

The Adams County Board of Commissioners met April 7, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman; County Attorney, Mark Burry; and Chief Deputy Auditor, Kristy Stuckey. Rex Moore and Kim Fruechte were present via telephone conferencing. The Auditor will type their signatures in and add an s after to represent signing.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the minutes of the special emergency meeting of the Adams County Board of Commissioners' and Adams County Council Minutes on March 24, 2020. Motion carried.

IN RE: AUDITOR REPORT

**Health Insurance**

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Allied Health Insurance funding renewal request for April 6, 2020, in the amount of \$43,152.93 (Medical \$16,676.40 & Pharmacy \$26,476.53). Motion carried.

IN RE: COUNTY ENGINEER REPORT

**Bids**

County Engineer, Tim Barkey, opened a bid for 2020 Local Paving Projects. He received the following bid:

<b>Name</b>	<b>Amount</b>
Brooks Construction Co.	\$296,026.00

Upon a motion by Kim Fruechte, seconded by Rex Moore, to take the above bid under advisement. Motion carried.

**Roads**

Mr. Barkey reported that it was advertised that Piqua Road will be closed between 000 Rd and 850 N starting today. He was contacted by the contractor and the road will be closed starting April 16.

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Brad Yoder, reported he received four quotes for a new pull behind mower. They are as follows:

<b>Name</b>	<b>Price after trade in</b>
New Holland	\$12,350.00
John Deere	\$13,300.00
Affolder Implements	\$14,475.00
Bryant Combine	\$15,500.00

Mr. Yoder is requesting to purchase New Holland as they are the lowest bidder. He has the monies budgeted for the purchase. This price includes the trade in of the old one.

Upon a motion Kim Fruechte, seconded by Rex Moore, to purchase the New Holland pull behind mower in the amount of \$12,350.00. Motion carried.

IN RE: BUILDING MAINTENANCE

Building and Grounds Supervisor, Rick Burkhalter, was not present.

IN RE: PRIMARY ELECTION

County Clerk, Jim Voglewede; Election Board members: Wes Kunzman and John Minch, met with the Commissioners to discussion the primary election. Mr. Voglewede said the election got moved to June 2<sup>nd</sup>. Early voting in person starts May 5<sup>th</sup> at the Courthouse, but this may change. Voters may request a paper ballot and those who have already requested them, will be mailed out starting next Friday. He said when Cassie receives the request form, she will verify the mailing address, date of birth, signature and make sure they are in the system. They have signatures on file and will make sure they match. She will then send out the ballot to the voter. Voting by mail takes more time and steps than voting in person.

Commissioners went into discussion whether May 5th should be changed to a work day since the Primary Election got moved.

Upon a motion Rex Moore, seconded by Kim Fruechte, to change May 5<sup>th</sup> to a working day and close June 2<sup>nd</sup> for the Primary Election. Motion carried.

IN RE: EMERGENCY MANAGEMENT – COVID-19

EMA Director, John August, reported forms have been sent out to departments, city and towns. Each department is responsible to turn in claims. This is so the information can be reported to FEMA and we can get refunded some of the costs. Mr. August said the IT Committee met and discussed the purchase of additional computers. They purchased 13 computers and he approved them to be paid out of the emergency funds that are appropriated in the Rainy Day Fund. He hopes we can get the costs refunded by FEMA. These computers can be used for future emergencies. Mr. August is working with the hospital and coroner for some items in case they may

need them during this emergency.

There are currently two patients in Adams Memorial hospital that are positive for Covid-19 and two patients quarantined at home that may have Covid-19.

Commissioner Fruechte asked what if there is flooding in the county. Mr. August replied there is a stock pile of sandbags ready. If we need more, they will have to limit the amount of people at the site and they will have to fill their own sandbags.

IN RE: SHERIFF

Sheriff, Dan Mawhorr, reported there are currently 114 county inmates and 12 federal inmates. He is not taking in any more federal inmates at this time due to the Coronavirus. He has met with the prosecutor, judges and Community Corrections. They have talked about moving people to Community Corrections or release people early if it comes to that. He recently refused a person to the jail because they had a temperature of 101. He spoke to the judge and made a decision to have them report at a later date.

Sheriff Mawhorr said his department has received complaints of groups of people more than ten are still meeting in the county. These complaints were checked out and they were all false.

Sheriff Mawhorr said he has spoken to Adams County Public Health Nurse, Holly Degitz, daily to make sure they are following all of the new governor orders correctly.

IN RE: COUNTY ATTORNEY

**Vacation**

County Attorney, Mark Burry, discussed possibly extending vacation time to roll over due to employee's anniversary date. An employee's vacation was cancelled due to the Covid-19. Mr. Burry said the board should not extend it to just one employee and consider across the board. Mr. Burry said he can prepare a request form and a temporary policy to address the vacation policy during this emergency. Commissioner Fruechte said department head and the employee must sign the request document.

Mr. Voglewede said he has an employee with a hire date of April 28<sup>th</sup> and had a vacation scheduled next week for an event out of town. The event was cancelled due to Covid-19. Another employee has an anniversary date of April 17<sup>th</sup> and they have 4 days left to use. Both would like to extend those vacation days past their anniversary date. Mr. Burry said the employees will have to work those days to get the vacation carried forward.

Mr. Burry will prepare the written request and send it to the department heads by the end of this week. He will work on a temporary policy for vacation to be submitted at next week's meeting for adoption. It will be for employees who had a vacation scheduled and was cancelled due to Covid-19 circumstances. This is for the employees with an anniversary during this time. They must work those days originally scheduled off to get those days rolled over to use by the end of year 2020. The employee will fill the written request stating the circumstances and must have the department heads approval. This needs to be submitted to the Commissioners to review and approve. This also must not affect the staff schedule in that department.

Upon a motion Rex Moore, seconded by Kim Fruechte, to have County Attorney, Mark Burry, prepare a temporary policy for vacation. Motion carried.

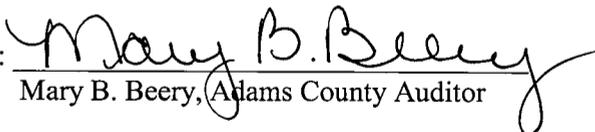
**Surveyor**

County Attorney, Mark Burry, presented a request for a variance for approval. This is from VTF Excavation, LLC, to bore 5 feet under the flow line of Meyers Legal Ditch located on Salem Road south of Highway 33. Adams County Surveyor, Paul Norr, approved this but since the drainage board is not meeting due to the coronavirus, the commissioners need to approve this variance request.

Upon a motion Rex Moore, seconded by Doug Bauman, to approve the variance from VTF Excavation, LLC. Motion carried.

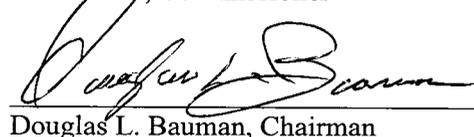
IN RE: ADJOURN

Upon a motion Kim Fruechte, seconded by Rex Moore, the meeting for April 7, 2020 was adjourned. Motion carried.

ATTEST:   
Mary B. Beery, Adams County Auditor

Kim A. Fruechte/s  
Kim A. Fruechte, Commissioner

Rex Moore, Commissioner

  
Douglas L. Bauman, Chairman