

IN RE: EXECUTIVE SESSION

A joint Executive Session with the Adams County Commissioners and Adams County Council was held at 911 W. Peacekeepers Way, Decatur, on Tuesday, March 10, 2020 at 7:00 a.m., pursuant to I.C. 5-14-1.5-6.1 (b)(2)(c) to discuss the implementation and maintenance of security systems. Nothing other than what was advertised was discussed and no decision was made.

Present were Council Members, Steve Bailey, Tony Mellencamp, Stan Stoppenhagen, Dennis Bluhm, Yvette Weiland, John Schultz, and Cory Sprunger; Commissioners; Kim Fruechte and Doug Bauman; County Attorney, Mark Burry; County Council Attorney, Julie Marie Brown; and County Auditor, Mary Beery.

ATTEST: 
Mary B Beery, Adams County Auditor

The Adams County Council met March 10, 2020, 8:30 a.m., in the Adams County Service Complex. Those present were Council Members, Steve Bailey, Tony Mellencamp, Stan Stoppenhagen, Dennis Bluhm, Yvette Weiland, John Schultz, and Cory Sprunger; County Council Attorney, Julie Marie Brown; and County Auditor, Mary Beery. Commissioners, Doug Bauman and Kim Fruechte were in attendance as their meeting begins at 11:00 a.m.

IN RE: MINUTES

Upon a motion by Tony Mellencamp, seconded by John Schultz, the February 11, 2020 Adams County Council Minutes were approved as amended under salaries and benefits – appointed department heads. The motion should include to take the Commissioners recommendation to give Brad Yoder a one-week vacation. Motion carried.

IN RE: SHERIFF

Sheriff, Dan Mawhorr, requested permission to create two new jail officer positions. Managing Public Defender, Brad Weber; Prosecuting Attorney, Jeremy Brown; Circuit Court Judge, Chad Kukelhan; and Baldemar Silva, who provides mental health services to the inmates, were also in attendance.

Sheriff Mawhorr stated there is not enough staffing at times to transport the inmates for mental health counseling, meeting with attorneys, and court hearings. No one can predict what will happen on a daily basis. The current jailers have other duties such as distributing medicine and meals. The two new jailers will be on the day shift and tasked for inmate movement. This will be their sole responsibility and if no movement is needed they will work within the jail. The jail must be staffed with three jailers and if all of them are busy there is no one to transport the inmate(s). If it is meal time or there is a disturbance in the jail, they cannot transport an inmate. The quicker they are processed, the faster they can be out of the jail. The inmate numbers have increased and the jail is currently housing 140 inmates. The position will be assigned by the jail commander on a daily basis. There are currently 16 full-time jail officers and 2 to 3 part-time. The bulk and busiest part of the jail is during the day. The day squad would get an extra person with another assigned for inmate movement.

Brad Weber stated he cannot go visit clients on Tuesday's and Thursday's between 8 a.m. and noon as he has court hearings. After the hearings the jailers have to feed inmates which leaves a three-hour window on those days. This does not allow time to visit clients which means the attorney is not caught up on the individual cases. Phone consultation and emails are not enough communication between the attorney and client.

Chad Kukelhan stated the court runs smoother when everyone is running on time.

Jeremy Brown stated if they are not checking inmates as should be, it could lead to a legal case if there is a fight and staff cannot break it up. The staff is trying to get clients moved around so they can get out on pre-trial.

Baldemar Silva expressed concerns as his staff meets inmates in the recreation area. They do not know if that person will become violent and be a risk to his staff and the jailers cannot get there to take care of the situation.

Motion by Dennis Bluhm, to hire two additional full-time jailers at the recommendation of the Sheriff, Circuit Court Judge, Public Defender Manager, Prosecuting Attorney in attendance, seconded by Steve Bailey. Motion carried.

IN RE: BUILDING & PLANNING**2019 Annual report**

The annual report for 2019 was submitted by Building and Plan Commission Director, Mark Wynn.

January 2020, his department began sending letters to get the projects completed where the permit has expired. Working on redoing the comprehensive plan which the current was written in 1996.

IN RE: SURVEYOR

County Surveyor, Paul Norr, requested permission to hire a replacement for one of the ditch crew employees. Jacqui has been able to keep up with the workload after the decision was made to not replace the surveyor deputy. Mr. Norr would like to get virtual computers or hire a part-time secretary. Council instructed Paul to get with the IT Department and see what can be done.

Mr. Norr questioned the part-time staffing being categorized as a NE4 band. If he got someone with a CDL would they be categorized under a different band besides an NE4.

Cory Sprunger responded if the job description changes saying that the position requires a CDL, they would consider changing the band. If the description stays the same they would remain a NE4.

IN RE: AUDITOR REPORT**Treasurer**

Auditor, Mary Beery, on behalf of Treasurer, Tom Krueckeberg, asked Council what the pay level is for a part-time person in his office. He has found someone that is willing to help during tax season. He would like this person to work the 20 hours a week average, but they will only commit to the tax season right now.

Motion by Steve Bailey, to adopt the rate of pay as a NE2 band at a rate of \$12.43 per hour, seconded by Cory Sprunger. Motion carried.

IN RE:	<u>SALARY ORDINANCE</u>	
	REQUESTED BI-WEEKLY	APPROVED
Surveyor (0006)		
Maintenance Operator Part Time (NE4)	\$15.36/hr	\$15.36/hr
Drainage Board (0063)		
Maintenance Operator Part Time (NE4)	\$15.36/hr	\$15.36/hr
General Drain (1158)		
Maintenance Operator Part Time (NE4)	\$15.36/hr	\$15.36/hr
Drainage Maintenance (2700)		
Maintenance Operator Part Time (NE4)	\$15.36/hr	\$15.36/hr
Perpetuating Cornerstones (1202)		
Maintenance Operator Part Time (NE4)	\$15.36/hr	\$15.36/hr
Jail (0380)		
Jailer	\$1,355.00	\$1,355.00
Dallas Richardson (retro to 2/24/2020)		
Commissioners (0068)		
County Engineer	\$3,692.31	\$3,692.31
Timothy Barkey (retro to 1/1/2020)		
Highway (1176)		
Supervisor (EX4)	\$2,011.54	\$2,011.54
Bradley Yoder (retro to 2/18/2020)		

Upon a motion by Steve Bailey, seconded by Tony Mellencamp, the above Salary Ordinances for 2020 were approved by Council as presented. Motion carried.

IN RE: OTHER MATTERS PROPERLY PRESENTED

Employee Paid Time Off Policy

County Council Attorney, Julie Marie Brown, reported the employee paid time off resolution is in the infancy stages.

County Attorney, Mark Burry, stated the process for having individuals have the time off will need to be streamlined. Vacation accrues when you begin working and currently goes by the amount of time they are employed. Currently, they have to take their vacation before their anniversary date or they lose it. PTO would eliminate the reasoning why a person is taking a day off. This is separate from comp time which is covered by the fair labor standards act. An employee must be paid for comp time. An employee cannot take an unpaid leave until all of the PTO is used.

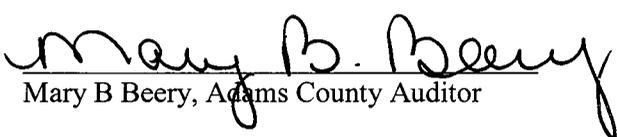
Council voted and agreed to proceed with the employee paid time off resolution.

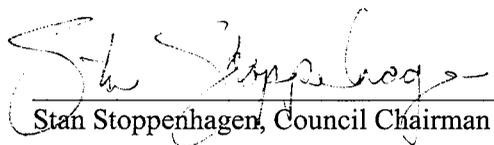
Stan Stoppenhagen asked for two volunteers to sit on the committee and Yvette and Stan volunteered.

IN RE: ADJOURN

Upon a motion by Tony Mellencamp, seconded by John Schultz, for adjournment of the March 10, 2020 meeting of the Adams County Council. Motion carried.

ATTEST:


 Mary B Beery, Adams County Auditor


 Stan Stoppenhagen, Council Chairman