

The Adams County Board of Commissioners met March 24, 2020 at 10:00 a.m. in the Adams County Service Complex. Present were Commissioners: Rex Moore, Doug Bauman and Kim Fruechte; County Attorney, Mark Burry; and County Auditor, Mary Beery.

IN RE: MINUTES

Upon a motion by Kim Fruechte, seconded by Doug Bauman, for approval of the Adams County Board of Commissioners' Minutes for March 17, 2020. Motion carried.

Upon a motion by Kim Fruechte, seconded by Doug Bauman, for approval of the special emergency meeting of the Adams County Board of Commissioners' Minutes for March 20, 2020. Motion carried.

IN RE: AUDITOR REPORT

Health Insurance

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the Allied Health Insurance funding renewal request for March 23, 2020, in the amount of \$44,396.85 (Medical \$9,165.69 & Pharmacy \$35,231.16). Motion carried.

Maximus

An agreement from Maximus to provide professional consulting services to the Adams County Clerk of Circuit Court was submitted for signature. This is a cost allocation contract renewal for the 3-year period commencing January 1, 2020 and expiring on March 31, 2023 for the Indiana Department of Child Services, in the amount of \$23,400.00.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the contract with Maximus. Motions carried.

Recorder's Office – New Hire

A letter from Recorder, Deb Stimpson, was presented to report to the board that Deputy Recorder, Connie Moser, is no longer able to complete her duties as Chief Deputy due to family issues. Therefore, she is being replaced with a new Chief Deputy effective March 23, 2020. The new Chief Deputy is Rina Stuck who brings with her a wealth of knowledge in the Records Office. She has experience as a current First Deputy Recorder and former County Recorder. Rina will be a great asset for the county and incoming Recorder as Deb Stimpson will be retiring at the end of 2020.

IN RE: COMMUNITY CORRECTIONS

Commissioner Bauman on behalf of Community Corrections Director, Ian Gilbert, requested an additional bi-weekly pay for Madison Hake who is on maternity leave and has exhausted all of their paid time off.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the bi-weekly pay request as stated in the personnel policy manual. Motion carried.

IN RE: COUNTY ENGINEER REPORT

Cumulative Bridge

County Engineer, Tim Barkey, reported the arithmetic was in order on the bids for the rehabilitation of bridge B-133, located on County Road 000, 0.2 miles south of County Road 500 S over the Habegger Ditch. He recommended the bid be awarded to Jutte Excavating, Fort Recovery, Ohio, for \$276,588.00, as the lowest responsive and responsible bidder. The completion date is scheduled at the beginning of September 2020.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve awarding the B-133 bridge rehabilitation project to Jutte Excavating, as the lowest responsive and responsible bidder. Motions carried.

Mr. Barkey questioned bid openings for future projects. The board agreed they would continue to meet on a weekly basis as long as they can conduct meetings on Tuesday.

The bids for the replacement of culvert C-234, located on county road 350 W between Winchester Road and US 27 will be opened on April 21, 2020. The culvert needs lengthened as it is way too short.

IN RE: HIGHWAY DEPARTMENT

Highway Superintendent, Brad Yoder, informed the board he has completed the interviews for the Assistant Highway Superintendent and has selected Jaron Brodbeck. Mr. Brodbeck will begin his new duties on April 15th.

Mr. Yoder requested permission to hire a replacement for Jaron Brodbeck.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of hiring a replacement. Motion carried.

Mr. Yoder shared a letter from Justin Shaffer requesting on behalf of the Monroe Utilities Department, a request to close a road. They would like to permission to close North Van Buren Street/ CR 000 between State Road 124 and CR 100 S. This will be a temporary closure to allow Thieneman Construction, Inc., to execute a large concrete pour (approximately 350 yards), as part of our sewer project that is currently taking place at the site just south of Eckhart Woodworking. This closure would last approximately eight hours and the preliminary date is currently scheduled for April 1, 2020. They would place road closed signs at State Road 124 and also CR 100 S. Mr. Yoder recommended closing the road for the entire day in case things don't go as planned.

Attorney Burry advised the department publishes the request and notifies the public.

Sheriff Mawhorr requested the department call dispatch by 6:00 a.m. on the morning of to notify all responders of the closing.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the road closure request along with the stipulations mentioned above. Motion carried.

Buried Permits & installment application

Highway Superintendent, Brad Yoder, presented the following permits and installation requirements from VTF Excavating for approval.

APPLICATION / PERMIT #	UTILITY COMPANY	ROAD	ROAD SECTION	TOWNSHIP
5 ROW-2020-A-0006	VTF EXCAVATING	450 N	SR101 - GEORGE ST	ST MARYS
6 ROW-2020-A-0006	VTF EXCAVATING	450 N	SR101 - PIQUA RD	ST MARYS
7 ROW-2020-A-0007	VTF EXCAVATING	WALTER ST	SR101 - GEORGE ST	ST MARYS
8 ROW-2020-A-0008	VTF EXCAVATING	GEORGE ST	450 N - JOHNS ST	ST MARYS
9 ROW-2020-A-0009	VTF EXCAVATING	JOHNS ST	SR101 - GEORGE ST	ST MARYS
0 ROW-2020-A-0009	VTF EXCAVATING	JOHNS ST	GEORGE ST - JAMES ST	ST MARYS
1 ROW-2020-A-0010	VTF EXCAVATING	300 E	SALEM RD - 300 N	WASHINGTON
2 ROW-2020-A-0011	VTF EXCAVATING	PIQUA RD	SR101 - 350 N	ST MARYS
3 ROW-2020-A-0012	VTF EXCAVATING	SALEM RD	ARCADIA DR - 300 N	WASHINGTON
4 ROW-2020-A-0012	VTF EXCAVATING	SALEM RD	300 N - 250 N	WASHINGTON

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0006. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0007. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0008. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0009. Motion carried.

Upon a motion by Kim Fruechte, seconded by Rex Moore, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0010. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0011. Motion carried.

Upon a motion by Rex Moore, seconded by Kim Fruechte, for approval of the application permit and installation requirements from VTF Excavating for ROW-2020-A-0012. Motion carried.

Bituminous Bids

Mr. Yoder and County Engineer, Tim Barkey, opened the bituminous bids. The following bids were submitted;

Bituminous Bids	Asphalt Materials	K-Tech Specialty Coatings/The Klink Group
AE-90	Indianapolis, IN \$1.54 per gal	Ashley, IN \$1.61 per gal
AE-90S	\$1.80 per gal	\$1.79 per gal
Dust Control	\$1.19 per gal	\$1.226 per gal
Post Chip Seal Sealant Pen < 50	No Bid	\$1.27 per gal
Post Chip Seal Sealant Pen > 50	\$1.54 per gal	No Bid

Upon a motion by Rex Moore, seconded by Kim Fruechte, to take the bids under advisement. Motion carried.

Roads

Mr. Yoder reported the department is working a normal schedule. The surrounding stone quarries are open but each has a different way of handling invoicing.

IN RE: ORDINANCE 2020-4

Ordinance 2020-4, an ordinance of the Board of Commissioners, County of Adams, State of Indiana, which provides for the licensing of horse-drawn vehicles and the collection of license fees was presented for approval.

The Board of Commissioners had previously adopted Ordinance 2017-6 imposing a duty upon each owner of horse-drawn vehicles to obtain a license plate and to pay an annual license fee for each horse-drawn vehicle

Attorney, Mark Burry, stated due to the current emergency procedures for continuation of only essential governmental function under Executive Order 20-08 issued by the Governor of the State of Indiana in response to the COVID-19 pandemic, the Commissioners desire to extend the annual deadline for the registration and licensing of horse-drawn vehicles in Adams County. Ordinance 2020-4 states the Highway Department will temporarily stay the acceptance of licensing and registration applications and renewals until April 17, 2020. The current deadline for annual registration and licensing of horse-drawn vehicles in Adams County is hereby extended to and including June 30, 2020.

Upon a motion by Rex Moore, seconded by Kim Fruechte, to adopt Ordinance 2020-4. Motion carried. All three Commissioners were in favor of Ordinance 2020-4 and approved it.

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the amendment of adding that the Highway Department will not be taking money and it is temporary suspended. Motion carried.

IN RE: BUILDING MAINTENANCE

Building and Grounds Supervisor, Rick Burkhalter, submitted the following quotes:

Service Complex

Joe H Construction - replacing the flag pole –
 35' high rope inside pole - \$7,540
 35' high rope outside pole - \$6,956

Upon a motion by Kim Fruechte, seconded by Rex Moore, to approve the quote from Joe H Construction for \$6,956 and to pay the invoice out of Cumulative Courthouse, equipment repair. Motion carried.

Superior Court

Myers Flooring Covering - remove carpet, move benches and bookshelf, install new carpet and remove old carpet \$5,386.72

Upon a motion by Kim Fruechte, to pay the invoice out of Cumulative Courthouse, equipment repair, seconded by Rex Moore. Motion carried.

Mr. Burkhalter presented five invoices to Lakeland Electronics Angola, IN which are dated back to Spring 2019. These claims were brought to his attention by IT Director, Mike Brown, because they had not been paid. The invoices totaled \$18,124.87 and were for new doors, security and lock system at Superior Court.

Upon a motion by Kim Fruechte, to pay the invoice out of Cumulative Capital Development, Courthouse exterior renovation, seconded by Rex Moore. Motion carried.

IN RE:

BUILDING & PLANNING**Subdivision**

Mark Wynn, Building & Plan Commission Director, presented the following subdivisions for approval:

Three lot subdivision known as the Phillip Hammitt Subdivision, located southwest corner of County Roads 600 East and 700 South and in Section 9 of Jefferson Township.

Upon a motion by Rex Moore, seconded by Kim Fruechte, the Phillip Hammitt Subdivision was approved. Motion carried.

Two lot subdivision known as the Replat of Lot 1 of the Leroy Biberstein Subdivision and Replat of Lot 2A of the Replat of Lot 2 of the Leroy Biberstein Subdivision, located one-half of a mile north of County Road 900 S on County Roads 100 E and 150 E and in Section 14 of Wabash Township.

Upon a motion by Kim Fruechte, seconded by Rex Moore, the Replat of Lot 1 of the Leroy Biberstein Subdivision and Replat of Lot 2A of the Replat of Lot 2 of the Leroy Biberstein Subdivision was approved. Motion carried.

Two lot subdivision known as the Jacob J. Eicher Second Subdivision, located on the southwest corner of County Roads 500 E and 1000 S and in Section 29 of Jefferson Township.

Upon a motion by Rex Moore, seconded by Kim Fruechte, the Jacob J. Eicher Second Subdivision was approved. Motion carried.

IN RE:

SHERIFF

Sheriff, Dan Mawhorr, reported there is leak in the roof at the Judicial Center and the manufacturer has been contacted.

He has received phone calls from the public after the Governor order. Schools in the county that have remained open are being evacuated and leaving as the officers are onsite. Congregations holding church will be in violation if they continue to hold church and there are more than 10 people and they are not 6' apart. Letters are being sent to the entities that it is a Class B Misdemeanor if found in violation.

IN RE:

INFORMATION SYSTEMS

County Attorney, Mark Burry, on behalf of IT Director, Mike Brown, requested approval of the following claims:

1. Courthouse re-cabling project
 - a. Wired Communications- Inv_9353 (Attached file)
 - i. Invoice from Wired Communications for \$31,200.00
 - ii. Paying this gets us 90% finished for this project Cum Capital Development Courthouse Rex Kim
 - iii. Remaining amount will be removal of the old cabling

Upon a motion Rex Moore, seconded by Kim Fruechte, to accept and approve Wired Communication. Motion carried.

2. Courthouse Construction

- a. Joe H Schwartz Construction
 1. First floor main data closet - \$4,673
 2. Second floor data closet - \$7,475.00
 - i. Quote for areas that construction was not finished
 - ii. 2nd floor closet is not secure

Consensus of the Commissioners was to hold off on this project.

IN RE: COUNTY ATTORNEY

Coronavirus (COVID-19)

County Attorney, Mark Burry, addressed the Governors Executive Order 2020-08. The order defines essential businesses and operations. There a lot of exceptions that are difficult to carry out due to the clarity. It is important for local government and officials to follow it as best as we can. The following is on page 5 paragraph 12 of the order which deals with County government.

12. Essential Governmental Functions

For purposes of this Executive Order, all first responders, law enforcement, emergency dispatchers and management personnel, legislators, judges, court personnel, jurors and grand jurors, corrections personnel, hazardous materials responders, child protection and child welfare personnel, housing and shelter personnel, military, and other governmental employees working for, or to support, Essential Businesses and Operations, are hereby categorically exempt from this Executive Order.

The phrase "Essential Governmental Functions" means all services provided by the State of Indiana or any municipality, township, county, political subdivision, board, commission or agency of government and needed to ensure the continuing operation of government agencies or to provide for or support the health, safety and welfare of the public, and including contractors performing Essential Governmental Functions. Each governmental body shall determine its Essential Governmental Functions and identify employees and/or contractors necessary to the performance of those functions.

This Executive Order does not apply to the United States government.

IN RE: ADJOURN

Upon a motion Kim Fruechte, seconded by Rex Moore, the meeting for March 24, 2020 was adjourned. Motion carried.

ATTEST: Mary B. Beery
Mary B. Beery, Adams County Auditor

Kim A. Fruechte/s
Kim A. Fruechte, Commissioner

Rex Moore/s
Rex Moore, Commissioner

Douglas L. Bauman
Douglas L. Bauman, Chairman