

The Adams County Board of Commissioners met April 28, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman; County Attorney, Mark Burry; and County Auditor, Mary Beery. Kim Fruechte and Rex Moore were present via telephone conferencing. The Auditor will type their signatures in and add an s after to represent signing.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Adams County Board of Commissioners' Minutes for April 21, 2020 with Berne branch being added to the motion under at last week's meeting.

**Record Storage Lease**

Upon a motion by Kim Fruechte, to approve the record storage lease between Adams County and Farmers and Merchants Bank, seconded by Rex Moore. Motion carried.

IN RE: AUDITOR REPORT

**Payroll Claims**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the payroll claims totaling \$302,609.10 for the pay period ending April 17, 2020. Motion carried.

**Claims**

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the claims totaling \$555,355.44 to be paid 4/29/2020. Motion carried.

**Health Insurance**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Allied Health Insurance funding renewal request for April 27, 2020, in the amount of \$34,728.52 (Medical \$8,076.45 & Pharmacy \$26,652.07). Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of payment for the Health Insurance Allied Benefits Administrative Service and claims for May 2020. The breakdown of the claim is as follows: medical premium \$49,360.95; PPO fees \$1,008.25; admin fees \$2,511.68; March RC ID fee \$15.00; for a premium total of \$52,895.88. Motion carried.

IN RE: COMMISSIONER REPORT

Commissioner Bauman reported a webinar is being held today at 10:30 a.m. A panel of experts are sharing information on how Indiana might utilize the CARES funds.

Commissioner Bauman presented an invoice for approval from Urick's Trucking and Excavating for \$1,484.59. The charges are for work done on a private tile located at the County home and owned by Adams County.

Upon a motion by Kim Fruechte, for approval to submit the above invoice to the Auditor for payment out of the Commissioners budget, Maintenance Property line, seconded by Rex Moore. Motion carried.

IN RE: COUNTY ENGINEER REPORT

**Cumulative Bridge**

County Engineer, Tim Barkey, reported all the arithmetic was in order on the bids opened last week to replace culvert C-234 located on 350 W between Winchester Road and US 27. He recommended the bid from VTF Excavation, Celina, Ohio, for \$87,010 be approved as the lowest responsive and responsible bidder.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to accept the recommendation and approve VTF Excavation. Motion carried.

Mr. Barkey updated the board on the following;

Culvert C-191 - located on 750 S between 300 W and 400 W - completed and open to traffic

Bridge B-100 - located on 300 W between 100 S and 200 S - guardrail will be installed on Thursday with hopes to open on Friday

Culvert C-411 - located on Piqua Road/Monmouth area - progressing but no projected open date.

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Brad Yoder, and Assistant Highway Superintendent, Jaron Brodbeck, attended the meeting.

Mr. Yoder reported Thieneman Construction is working in Monroe on the holding tank permit request to tie 2 - 6" mains into the pipe. They are working on air relief bows on the line that runs thru Berne.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of Thieneman Construction. Motion carried.

Jaron Brodbeck moved up to the Assistant Highway Superintendent and another employee will begin a new job in the Surveyor's Department on May 11<sup>th</sup>. Mr. Yoder would like to hire an employee as soon as the process and interviews are done. To hire for Jaron's replacement at the end of May. He would also like to have the second hire when the weather is nice and the crew can work on seasonal road work. Mr. Yoder asked for permission to begin interviewing 2 part-time flaggers. If he cannot hire the flaggers, he would have to either pull from his drivers or pipe crew. There is a minimum of 60 miles to chip and seal. The crew is finishing stripping stone in all of the townships.

Upon a motion by Kim Fruechte, for permission to hire and breaking the hiring freeze, seconded by Rex Moore. Motion carried.

Upon a motion by Kim Fruechte, for permission to hire 2 full-time and 2 part-time positions, seconded by Rex Moore. Motion carried.

Upon a motion by Rex Moore, to approve the Highway Department to begin working 4 – 10 hour days beginning May 18, 2020, seconded by Kim Fruechte. Motion carried.

Mr. Yoder reported he is proceeding with getting the storage building put up.

The Department might possibly have to cut back on chip and seal to meet the funding that is coming.

IN RE: BUILDING MAINTENANCE

Building and Grounds Supervisor, Rick Burkhalter, and Sheriff, Dan Mawhorr, met to request an executive meeting be held to discuss building security. There is a need to discuss opening after COVID-19 and moving into the future. We need to see what direction we need to go to improve security in the buildings. Mark Burry stated the board must decide the date and advertise the meeting. Doug Bauman mentioned that he would like to get through the pandemic before we begin. Sheriff Mawhorr stated the conversation needs to be started. Mark Burry advised waiting until we know when we will be opening back up.

IN RE: EMERGENCY MANAGEMENT – COVID-19

Sanitarian, Jessica Bergdall, and Public Health Nurse, Holly Degitz, updated the board on COVID-19 in Adams County.

### **Health Department & Clinic**

- As of Monday morning, Adams County is still reporting 7 confirmed positive cases and 1 confirmed positive death.
- Indiana numbers as of Monday morning: 15,961 total positive cases and 844 total deaths
- ISDH is conducting random testing with IU Richard M Fairbanks School of Public Health to measure the spread of COVID-19 throughout the state. Testing in Decatur happened Monday (yesterday). Once complete, the data will help to understand how the virus is affecting people statewide. They will be sampling for current SARS-CoV-2 viral infections (NP swab) and antibodies (blood draw). This is the first of 4 phases that will occur throughout the rest of this year and into next year.
- Health Officer has declared that public auctions in the county should be online if at all possible until the Governor's executive orders are lifted - and if not possible to have online, can only be in groups of 10 or less, practicing social distancing, and providing opportunities for proper hand hygiene.
- Health Officer has recommended all businesses where employees interact closely with the public should be wearing face masks (cloth or homemade, NOT N95 or surgical masks) - sent notice to city chamber of commerce and town halls along with letters to all food establishments permitted through the health department. CDC recommends all people wear a mask out in public.
- Governor Holcomb has said that he won't give updates to the plan until Friday, so we are still recommending people who call/email into our department that they need to be following the Governor's order as it currently stands.
- With the warmer weather, we're seeing residents not following social distancing or the stay at home requirements - we need to stay vigilant regardless of the nice weather outside.
- We should expect more positive cases because they are testing more individuals. There was testing held at Walmart yesterday for all ages and they were doing it in waves. This was not open to the public. People were selected at random throughout the state for a study using Indiana University Fairbanks School of Public Health and Indiana State Department of Health.

### **EMA**

- Currently scheduling off duty police officers for security detail at Adams Memorial for the month of May.
- Expecting a PPE shipment for First Responders from the District 3 Health Care Coalitions by the first week of May.
- Holding our first weekly conference call for Mayors, Police and Fire to help keep them up to date with current situation.
- Encouraging Law Enforcement and Fire Departments to build a cache of PPE for each of their departments in preparation for a possible second wave this fall and winter. This summer will be perfect time to resupply.
- We are having Bob Hakes perform Maintenance to our Tornado Sirens in the county as well as replace batteries.

Upon a motion by Rex Moore, for approval on behalf on John August the scheduling off duty officers for security detail at Adams Memorial Hospital for the month of May, seconded by Kim Fruechte. Motion carried.

IN RE: COUNTY ATTORNEY  
**Request Vacation Waiver**

Six requests for policy waivers to rollover scheduled vacations were submitted for approval. Public Defender Department, Sildain Atienzo; Clerk’s Office, Michelle “Laurie” Miller; Health Department, Dawn Jackson; and Community Corrections, Carly Raymond; Highway Department, Seth Isch and Scott Jauregui.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the two from the Highway Department as the criteria was met and as long as the time is used by the end of the year. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of Dawn Jackson’s 2-day request as the criteria was met and as long as the time is used by the end of the year. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of Carly Raymond’s 5-day request as the criteria was met and as long as the time is used by the end of the year. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of Michelle “Laurie” Miller’s 5-day request as the criteria was met and as long as the time is used by the end of the year. Motion carried.

Mr. Burry needs to look into the policy waiver of Sildain Atienzo as he still has a few questions and he will talk to her.

**Information Systems**

Mr. Burry addressed payment of a few claims for the IT Department. He recommended approval of the claims for software license adding we need to keep an eye on the budget. VMWare maintenance is a new item and funds are available.

Description	<u>Amount</u>
<b>Fund 1000/9600.35700 Transactions 4/2020</b>	
<b>New Transactions</b>	
Mimecast Annual Renewal	\$40,948.32
Microsoft Maintenance	\$73,412.78
McAfee Drive Encryption/OLP Maintenance (3 yr)	\$9,509.50
RSA Maintenance (Innovative Integration)	\$2,412.00
Veeam Yearly Maintenance (ESI)	\$10,929.76
Vmware View Maintenance	\$21,489.00

Upon a motion by Rex Moore, for approval to submit for the 6 transactions for payment, seconded by Kim Fruechte. Motion carried.

<b>Fund 1000/9600.38200 Transactions 4/20</b>	
<b>New Transactions</b>	
Firewall Maintenance (PerryProTech)	\$7,400.00
Vmware View Upgrade from Standard to Enterprise	<b>\$38,442.31</b>

Commissioner Moore recommended approval of the above 2 claims adding the amounts are negotiated and need to be paid timely.

Upon a motion by Rex Moore, for approval to pay the above 2 items of new transactions, seconded by Kim Fruechte. Motion carried.

Mark Burry presented a letter for signature to terminate the FileBound on-demand service effective May 1, 2020. The letter states Adams County requests removal of all client data from FileBound servers without backup or transfer. This will completely destroy all of the client’s data and render the data non-recoverable. Remove this data effective May 1, 2020. The Auditor used the service to house the property tax deductions/exemptions. This is no longer needed as we are currently using DocRecord and old records will be scanned into the system.

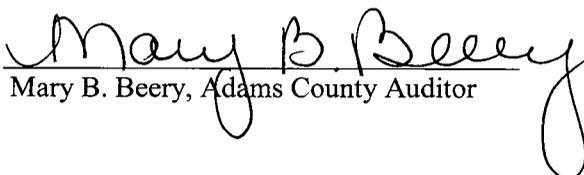
Upon a motion by Rex Moore, for approval to sign the letter giving notice that we no longer need the services of FileBound, seconded by Kim Fruechte. Motion carried.

**COVID-19**

Mark Burry informed the Commissioners the current order ends on end of day Monday, May 4th. The Governor will not give any guidance on what they are going to do until Friday, May 1st at 2:30 p.m. The Commissioners agreed that a joint meeting of the Adams County Council and Commissioners will be held next Monday at noon. The Drainage Board will not meet until further notice.

IN RE: ADJOURN

Upon a motion Kim Fruechte, seconded by Rex Moore, the meeting for April 28, 2020 was adjourned. Motion carried.

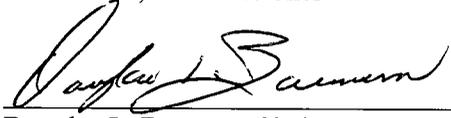
ATTEST:   
 Mary B. Beery, Adams County Auditor

Kim A. Fruechte/s  
 Kim A. Fruechte, Commissioner

Rex Moore/s

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Rex Moore, Commissioner



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Douglas L. Bauman, Chairman