

The Adams County Board of Commissioners met May 5, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman; County Attorney, Mark Burry; and County Auditor, Mary Beery. Kim Fruechte and Rex Moore were present via telephone conferencing. The Auditor will type their signatures in and add an s after to represent signing.

IN RE: MINUTES

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Adams County Board of Commissioners' Minutes for April 28, 2020.

IN RE: AUDITOR REPORT

**Health Insurance**

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Allied Health Insurance funding renewal request for May 4, 2020, in the amount of \$12,424.05 (Medical \$12,424.05 & Pharmacy \$0.00). Motion carried.

IN RE: COMMISSIONERS REPORT

Commissioners: Doug Bauman, reported Joy Hudson from the Commissioners Mayors Caucus of Northeast Indiana has requested an estimate of funds spent during COVID-19. EMA Director, John August, is compiling the information and will report to Joy on Thursday.

IN RE: GOLDEN MEADOWS HOME

GMH Office Manager, Tricia Gonzalez, requested permission to hire a part-time cook. The Dietary Supervisor will be off due to a death in the family.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval to hire a part-time person to cook. Motion carried.

IN RE: COUNTY ENGINEER REPORT

**Cumulative Bridge**

County Engineer, Tim Barkey, submitted the Border Bridge Agreement and Resolution 2020-12 between Adams County and Van Wert County for Commissioner approval.

Resolution 2020-12, a resolution of the Adams County Board of Commissioners approving the terms of a Border Bridge Agreement with Van Wert County was presented. Van Wert County approved the agreement and Mark Burry has looked it over. Van Wert County is the lead agency for the three bridges. Adams County is responsible for helping out on any construction or reconstruction. Van Wert County is responsible for routine maintenance and inspections. If the bridge needs to be reconditioned, Van Wert County would get quotes and share them with Adams County before proceeding.

Upon a motion by Rex Moore, to approve the Border Bridge Agreement and Resolution 2020-12, seconded by Kim Fruechte. Motion carried.

Mr. Barkey presented for signature the contract with Brooks Construction to wedge, level and pave 500 S between 000 and Highway 27. He also submitted the E-verify Affidavit, certificate of insurance, and performance bond.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the contract for \$296,026.00 with Brooks Construction. Motion carried.

Mr. Barkey reported the culvert project on Piqua Road by Monmouth is scheduled to be opened next week. Brooks Construction will apply asphalt on Monday. Then they will begin the following Community Crossings projects: 300 West between 950 S and SR 116; then north to 500 E, US 224 to 900 N; then 750 N, Winchester Rd to 600

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Brad Yoder, and Assistant Highway Superintendent, Jaron Brodbeck, attended the meeting.

The department will begin selling buggy plates tomorrow. There will be 1 person in the office area at a time.

Upon a motion by Rex Moore, to permit implementing the plan, seconded by Kim Fruechte. Motion carried.

The department will be accepting dust control applications until May 29<sup>th</sup> at \$3.45 per linear foot.

Upon a motion by Rex Moore, to approve the dust control applications, seconded by Kim Fruechte. Motion carried.

IN RE: BUILDING MAINTENANCE

Building and Grounds Supervisor, Rick Burkhalter, gave an update on Resolution 2020-11. Plexiglass should be installed for the offices he has spoken with. The majority should be done tomorrow. The 4<sup>th</sup> street entrance is only door open to public, the restrooms are cleaned twice a day, and sanitizer is in offices and hallways. Plexiglass installation should be done by Friday.

IN RE: EMERGENCY MANAGEMENT – COVID-19

EMA Director, John August, updated the board on COVID-19 in Adams County.

**Health Department Report**

Adams County now has 8 confirmed positive COVID-19 cases and 1 confirmed death. Indiana numbers as of Monday morning were 20,507 confirmed positive cases and 1,151 confirmed deaths.

Getting ready for the offices to re-open (including PPE for our employees and making sure patients are wearing masks when receiving vaccines) and limiting the number of people in the Health Department offices

The Health Department is continuing to answer questions and emails related to the Governors executive orders and the reopening timeline to the best of our ability

#### **EMA**

Using the Emergency Rainy Day Fund, we have purchased for the IT Committee; 13 iPad Pros with smart keyboards and Apple pencils. These have allowed some of our County employees to work remotely during the stay at home order.

Expecting a PPE shipment today from Indiana Department of Homeland Security. The shipment will be made up of 16 gallons of Hand Sanitizer, 1000 Glover of various sizes, 3000 surgical masks and 100 - N95 masks. These are for Law enforcement, fire, community corrections and first responders only. N95 are designated specifically for personnel dealing directly with suspected COVID-19 infected patients.

Within the next 2 weeks we should be receiving another PPE shipment. This will be from the District 3 Healthcare Coalition. He is not sure of the exact amount or type of PPE included in that shipment yet.

Encouraging each Responding Department to rebuild their PPE supplies and build additional inventory in case on 2nd and 3rd waves. Supplies may become easier to obtain this summer so they need to purchase PPE to supplement what we are able to get for them.

We have identified a possible local supplier who has very reasonable prices that we may place an order with early this summer.

Emily Franze-Knickrehm is taking care of PA portion of this and gathering information now. She will contact each department as to what expenses have been encountered to date. The information will be available Wednesday afternoon to report on Thursday morning. They have a conference call with the Mayor of Decatur and Economic Development on Tuesday mornings at 9:30 a.m. The Berne Mayor and Health Department were invited but cannot attend.

IN RE:

#### CLERK

#### **Election Precincts**

Adams County Clerk, Jim Voglewede, requested approval of the polling places for the 2020 Primary Election. Swiss Village is closed so they will be using Lehman Park Pavilion: Park Ave & Hwy 27 S., Berne. Early voting begins on May 26<sup>th</sup> through May 29<sup>th</sup> from 8 a.m. to 4:30 p.m.; May 30<sup>th</sup> from 8 a.m. to 3 p.m.; and June 1<sup>st</sup> from 8 a.m. to noon. Mr. Voglewede stated all precincts are ADA compliant adding there are fewer locations due to a new voting system.

Bridge Comm. Church: 1403 Winchester Rd. Decatur  
 K of C Hall: 1703 High St. Decatur  
 Monroe Fire Station: 233 Tower Dr. Monroe  
 First Missionary Church: 950 US Hwy 27 S. Berne  
 Lehman Park Pavilion: Park Ave & Hwy 27 S., Berne  
 First United Methodist Church: 100 W. Line St. Geneva

Upon a motion by Rex Moore, to approve the polling places for the 2020 Primary Election, seconded by Kim Fruechte. Motion carried.

IN RE:

#### COUNTY ATTORNEY

#### **Request Vacation Waiver**

Two requests for policy waivers to rollover scheduled vacations were submitted for approval. Public Defender Department, Sildain Atienzo; Highway Department, Ron Stevens. Ron Stevens has 6 unused vacation days and three of those days he worked. He is requesting to carryover 3 days' vacation.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the vacation waiver from Ron Stevens as the criteria was met and as long as the time is used by the end of the year. Motion carried.

One request for policy waivers to rollover scheduled vacations was approved last week. After looking at the submitted time card it was discovered that Highway Department, Scott Jauregui, had taken two of the requested days off for COVID-19. Resolution 2020-8 states the employee actually works the days previously scheduled for vacation. Paid time off for down-staffing does not count as working a day to meet the conditions for a waiver.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of 4-days instead of 6-days on the vacation waiver of Scott Jauregui due to him being off for downsizing. Motion carried.

#### **COVID-19**

All three Commissioners will be on the premises for meetings moving forward. The meetings will be open to the public and it is highly recommended they wear masks. The participants are limited to 25 in attendance per the Governor's order.

IN RE:

ADJOURN

Upon a motion Rex Moore, seconded by Kim Fruechte, the meeting for May 5, 2020 was adjourned. Motion carried.

ATTEST: Mary B. Beery  
Mary B. Beery, Adams County Auditor

Kim A. Fruechte  
Kim A. Fruechte, Commissioner

Rex Moore  
Rex Moore, Commissioner

Douglas L. Bauman  
Douglas L. Bauman, Chairman