry brings up a request by Greg Fleming contacting him about running sewer to his place for his shop. Need to finalize a policy in the next month to cover this.
 - Lew Seffernick asks about homes like the Smith's, Walchle's etc.
 - Barry advises that they have paid.
 - Lew also wants to know if everyone in between has connected.
 - Barry replies that we are not making them, but if they wanted to, they could.
 - Lew believes that the truck business wants to connect.
- Steve asks Mark about the agreement between the County and the loan for the future projects.

OTHER MATTERS PRESENTED

- Bank Reconciliation presented to the Board.

MOTION TO APPROVE BANK RECONCILIATION FOR FEBRUARY BY JIM FRANZ AND 2ND BY JOHN CARROLL. APPROVED 5-0.

- Steve Bailey advises the Board that additional information regarding accounts receivable is being presented based on the audit recommendations.
 - SBOA has emailed their report and a copy of the recommendations needs to be sent to the Board.

- SRF Disbursement Claims #7-10 presented to the Board.

MOTION TO APPROVE PAYMENT BY SRF OF THE CLAIMS MADE BY DON BERGDALL AND 2ND BY JOHN CARROLL. APPROVED 5-0.

PUBLIC COMMENTS

- Lew Seffernick: has another question on the extension for the Fleming property, he wants to know if the Fuelling home is included.
 - Barry – No.
- John Gilbert – Will the sewer line terminate in his front yard, and if so, if property owners to the South of his home want to connect, will they dig up his yard again?
 - Ben replies that it is a possibility.
 - John states that he has already spent a lot of money to put in a 6” tile because of prior water issues.
 - Barry comments that it will be a potter. There should not be a reason why they can't pot that.
 - Ben told John they will work with him.
- MOTION TO ADJOURN BY DON BERGDALL 2ND BY JOHN CARROLL. APPROVED 5-0.

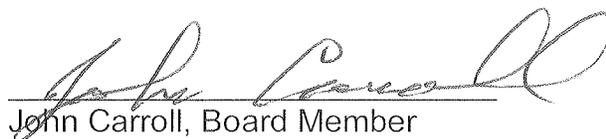
Minutes approved by:

/s/ Shannon Smitley (phone0
Shannon Smitley, Chairman


Nate Rumschlag, Secretary


Richard Lambert, Board Member

/s/ Steve Bailey (phone)
Steve Bailey, Board Member


John Carroll, Board Member



Don Bergdall, Board Member

/s/ Jim Franz (phone)

Jim Franz, Board Member