

The Adams County Board of Commissioners met March 31, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Doug Bauman; County Attorney, Mark Burry; and County Auditor, Mary Beery. Rex Moore and Kim Fruechte were present via telephone conferencing. The Auditor will type their signatures in and add a s after to represent signing.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Adams County Board of Commissioners' Minutes for March 24, 2020. Motion carried.

IN RE: AUDITOR REPORT

Payroll Claims

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the payroll claims totaling \$302,575.58 for the pay period ending March 20, 2020. Motion carried.

Claims

Upon a motion by Kim Fruechte, seconded by Doug Bauman, for approval of the claims totaling \$189,841.89 to be paid 4/1/2020. Motion carried.

Health Insurance

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the Allied Health Insurance funding renewal request for March 30, 2020, in the amount of \$19,809.81 (Medical \$19,809.81 & Pharmacy \$0.00). Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of payment for the Health Insurance Allied Benefits Administrative Service and claims for April 2020. The breakdown of the claim is as follows: medical premium \$48,932.13; PPO fees \$1,002.00; admin fees \$2,496.64; February RC ID fee \$7.50; for a premium total of \$52,438.27. Motion carried.

Promissory Note

Auditor Beery presented a one-year promissory note through the First Bank of Berne for the amount of \$250,000. This promissory note supports the letter of credit for worker's compensation.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to approve Commissioner Bauman to sign the promissory note. Motion carried.

IN RE: COUNTY ENGINEER REPORT

Cumulative Bridge

County Engineer, Tim Barkey, reported the following;

Jutte Excavating is setting beams for Bridge B-100, located on 300 W between 100 S and 200 S. The project is progressing and moving forward.

Jutte Excavating is starting the Culvert C-411 project next week. The project is located on Piqua Road in the Monmouth area. They will have the exact closure date next week.

Highway Projects

Next Tuesday, April 7th, bids will be opened for 500 S between 000 and US Highway 27. The area will be wedge and leveled. Mr. Barkey will inform contractor's to contact the Auditor's Office to be able to submit bids.

Wemhoff Land Surveying has prepared descriptions for the CR 700 S project between US Highway 27 and 150 W. Additional right-of-ways is needed. Tim is reviewing the information and will then give to Mark Burry to review. Mr. Burry will look at the information, contact the landowners and make offers for right-of-way purchase. This project will not happen until 2021 and utilities will have to be relocated.

They are looking to make improvements on CR 600 E and 150 S. Part of road goes through a narrow roadway and snakes through a wooded area. Discussions included the possibility improving through the wooded area or vacating that portion of the roadway. Vacations would require cul-de-sacs at the portion vacated. He would like the Commissioners to decide which option. There is minimal traffic and NIRCC has made the recommendation for road improvements and one was to vacate and add cul-de-sacs. They must file a petition to vacate. Decisions will need to be made on how to acquire right-of-way for the cul-de-sacs and for the portion of road that leads up to the cul-de-sacs.

Mark Burry will reach out to all of the landowners.

Commissioner, Kim Fruechte, stated landowner, Betty Garwood, left the impression that all landowners were in agreement.

Mr. Burry will make a petition to vacate and have landowners look it over to make a decision. He will contact landowners and let them know the county is considering vacating and wants their response before vacation.

Motion by Kim Fruechte, to contact landowners and let them know the county is considering vacating and wants their response before vacation, seconded by Rex Moore. Motion carried.

There is a drainage issue on CR 800 N and Miller Land Surveying is trying to work it out. The issue is with the Crosby Tile and the County Surveyor has not been contacted by Brett Miller. Mr. Barkey will contact Brett Miller to see where the project stands.

IN RE: HIGHWAY DEPARTMENT**Bituminous Bids**

Highway Superintendent, Brad Yoder, recommended the Commissioners approve the bids as highlighted below for each vendor.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the recommendation and accept the bituminous bids from K-Tech and Asphalt Materials as highlighted below. Motion carried.

Bituminous Bids	Asphalt Materials	K-Tech Specialty Coatings/The Klink Group
	Indianapolis, IN	Ashley, IN
AE-90	\$1.54 per gal	\$1.61 per gal
AE-90S	\$1.80 per gal	\$1.79 per gal
Dust Control	\$1.226 per gal	\$1.19 per gal
Post Chip Seal Sealant Pen < 50	No Bid	\$1.27 per gal
Post Chip Seal Sealant Pen > 50	\$1.54 per gal	No Bid

Roads

Mr. Yoder reported the permanent high water signs have been in place since Sunday afternoon. He reminded all to not drive through high water. The Wabash River crested yesterday evening. One tree went down on a road due to the high winds. The department has hauled and graded 2,301 tons of stone and are possibly a third of the way through. The tractors and mowers are out of storage and the crew is getting them ready. Two new trucks will be delivered in a few weeks which will allow for spare trucks. Normally the crew begins chip and sealing mid-May when temps are above 50 degrees. Everyone is on call depending on day to day operations. He is working half of the crew at a time. The guys that work in townships with the most stone roads are working, one office personnel, one mechanic, and two tile guys.

IN RE: BUILDING MAINTENANCE**Service Complex**

Building and Grounds Supervisor, Rick Burkhalter, asked to purchase a UPS system battery backup for the Health Department in case the generator does not work for at least 4 hours. He has spoken with IT Director, Mike Brown. There are two options and one is a standalone unit. Rex Moore reported the IT Committee agreed it is better to have a standalone USB platform. That way if any problems happen it will be isolated better. A surge would be detrimental to our IT services. A quote was received from Fuller Engineering, Carmel, IN, for \$10,000 to \$12,000.

Motion by Rex Moore, approval to proceed with a standalone project for the Health Department at \$10,000 to \$12,000, seconded by, Kim Fruechte. Motion carried.

Motion by Rex Moore, to amend the prior motion adding for the Auditor to research the budget(s) and to pay out of Cumulative Capital or Commissioners Budget, seconded by Kim Fruechte. Motion carried.

The generator which was waiting on the radiator and reservoir tank was fixed last Thursday. Mr. Burkhalter would like to come back and ask to upgrade features for it. The panel seems to be working and is getting tested every Monday at 7 a.m. for an hour. There is a unit that can be put on it with an app that will tell if it is working. Harvest Land and Rick will be notified of any problems.

The fire extinguishers are going to be checked tomorrow which are required to be checked annually.

Circuit Court

The heating has been fixed by Myers Plumbing and Heating. The bathroom in judge's chambers at Circuit Court has been fixed. The project was finished at a cost of \$605.20 instead of estimated quote of \$1,286.

IN RE: COUNTY TILE

Adams County resident, Joe Adams, addressed the board concerning a collapsed county tile (Eicher Tile) in Monroe Township, Section 36. Mr. Adams had applied for a road cut permit on county road 200 E and 600 S and the permit was denied. Mr. Adams reported a road cut permit was filled out last Fall. The road cut permit was denied because the Highway Department said it was deep enough. They checked it out and said the main is deep enough to allow to put in a new main to allow mud to drain. The crew shot the grade where it flows to the ditch. Mr. Adams dug it up on the east side of 200 E up to the drain and found the pipe has a little over 12" of drop from the east side and west side. The opening through the road is not deep enough. Lonnie said he understood and the road should be cut. Mr. Adams is requesting permission to have the road cut by the County to lay 15" tile deep enough. The existing tile in the field measures 12" and only has 13" to 14" of cover on it. County Surveyor, Paul Norr, stated it is a County located tile and it is in bad shape. The residents in the area will relocate the tile privately on their own. Mr. Adams wants to make sure if the project is done privately, when it gets up to road the road is fixed so the water flows to the ditch.

Brad Yoder advised Mr. Adams to get a new permit from the Highway Department for the area to be looked at again. The Highway Department will road cut the chip and seal and will haul in backfill at a cost of \$520. Joe's people will dig it out and lay the pipe in. Brad stated leveling the pipe out will not affect the outgoing side. The Highway crew will maintain the road moving forward. The road is scheduled for chip and seal in 2020 which will be completed after the project is done.

IN RE: BUILDING & PLANNING**Subdivision**

Mark Wynn, Building & Plan Commission Director, presented the following subdivisions for approval:

One lot subdivision known as the John & Gwen Gilbert Subdivision, located north of the intersection of CR 300 N & 300 E and in Section 13 of Washington Township.

Upon a motion by Rex Moore, seconded by Kim Fruechte, the John & Gwen Gilbert Subdivision was approved. Motion carried.

Three lot subdivision known as the Joseph S. Schwartz Subdivision, located on the northwest part of the intersection of CR 300 N & 300 E and in Section 13 of Washington Township.

Upon a motion by Kim Fruechte, seconded by Rex Moore, the Joseph S. Schwartz Subdivision was approved. Motion carried.

Two lot subdivision known as the Replat Lot 2A of Replat Lot 2 Paul F. Eicher Subdivision, located on the northeast of the intersection of CR 900 S and between 450 E and 400 E and in Section 17 of Jefferson Township.

Upon a motion by Kim Fruechte, seconded by Rex Moore, the Replat Lot 2A of Replat Lot 2 Paul F. Eicher Subdivision was approved. Motion carried.

IN RE:

EMERGENCY MANAGEMENT – COVID-19

EMA Director, John August, reported forms were sent to all county departments, cities and towns. It will be up to each department to get an account and they are responsible to turn in claims from the disaster.

Mr. August presented a Local Disaster Emergency Declaration for approval due to COVID-19. The declaration must be approved to utilize the funds appropriated in the Rainy Day Fund. All departments must go through EMA for use of the funds.

Resolution 2020-5

Resolution 2020-5, a resolution of the Adams County Board of Commissioners, Adams County, Indiana, Local Disaster Emergency Declaration was presented for approval.

Commissioner, Doug Bauman, read Resolution 2020-5.

Motion by Rex Moore, to adopt Resolution 2020-5 Local Disaster Emergency Declaration, seconded by Kim Fruechte. Unanimous.

IN RE:

COUNTY ATTORNEY

Certificate of Appointment

County Attorney, Mark Burry, presented the certificate of appointment for Jaron Brodbeck as the Assistant Highway Superintendent. Mr. Brodbeck will assume this roll effective April 15, 2020.

Upon a motion Kim Fruechte, seconded by Rex Moore, to approve the certificate of appointment for Jaron Brodbeck. Motion carried.

Scheduling Appointments

Auditor Beery addressed the board on scheduling appointments to meet with the Commissioners. Attorney Burry stated the Coronavirus (COVID-19) declaration was passed to discuss business as necessary. Until further notice, no one is to meet with the Commissioners or Council, including department heads, unless it involves a matter that is absolutely essential. Department heads and employees should be doing essential county business and completing the health screening questions on a daily basis. The department head should be able to decide what is essential. Everyone needs to be concerned with the public health safety and welfare. Commissioners have the right to veto any scheduled appointments. The Drainage Board is suspended until further notice.

Closed means Closed

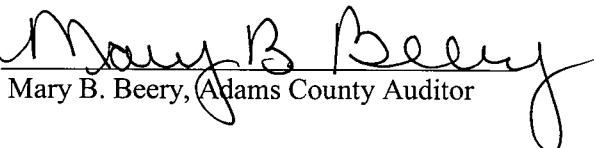
All county facilities are closed to the public and/or anyone unless they have essential business. All departments are to remain open with a downsized staff.

IN RE:

ADJOURN

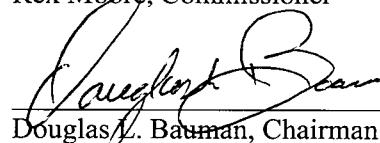
Upon a motion Kim Fruechte, seconded by Rex Moore, the meeting for March 31, 2020 was adjourned. Motion carried.

ATTEST:


Mary B. Beery, Adams County Auditor

Kim A. Fruechte/s
Kim A. Fruechte, Commissioner

Rex Moore, Commissioner


Douglas L. Bauman, Chairman