

# ADAMS COUNTY REGIONAL SEWER DISTRICT

## ORDINANCE NO. 2016-1

AN ORDINANCE ESTABLISHING A SCHEDULE OF RATES AND CHARGES TO BE COLLECTED BY THE ADAMS COUNTY REGIONAL SEWER DISTRICT FROM THE OWNERS OF PROPERTY SERVED BY THE SEWAGE WORKS OF THE SAID DISTRICT AND OTHER MATTERS CONNECTED THEREWITH.

WHEREAS, the Board of the Adams County Regional Sewer District, hereafter "the District" heretofore approved plans, specifications and estimates and determined to establish, construct, equip, own, operate and maintain the Sewage Works provided for therein, pursuant to Chapter 284 of the Acts of the General Assembly of the State of Indiana for the year 1967 and all acts supplemental thereto, and

WHEREAS, the District is the recipient of a Rural Development ("RD") loan from the U.S. Department of Agriculture to fund that portion of the cost of improvements not covered by government grants; and

WHEREAS, it is necessary to establish a schedule of rates and charges to produce sufficient revenue to pay expenses of maintenance and operation and to provide funds for necessary replacements and improvements to the Sewage Works and to pay the principal and interest on proposed revenue bonds in accordance with the applicable bond ordinances; now therefore

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE ADAMS COUNTY REGIONAL UTILITY DISTRICT AS FOLLOWS:

Section 1. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

- (a) "Board" shall mean the Board of Trustees of the Adams County Regional Sewer District, or any duly authorized officials acting on its behalf.
- (b) "District" shall mean the Adams County Regional Sewer District acting by and through the Board.
- (c) "Debt service costs" shall mean the average annual principal and interest payments on all outstanding revenue bonds or other long-term capital debt.
- (d) "Industrial wastes" shall mean the wastewater discharges from industrial, trade or business processes as distinct from employee wastes or wastes from sanitary conveniences.
- (e) "NPDES (National Pollutant Discharge Elimination System) Permit" shall have the same meaning as defined in the Sewer Use Ordinance.

- (f) "Operation and maintenance costs" include all costs, direct and indirect, necessary to provide adequate wastewater collection, transport and treatment on a continuing basis and produce discharges to receiving waters that conform with all related Federal, State and local requirements. (These costs include replacement.)
- (g) "Other service charges" shall mean tap charges, connection charges, area charges, and other identifiable charges, other than billing charges, service charges and excessive strength surcharges.
- (h) "Person" shall mean any and all persons, natural or artificial, including any individual, firm, company, municipal or Private Corporation, association, society, institution, enterprise, governmental agency or other entity.
- (i) "Project" shall mean the construction of the wastewater facilities to provide service to the Monmouth – Roe Acres (A) / Arcadia Village – Pleasant Mills (B) service areas.
- (j) "Replacement costs" shall mean the expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the useful life of treatment works to maintain the capacity and performance for which such works were designed and constructed
- (k) "Shall" is mandatory; "May" is permissive.
- (l) "Wastewater Facilities" shall mean the structure, equipment, and processes required to collect, carry away, and treat domestic and commercial wastes and dispose of the effluent.

Section 2. Every person whose premises are served by said Sewage Works shall be charged for the services provided. These charges are established for each user in order that the District shall recover, from each user, revenue which is proportional to its use of the treatment works in terms of volume and load.

Section 3. For the use of and the service rendered by said Sewage Works, rates and charges shall be collected from the owners of each and every lot, parcel of real estate or building that is connected with the District's sanitary system or otherwise discharges sanitary sewage, industrial wastes, water or other liquids, either directly or indirectly, into the sanitary sewerage system of the District. Which rates and charges shall be payable as hereinafter provided and shall be in an amount determinable as follows:

- (a) Each lateral connection shall pay a bill which shall consist of the sewer rate per month of:

Billing Charge per bill	\$ 3.35
Service Charge per equivalent single family dwelling unit	89.95
Total Monthly Bill	<u>\$93.30</u>

- (b) The service charges shall be based on the quantity of water used on or in the property or premises subject to such rates and charges as the same is determined by equivalent single family dwelling units as found on Appendix A.
- (c) The monthly rates and charges provided herein shall be applied throughout the year based upon the maximum sewage service required in any month in any calendar year. For example, the service charges based upon employment shall be applied throughout the year based upon the maximum employment (full- and part-time) of the user for such single maximum employment month, and such maximum usage shall be applied through the year.
- (d) In order to produce an amount sufficient to meet the interest on the revenue BANs and bonds, and other expenses, payable prior to the completion of the Project, after the contract for construction of sewer system has let and the actual work commenced thereunder, the owners of each and every lot, parcel or real estate or building to be connected with the District's sanitary sewage system, as a result of construction of said Works, shall pay each month the Monthly Billing Charge of \$3.35 plus \$24.00 per equivalent single family dwelling unit for a total monthly interim rate in the amount of \$27.35/month during construction. Beginning with the first month after the sanitary sewers are available for connection and use to any lot, parcel of real estate or building, the full rates and charges shall become effective for such lot, parcel of real estate or building; but in any event, said full rates and charges shall become effective no later than May 1, 2017, so that billings for full rates and charges shall be rendered no later than June 1, 2017.

Section 4. The owner of any lot, parcel of real estate or building connecting to the Sewage Works shall, prior to being permitted to make a connection, pay a connection charge in the amount of \$\_\_2,000.00\_\_ for each connection. The Board of Trustees now finds such a connection charge to be a reasonable and equitable pro rata cost of construction of a local or lateral sewer adequate to serve the property so connecting and the cost of providing a connection to the sewer system.

Provided, however, no connection charge will be required of any customer that was part of the original plans and specifications prepared for the Project connecting to a local or lateral sewer within 90 days of the date on which said sewer was available for connection.

Connection charges will be imposed on any connection made after 90 days of availability for connection and on all connections made to future extensions of the system based on the actual cost to make a lateral connection plus the connection fee of \$\_\_2,000.00\_\_ .

Section 5. Such rates and charges shall be prepared, billed and collected by the District in the manner provided by law and ordinance.

- (a) The rates and charges for all users shall be prepared and billed monthly.
- (b) The rates and charges may be billed to the tenant or tenants occupying the properties served, unless otherwise requested in writing by the owner, but such billing shall in no way relieve the owner from the liability in the event payment is not made as herein required. The owners of properties served, which are occupied by a tenant or tenants, shall have the right to examine the collection records of the District for the purpose of determining whether bills have been paid by such tenant or tenants, provided that such examination shall be made at the office at which said records are kept and during the hours that such office is open for business.
- (c) As is provided by statute, all rates and charges not paid when due are hereby declared to be delinquent and a penalty of ten percent (10%) of the amount of the rates or charges shall thereupon attach thereto. The time at which such rates or charges shall be paid is now fixed at fifteen (15) days after the date of mailing of the bill.

Section 6. In order that the rates and charges for sewage services may remain fair and equitable and be in proportion to the cost of providing services to the various users or user classes, the District shall cause a study to be made once reliable operating revenue and expenses are known and regularly as needed thereafter. Such study shall include, but not be limited to, an analysis of the costs associated with the treatment of excessive strength effluents from industrial users, volume and delivery flow rate characteristics attributed to the various users or user classes, the financial position of the Sewage Works and the adequacy of its revenue to provide reasonable funds for the operation and maintenance, replacements, debt service requirements and capital improvements to the waste treatment systems. The District shall adjust its rates and charges to reflect the results of the study.

Thereafter, within a reasonable period of time following the normal accounting period, the District may cause a similar study to be made for the purpose of reviewing the fairness, equity and proportionality of the rates and charges for sewage services on a continuing basis. Said studies shall be conducted by officers or employees of the District, or by a firm of certified public accountants, or a firm of consulting engineers which firms shall have experience in such studies, or by such combination of officers, employees, certified public accountants, or engineers as the District shall determine to be best under the circumstances. The District shall, upon completion of said study revise and adjust the rates and charges, as necessary in accordance therewith in order to maintain the proportionality and sufficiency of the rates.

Section 7. The District shall make and enforce such by-laws and regulations as may be deemed necessary for the safe, economical and efficient management of the District's sewerage system, pumping stations and sewage conveyance system, for the construction and use of house sewers and connections to the sewerage system, and for the regulation, collection, rebating and refunding of such rates and charges.

The District is hereby authorized to prohibit dumping of wastes into the Districts' sewage system which, in its discretion, are deemed harmful to the operation of the sewage treatment works of the District or to require methods affecting pretreatment of said wastes to comply with the pretreatment standards included in the National Pollution Discharge Elimination System (NPDES) permit issued to the City of Decatur.

Section 8. The invalidity of any section, clause, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

Section 9. That the rules and regulations promulgated by the District, after approval of the Board of Trustees shall, among other things, provide for an appeal procedure whereby a user shall have the right to appeal a decision of the Administrator of the user charge to the Board of Trustees and that any decision concerning user charges of the Board of Trustees may be appealed to a court of competent jurisdiction under the Appeal Procedures provided for in the Indiana Administrative Adjudication Act.

Section 10. The Board is hereby further authorized to enter into special rate contracts with customers of the Sewage Works where clearly definable cost to the Sewage Works can be determined, and such rate shall be limited to such costs.

Section 11. The Board shall not grant free service or use of the sewage treatment system to any person, group or entity. It is not necessary for an area or parcel of real estate to be annexed to the District to receive sewage treatment.

Passed and adopted by the Board of Trustees of Adams County Regional Sewer District on the 7<sup>th</sup> day of July, 2016.

ADAMS COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES

  
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ATTEST:



**ADAMS COUNTY REGIONAL SEWER DISTRICT  
Adams County, Indiana**

**APPENDIX A**

**EQUIVALENT SINGLE-FAMILY DWELLING UNITS**

	<b><u>ESFDU</u></b>
<b>Residential:</b>	
Single family units	1.000
Apartments	0.750
<b>Commercial:</b>	
Restaurants, drive-ins, bars & organizations with eating and/or drinking facilities:	
First 2 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.333
Telephone company:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Grain elevator:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Professional office:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Dentist office:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Plus:	
Per dentist chair	0.650
Retail establishment:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Motel, rooming houses, bed & breakfasts and resorts:	
Office/manager residence	1.000
Per nightly rental unit with kitchen/cooking facilities	1.000
Per nightly rental unit without kitchen/cooking facilities	0.250
Service stations/auto repair:	
Without car wash:	
First 2 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.333
With car wash:	
Per car wash bay	2.500
Barber or beauty shop:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.500
Shop or office in residence – wherein customers, vendors, or invitees come into the residence premises	
	2.000

(Continued on next page)

**ADAMS COUNTY REGIONAL SEWER DISTRICT  
Adams County, Indiana**

**APPENDIX A**

(Cont'd.)

**EQUIVALENT SINGLE-FAMILY DWELLING UNITS**

	<b><u>ESFDU</u></b>
Commercial (cont.)	
Veterinarian's office:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.333
Kennels	1.000
Warehouse:	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Trailer park:	
Each occupied trailer pad (User Charge, Debt Service & Replacement Charge), plus	0.750
Each available unoccupied trailer pad (Debt Service & Replacement Charge)	0.750
<b>Governmental (excluding Fire Departments):</b>	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250
Fire department	1.000
Community center	1.000
<b>Institutional:</b>	
Churches, lodges, or other organizations without eating and/or drinking facilities:	
For up to the first 200 members	1.000
For each member in excess thereof	0.005
Rectory	1.000
Parish hall	1.000
For each enrolled student:	
Full-time	0.100
Part-time	0.050
Daycare attendee	0.100
Schools:	
For each enrolled student:	
Full-time	0.100
Part-time	0.050
<b>Industrial: (sanitary flow only)</b>	
First 3 full-time equivalent employees*	1.000
Each additional full-time equivalent employee*	0.250

* Full-time equivalent employee calculation:	<b><u>EDU</u></b>
Employee typically works 32.0 hours per week or more	1.000
Employee typically works 31.9 hours per week or less	0.500